

EL DORADO CITY COMMISSION – REGULAR MEETING AGENDA
CITY HALL – 220 E. FIRST AVENUE
March 2, 2020 – 6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Invocation** – Mother Christine Gilson, Trinity Episcopal
4. **Pledge of Allegiance** - Team Synergy 11U Baseball

Proclamations and Recognition

5. [Severe Weather Awareness Week Proclamation](#)

6. Personal Appearances. Personal appearances are opportunities for organizations or citizens to make special presentations before the City Commission. Such appearances are scheduled in advance of the meeting by calling City Clerk Tabitha Sharp at (316) 321-9100 by 5:00 pm the Tuesday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

7. Public Comments. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so when called upon the Mayor. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only; no action will be taken.

Consent Agenda (*Consent agenda items will be acted on by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

8. [Approval of City Commission Minutes from February 17, 2020.](#)
9. [Approval of Cereal Malt Beverage License for The Lewis Convenience Groups, LLC #3 located at 1631 West Central Ave.](#)

Old Business

10. None

New Business

11. [Project #520-Paving Marmaton Rd & Project #553-Sanitary Sewer Extension-Block 7 Stone Addition](#)
12. [Flint Creek Estates Development Agreement](#)
13. [Liquor Sales Tax Distribution](#)
14. [Advisory Board Appointments](#)

Reports

15. City Commission and Advisory Board Updates
16. City Manager
 - a. [4th Quarter Financial Report](#)

Adjournment

15. Consideration of a motion to adjourn the March 2, 2020 regular meeting

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 3 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

PROCLAMATION

WHEREAS, the severe weather and tornado season in Kansas has always been known as a potentially dangerous time, historically producing property damage, injuries and even loss of life; and

WHEREAS, the National Weather Service logged over 1,400 severe weather reports in Kansas in 2019, including more than 120 tornadoes, two of which occurred in Butler County, Kansas; and

WHEREAS, everyone is potentially at risk during severe weather and tornado season, which reaches its peak in Kansas between March and June; and

WHEREAS, the National Weather Service in conjunction with the State of Kansas and local jurisdictions, will be conducting a severe weather drill with local tornado sirens, NOAA Weather Radio notifications, and activation of the Emergency Alert System on Tuesday, March 3rd at 10:00 a.m.; and

WHEREAS, the purpose of the Severe Weather Awareness Week is to heighten the public's understanding of the dangers associated with severe weather and tornadoes.

NOW, THEREFORE, BE IT RESOLVED THAT I, Bill Young, Mayor of the City of El Dorado, do hereby proclaim the week of March 2nd – 6th, 2020 as

SEVERE WEATHER AWARENESS WEEK

in the City of El Dorado, and I urge all citizens to support efforts to recognize the need to increase awareness of the potential dangers of severe weather; and

IN WITNESS THEREOF, I have hereto set my hand and caused the Official Seal of the City of El Dorado, Kansas to be affixed this 2nd day of March, 2020.

Bill Young, Mayor

SEAL

Tabitha Sharp, City Clerk

EL DORADO CITY COMMISSION MEETING

February 17, 2020

The El Dorado City Commission met in a regular session on February 17, 2020 at 6:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Matt Guthrie, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp.

VISITORS

Lee White	Butler County Kansas News	El Dorado, KS
Brad Meyer	222 E 2 nd	El Dorado, KS
Kevin Wishart	220 E 1 st	El Dorado, KS
Deanna Bonn	Everyday El Dorado	El Dorado, KS
Teresa Tosh	USD 490	El Dorado, KS
Kathy Robertson	USD 490	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the February 17, 2020 meeting to order.

INVOCATION

Pastor Mark Sommerville, Family Worship Center, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PERSONAL APPEARANCE

Dane Scherling, Kirby Morris/Carlson Funeral Home Managing Partner invited the Commission to the annual First Responders Dinner.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comment.

There were no comments.

CONSENT AGENDA

Approval of City Commission Minutes from February 3, 2020 and Special City Commission Meeting Minutes from February 1, 2020.

Approval of Appropriation Ordinance No. 01-20 in the amount of \$1,615,317.61.

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

DEPARTMENT PRESENTATIONS

Public Works Director Brad Meyer presented the activities of the Public Works department during 2019.

Mayor Bill Young asked about the number of animal licenses sold.

Mr. Meyer stated that as long as it remained around the 1,200, he doesn't worry too much about a decrease. He stated that we are finding fewer people who have pit bulls for a long time before getting a license.

Mayor Young asked if there were volunteer opportunities at the animal shelter.

Mr. Meyer stated that there aren't opportunities there because we don't know what kind of animals we will have. We direct them to the animal rescues if they want to volunteer because they have better opportunities.

Parks and Recreation Director Kevin Wishart gave a presentation on the activities of the Parks and Recreation department in 2019.

Commissioner Gregg Lewis asked if the pool was leaking.

Mr. Wishart stated that he believes most of our loss is splash out or evaporation, he stated that there are areas we keep an eye on, but water usage hasn't changed.

Mayor Young asked what pool admission was.

Mr. Wishart stated that it was \$60 for an individual pass and \$100 for a family.

Mayor Young asked where the travel teams go to.

Mr. Wishart stated baseball and softball is the Heights league and the furthest they travel to is Valley Center. Walnut Valley league is the basketball league and they travel to Benton, Towanda, Whitewater, Flinthills and Bluestem.

Mayor Young asked if there were opportunities for volunteers at some of the parks.

Mr. Wishart said all of the pocket parks could use community assistance. He has been in communication with the City Manager regarding an "Adopt a Park" project. South Summit, Rice and McCollum could always use assistance from the community.

Mayor Young would like to explore more community involvement within the parks.

NO PARKING – 600 BLOCK OF NORTH ORCHARD STREET

Scott Rickard, City Engineer, stated that staff have been working with USD 490 to come up with a plan for students to cross Orchard to Blackmore Elementary. He stated that the school district has poured sidewalk at 5th and Orchard.

City Engineer Rickard stated that staff are recommending restricting on-street parking on the west side of the 600 block of North Orchard during school hours.

Commissioner Kendra Wilkinson asked if there was sidewalk on Orchard connecting to the one on 6th.

City Engineer Rickard stated that the City put in the 6th Street sidewalk when the district began considering the new schools, but did not have the funds to connect the sidewalk up to the school.

Commissioner Gregg Lewis stated that there needed to be some way to get the parents to follow the rules for drop off and pick up so that traffic will flow correctly.

City Engineer Rickard stated that as long as we continue communication with the school, he felt that it would continue to get better.

Mayor Young confirmed the placement of the crosswalk.

City Engineer Rickard stated that there will be advance warning signs prior to the crosswalk and the signs will light up. He stated that there will be a push button activation on the crosswalk and a crossing guard.

Commissioner Matt Guthrie confirmed there wouldn't be an arm, just the smaller signs.

Public Works Director Brad Meyer stated that it will be like the signs on Third Avenue.

Commissioner Lewis asked what the benefit would be.

City Engineer Rickard stated that it would open up the visibility on Orchard.

Mayor Young stated that the advantage will be that kids will be more visible and have a place to cross safely.

EL DORADO CITY COMMISSION MEETING

February 17, 2020

Kathy Robertson, USD 490, stated that the school has had many complaints about kids almost being hit because they are having to cross between other cars. She stated that they have also heard complaints from the residents about people parking in front of their homes.

Commissioner Wilkinson confirmed that we will revisit the issue after a few months.

City Engineer Rickard stated that communication would continue with the district regarding all schools.

Commissioner Badwey asked who is paying for the signs.

Teresa Tosh, Superintendent USD 490, stated that the school would be paying for the signs and paid for the sidewalk that has already been finished. She stated that they have already repaired a fence to prevent kids from crossing a yard across from the school.

Commissioner Nick Badwey moved that Resolution No. 2901 a resolution approving the installation of traffic control devices on the west side of the 600 block of North Orchard Street be approved.

Commissioner Kendra Wilkinson seconded the motion.

Commissioner Lewis confirmed that they will continue to look at it after the crosswalk is installed.

City Engineer Rickard stated that they would continue working with the school district on all of the schools.

Motion carried 5 – 0.

REPORTS

CITY COMMISSION

Commissioner Matt Guthrie asked about the container on Central Avenue.

City Manager David Dillner stated that the ordinance previously passed only referred to residential properties.

City Engineer Scott Rickard stated that they have to meet setbacks and use it only for storage.

Commissioner Guthrie stated that he wasn't comfortable with the businesses using those on a permanent basis.

Mayor Bill Young stated that he would like to talk about it some more at a work session.

EL DORADO CITY COMMISSION MEETING

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Commissioner Guthrie stated that he would like to go over the homelessness conversation at one of the next work sessions.

City Manager Dillner stated that staff are bringing all of the topics from the strategic planning session to the City Commission for prioritization and scheduling.

Mayor Young stated that Matt and Kendra would like to discuss homelessness at one of the next meetings aside from that schedule.

CITY MANAGER

City Manager David Dillner stated that the Census is happening this year and the City of El Dorado receives approximately \$47,000 per household based off of the Census. He stated that it is important that each household fill out the Census form so that we get our share of the federal funds. He stated that we need to determine the hard to count areas so that we can address them.

City Manager Dillner stated that in the next few days, the City will be distributing a notice of a monitoring violation regarding the water system. He stated that the notice is very technical, but it is important to understand that there is no health danger to the citizens. He stated that the extreme rainfall amounts have caused the problem and despite the best efforts of the water treatment operators, we were slightly over the amount allowed.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 7:23 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of

El Dorado

SECTION 1 – LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

☒ License to sell cereal malt beverages for consumption on the premises.

☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-844236848-F01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation The Lewis Convenience Group, LLC	Principal Place of Business 3006 N. Topaz Cir.		
Corporation Street Address 3006 N. Topaz Cir.	Corporation City Wichita	State KS	Zip Code 67205
Date of Incorporation January 10, 2020	Articles of Incorporation are on file with the Secretary of State.	☒ Yes ☐ No	
Resident Agent Name Maria Angela Lewis	Phone No. (402) 206-4567		
Residence Street Address [REDACTED]	City Wichita	State KS	Zip Code 67205

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name The Lewis Convenience Group, LLC #3	Name The Lewis Convenience Group, LLC
Business Location Address 1631 W. Central Ave.	Address 3006 N. Topaz Cir.
City El Dorado	City Wichita
State KS	State KS
Zip 67042	Zip 67205
Business Phone No. (402) 206-4567	☐ Applicant owns the proposed business location. ☒ Applicant does not own the proposed business location.
Business Location Owner Name(s) Haeri Investments III, LLC	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name The Lewis Group, Inc.	Position Stockholder	Date of Birth N/A
Residence Street Address [REDACTED]	City [REDACTED]	State K/s
Spouse Name N/A	Position N/A	Date of Birth N/A
Residence Street Address N/A	City N/A	State N/A
Name James D. Lewis	Position Director	Date of Birth [REDACTED]
Residence Street Address [REDACTED]	City [REDACTED]	State KS
Spouse Name Maria Angela Lewis	Position Secretary	Age [REDACTED]
Residence Street Address [REDACTED]	City [REDACTED]	State KS
Name Maria Angela Lewis	Position Secretary	Date of Birth [REDACTED]
Residence Street Address [REDACTED]	City [REDACTED]	State KS
Spouse Name James D. Lewis	Position Director	Age [REDACTED]
Residence Street Address [REDACTED]	City [REDACTED]	State KS

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

☒ Yes ☐ No

If yes, provide the following:

Manager/Agent Name
Maria Angela LewisPhone No.
(402) 206-4567Date of Birth
[REDACTED]Residence Street Address
[REDACTED]City
[REDACTED]Zip Code
[REDACTED]**Manager or Agent Spousal Information***Spouse Name
James D. LewisPhone No.
(402) 598-6926Date of Birth
[REDACTED]Residence Street Address
[REDACTED]City
[REDACTED]Zip Code
[REDACTED]**SECTION 6 – QUALIFICATIONS FOR LICENSURE**

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

☐ Yes ☒ No

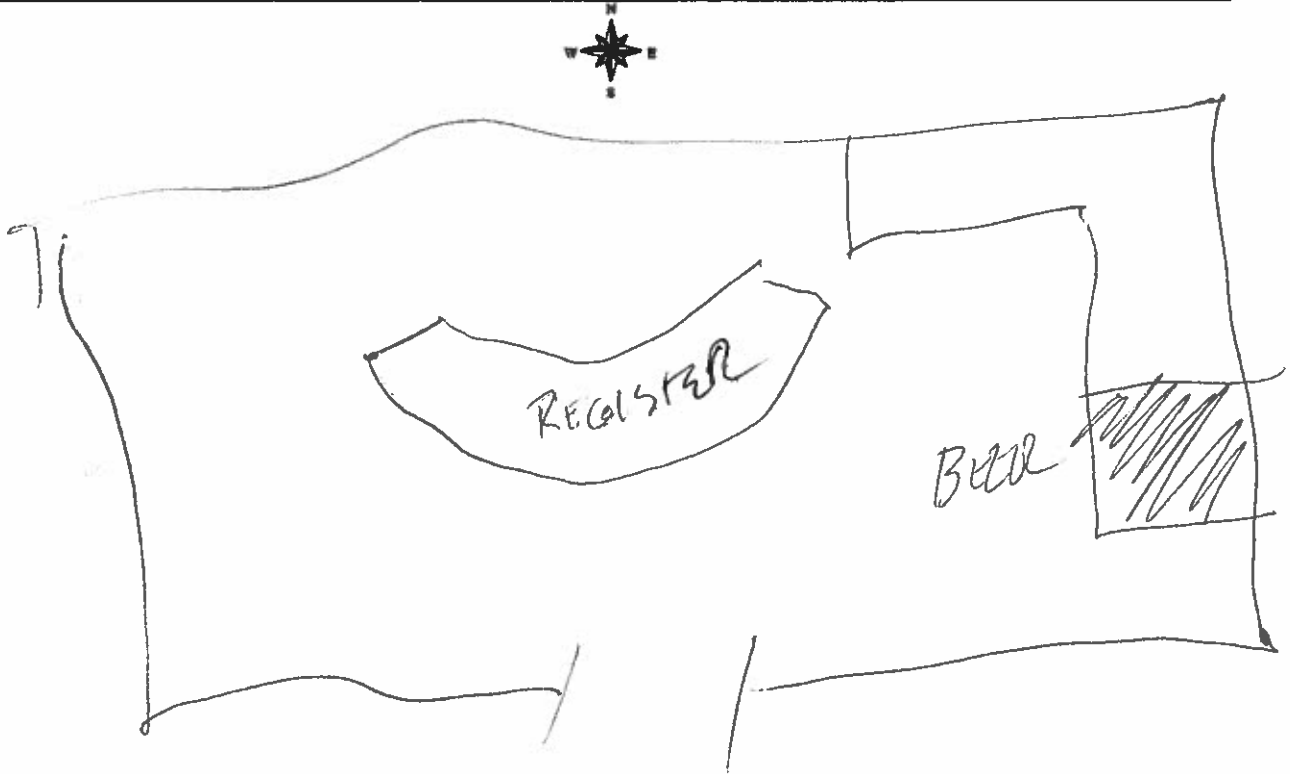
All of the individuals identified in Sections 4 & 5 are at least 21 years of age*.

☒ Yes ☐ No**SECTION 7 – DURATION OF SPECIAL EVENT**Start Date
N/ATime
N/A☐ AM ☐ PMEnd Date
N/ATime
N/A☐ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 - LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE Mario Angulo Ler DATE 1-22-2022

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation ☐ Completed Date _____ ☐ Qualified ☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved Valid From Date _____ to _____ By: _____

☐ License Renewed Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

2018 Commission Priorities

Water Sales • Community Image • Industrial and Business Parks • Parks and Recreation • Public Safety

TO: City Commission
FROM: Scott Rickard
SUBJ: Project #520-Paving Marmaton Rd & Project #553-Sanitary Sewer Extension-Block 7 Stone Addition
DATE: February 17, 2020

Background:

Project Nos. 520 & 553 are complete. The City Commission must set a hearing date to spread the costs to the properties involved.

Policy Issue:

The City Commission must hold a public hearing to allow citizens to express concerns regarding the project.

Fiscal Impact:

Project #520-Marmaton Rd the total cost of the project is \$810,603.80. The costs assessed to the improvement district will be \$685,271.98 and city-at-large costs will be \$125,331.82. The total cost of the project will be bonded, therefore allowing the improvement district to pay off the debt over a twenty-year period. The city-at-large portion of the project will be paid off through the bond & interest fund.

Project # 553-Sanitary Sewer Extension-the total cost of the project is \$24,232.71. The costs assessed to the improvement district will be \$24,232.71 and city-at-large costs will be \$0.00. The total cost of the project will be spread with special assessments over a twenty year period.

Trade-offs:

The decision of a governing body to provide public improvements often requires nearby property owners to equally be assessed a portion of the improvements. In such instances, this requires balancing community benefits with potentially negative impacts on the assessed property owners.

Staff Recommendation:

Set the public hearing for April 6, 2020

Commission Actions:

Commissioner _____ moved to set the public hearing for 6:30 p.m. on April 6, 2020 to be held for the purpose of considering the proposed assessments of the cost of Project Nos. 520 & 553, and further direct individual mailings to each owner liable for the special assessments.

Commissioner _____ seconded the motion.

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**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF EL DORADO, KANSAS
HELD ON MARCH 2, 2020**

The City Commission met in regular session at the usual meeting place in the City at 6:30 p.m., the Mayor presided and the following members of the City Commission being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

There were presented certain documents relating to the following described improvements previously authorized by the governing body:

Project No. 520 - Paving Marmaton

Resolution No. 2854

Paving Marmaton Road from 2nd Avenue to 6th Avenue

Project No. 553 - Sanitary Sewer Extension

Resolution No. 2876

Extension of Sanitary Sewer

The documents presented are as follows:

Exhibit A – Statement of Final Costs

Exhibit B – Assessment Roll Certification

Exhibit C – Notice of Public Hearing

Exhibit D – Form of Notice of Hearing and Statement of Cost Proposed to be Assessed

After full consideration thereof, Commissioner _____ moved to take the following action:

1. Approve each of the documents;
2. Establish April 6, 2020 at 6:30 p.m., or as soon thereafter as may be heard, to meet for the purpose of hearing any and all written or oral objections to the respective assessments set forth therein;
3. Cause the City Clerk to publish the Notice of Public Hearing (**Exhibit C**) in the official City newspaper not less than 10 days prior to such public meeting date;

4. Mail the Form of Notice of Hearing and Statement of Cost Proposed to be Assessed (***Exhibit D***) to each and all owners of property affected by such assessments at their last known post office address on the same date as the publication of Notice of Public Hearing (***Exhibit C***); and
5. File each of the documents of record in the office of the City Clerk and make the same available for public inspection.

The motion was seconded by Commissioner _____, and approved by the following roll call vote:

Yea: _____

Nay: _____

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of El Dorado, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

City Clerk

EXHIBIT A-1

CITY OF EL DORADO, KANSAS

**PAVING MARMATON ROAD - PROJECT 520
RESOLUTION NO. 2854**

STATEMENT OF FINAL COSTS

CONSTRUCTION	\$652,628.18
ENGINEERING	69,578.49
ADMINISTRATION	<u>88,397.13</u>
<i>TOTAL</i>	<i>\$810,603.80</i>

EXHIBIT A-2

CITY OF EL DORADO, KANSAS

**SANITARY SEWER EXTENSION - PROJECT 553
RESOLUTION NO. 2876**

STATEMENT OF FINAL COSTS

CONSTRUCTION	\$21,002.40
ENGINEERING	2,730.31
ADMINISTRATION	<u>500.00</u>
<i>TOTAL</i>	<i>\$24,232.71</i>

EXHIBIT B

ASSESSMENT ROLL CERTIFICATION

The undersigned having been designated by the City of El Dorado, Kansas (the “City”), to determine the amounts of the respective assessments and to prepare the proposed Assessment Roll therefor in connection with certain internal improvements previously authorized by the governing body hereby reports that each and all of the respective assessments have been determined to be as shown on the Schedule(s) attached hereto and made a part hereof by reference as though fully set out herein.

Dated March 2, 2020.

CITY OF EL DORADO, KANSAS

By: _____
Scott Rickard, Engineering Department

SCHEDULE I-1

**PAVING MARMATON ROAD - PROJECT 520
RESOLUTION NO. 2854**

No.	Description of Property	Property ID	Amount of Proposed Assessment
1	Lot 34 & N/2 Lot 33 Blk 1, Township Village	212-04-0-00-06-002-00-0	\$23,449.52
2	Lot 32 & S/2 Lot 33 Blk 1, Township Village	212-04-0-00-06-003-00-0	\$17,251.38
3	Lot 31 Block 1, Township Village	212-04-0-00-06-004-00-0	\$16,461.05
4	Lot 30 Block 1, Township Village	212-04-0-00-06-005-00-0	\$14,305.55
5	Lot 29 Block 1, Township Village	212-04-0-00-06-006-00-0	\$17,098.05
6	Lot 28 Block 1, Township Village	212-04-0-00-06-007-00-0	\$19,540.55
7	Lot 27 Block 1, Township Village	212-04-0-00-06-008-00-0	\$12,758.05
8	Lot 26 Block 1, Township Village	212-04-0-00-06-009-00-0	\$13,625.55
9	Lot 25 Block 1, Township Village	212-04-0-00-06-010-00-0	\$13,078.05
10	Lot 24 Block 1, Township Village	212-04-0-00-06-011-00-0	\$12,857.55
11	Lot 22 & 23 Block 1, Township Village	212-04-0-00-06-012-00-0	\$24,150.09
12	Lot 21 Block 1, Township Village	212-04-0-00-06-013-00-0	\$14,634.05
13	Lot 20 Block 1, Township Village	212-04-0-00-06-014-00-0	\$16,374.55
14	Lot 19 Block 1, Township Village	212-04-0-00-06-015-00-0	\$13,440.05
15	Lot 18 Block 1, Township Village	212-04-0-00-06-016-00-0	\$11,213.55
16	Lot 16 Block 13, Township Village	212-04-0-00-20-001-00-0	\$17,072.72
17	Lot 14 exc S155 & Lot 15 Blk 13, Township Village	212-04-0-00-20-002-00-0	\$19,433.76
18	S155 Lot 14 Block 13, Township Village	212-04-0-00-20-002-01-0	\$10,150.36
19	Pt Lt 13 Block 13, Township Village	212-04-0-00-19-002-00-0	\$12,144.20
20	Lot 12 & Pt Lot 13 Block 13, Township Village	212-04-0-00-19-003-00-0	\$12,021.22
21	Lots 10 & 11 Block 13, Township Village	212-04-0-00-19-004-00-0	\$23,885.59
22	Lot 9 Block 13, Township Village	212-04-0-00-19-005-00-0	\$19,166.55
23	Lot 8 Block 12, Township Village	212-04-0-00-21-010-01-0	\$6,042.39
24	Lot 7 Block 12, Township Village	212-04-0-00-21-010-00-0	\$16,291.91
25	Lot 6 Block 12, Township Village	212-04-0-00-21-010-02-0	\$13,617.16
26	Lot 5 Block 12, Township Village	212-04-0-00-21-011-00-0	\$12,956.55
27	Lot 4 Block 12, Township Village	212-04-0-00-21-012-00-0	\$17,383.05
28	Lot 3 Block 12, Township Village	212-04-0-00-21-013-00-0	\$12,824.55
29	Lot 2 Block 12, Township Village	212-04-0-00-21-014-00-0	\$12,715.05
30	Lot 1 Block 12, Township Village	212-04-0-00-21-001-00-0	\$11,213.55
31	Lot 17 Block 2, Township Village	212-04-0-00-07-015-00-0	\$14,795.55
32	Lot 16 Block 2, Township Village	212-04-0-00-07-016-00-0	\$13,091.55
33	Lot 15 Block 2, Township Village	212-04-0-00-07-017-00-0	\$13,319.05

34	Lot 14 Block 2, Township Village	212-04-0-00-07-017-01-0	\$13,048.05
35	Lot 13 Block 2, Township Village	212-04-0-00-07-018-00-0	\$18,124.05
36	Lot 12 Block 2, Township Village	212-04-0-00-07-019-00-0	\$14,054.05
37	Lot 11 Block 2, Township Village	212-04-0-00-07-020-00-0	\$13,419.05
38	Lot 10 Block 2, Township Village	212-04-0-00-07-021-00-0	\$12,918.05
39	Lot 9 Block 2, Township Village	212-04-0-00-07-009-00-0	\$12,932.05
40	Lot 8 Block 2, Township Village	212-04-0-00-07-022-00-0	\$14,315.05
41	Lot 7 Block 2, Township Village	212-04-0-00-07-023-00-0	\$15,776.55
42	Lot 6 Block 2, Township Village	212-04-0-00-07-024-00-0	\$12,801.05
43	Lot 5 Block 2, Township Village	212-04-0-00-07-025-00-0	\$12,795.55
44	Lot 4 Block 2, Township Village	212-04-0-00-07-026-00-0	\$13,280.05
45	Lots 1, 2 & 3 Block 2, Township Village	212-04-0-00-07-001-00-0	\$33,446.16

SCHEDULE I-2

**SANITARY SEWER EXTENSION - PROJECT 553
RESOLUTION NO. 2876**

Description of Property	Amount of Proposed Assessment
Lot 1, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 2, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 3, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 4, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 5, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 6, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 7, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 8, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 9, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 10, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 11, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 12, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 13, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 14, Block 7 of CL Stone Addition to El Dorado	\$1,730.91

EXHIBIT C

(Published in *The Butler County Times-Gazette* on March 7, 2020)

NOTICE OF PUBLIC HEARING

TO: RESIDENTS OF THE CITY OF EL DORADO, KANSAS

You and each of you are hereby notified that the governing body of the City of El Dorado, Kansas (the "City") will meet for the purpose of holding a public hearing, as provided by K.S.A. 12-6a01 *et seq.*, at 200 E. 1st El Dorado, Kansas 67042, in the City, on April 6, 2020, or as soon thereafter as may be heard, at 6:30 p.m. The public hearing is for the purpose of hearing any and all oral or written objections to proposed assessments in connection with the following described improvements:

Project No. 520 - Paving Marmaton Road

Resolution No. 2854

Paving Marmaton Road from 2nd Avenue to 6th Avenue.

Property Description:

See attached *Exhibit A*.

Cost of Improvements:

\$810,603.80.

\$685,271.98 or 85% more or less, to be assessed against the Improvement District and \$125,331.82 or 15% more or less, to be paid by the City-at-large

Project No. 553 - Sanitary Sewer Extension

Resolution No. 2876

Extension of Sanitary Sewer.

Property Description:

Lots 1 thru 14, in Block 7 of the CL Stone Addition to the City of El Dorado in Butler County, Kansas.

Cost of Improvements:

\$24,232.71.

100% to be assessed against the Improvement District and 0% to be paid by the City-at-large

An Assessment Roll prepared in accordance with the referenced Resolution(s) approved by the governing body is on file in the Office of the City Clerk and may be examined by any interested party. At the conclusion of the public hearing, the governing body will consider an Ordinance levying such special assessments.

DATED March 2, 2020.

/s/ Tabitha Sharp, City Clerk

EXHIBIT A

PROPERTY DESCRIPTION
PAVING MARMATON ROAD (2ND AVENUE TO 6TH AVENUE)

Lot 34 & N/2 Lot 33 Blk 1
Township Village
668 Marmaton

Lot 24 Block 1
Township Village
522 Marmaton

Lot 32 & S/2 Lot 33 Blk 1
Township Village
000 Marmaton

Lots 22 & 23 Block 1
Township Village
502 Marmaton

Lot 31 Block 1
Township Village
642 Marmaton

Lot 21 Block 1
Township Village
426 Marmaton

Lot 30 Block 1
Township Village
634 Marmaton

Lot 20 Block 1
Township Village
420 Marmaton

Lot 29 Block 1
Township Village
628 Marmaton

Lot 19 Block 1
Township Village
410 Marmaton

Lot 28 Block 1
Township Village
620 Marmaton

Lot 18 Block 1
Township Village
2620 W 3rd

Lot 27 Block 1
Township Village
612 Marmaton

Lot 16 Block 13
Township Village
2619 W 3rd

Lot 26 Block 1
Township Village
602 Marmaton

Lot 14 exc S155 & Lot 15 Blk
13
Township Village
348 Marmaton

Lot 25 Block 1
Township Village
528 Marmaton

S155 Lot 14 Block 13
Township Village
340 Marmaton

Pt Lt 13 Block 13
Township Village
340 Diagonal

Lot 12 & Pt Lot 13 Block 13
Township Village
328 Diagonal

Lots 10 & 11 Block 13
Township Village
312 Marmaton

Lot 9 Block 13
Township Village
302 Marmaton

Lot 8 Block 12
Township Village
000 Diagonal

Lot 7 Block 12
Township Village
309 Diagonal

Lot 6 Block 12
Township Village
321 Marmaton

Lot 5 Block 12
Township Village
327 Marmaton

Lot 4 Block 12
Township Village
335 Marmaton

Lot 3 Block 12
Township Village
343 Marmaton

Lot 2 Block 12
Township Village

349 Marmaton
Lot 1 Block 12
Township Village
357 Marmaton

Lot 17 Block 2
Township Village
401 Marmaton

Lot 16 Block 2
Township Village
411 Marmaton

Lot 15 Block 2
Township Village
417 Marmaton

Lot 14 Block 2
Township Village
425 Marmaton

Lot 13 Block 2
Township Village
501 Marmaton

Lot 12 Block 2
Township Village
515 Marmaton

Lot 11 Block 2
Township Village
525 Marmaton

Lot 10 Block 2
Township Village
527 Marmaton

Lot 9 Block 2
Township Village
601 Marmaton

Lot 8 Block 2
Township Village
611 Marmaton

Lot 7 Block 2
Township Village
619 Marmaton

Lot 6 Block 2
Township Village
627 Marmaton

Lot 5 Block 2
Township Village
635 Marmaton

Lot 4 Block 2
Township Village
651 Marmaton

Lots 1, 2 & 3 Block 2
Township Village
659 Marmaton

EXHIBIT D

**NOTICE OF HEARING
AND
STATEMENT OF COST PROPOSED TO BE ASSESSED**

March 7, 2020
El Dorado, Kansas

Property Owner:

You are hereby notified, as owner of record of the property described on ***Schedule I*** attached hereto, that there is proposed to be assessed against the property, certain amounts for the costs of certain internal improvements (the “Improvements”) previously authorized by the governing body of the City of El Dorado, Kansas (the “City”). The description of the Improvements, the resolution number authorizing the same and the proposed amount of assessment are set forth on ***Schedule I*** attached hereto.

You are hereby further notified that the governing body of the City will meet on April 6, 2020, at 6:30 p.m., at 200 E. 1st El Dorado, Kansas 67042, for the purpose of considering the proposed assessments.

The proposed Assessment Roll is on file in my office for public inspection. ***WRITTEN OR ORAL OBJECTIONS TO THE PROPOSED ASSESSMENTS WILL BE CONSIDERED AT THE PUBLIC HEARING.***

At the conclusion of the public hearing, the governing body of the City will consider an ordinance levying such special assessments. A subsequent Notice of Assessment will be mailed to affected property owners at that time indicating that each property owner may pay the assessment in whole or in part within thirty (30) days from the date of such notice. Any amount not so paid within the time period prescribed will be collected in 20 annual installments, together with interest on such amounts remaining unpaid at a rate not exceeding the maximum rate therefor as prescribed by K.S.A. 12-6a01 *et seq.*

Tabitha Sharp, City Clerk

SCHEDULE I-1

**PAVING MARMATON ROAD - PROJECT 520
RESOLUTION NO. 2854**

No.	Description of Property	Property ID	Amount of Proposed Assessment
1	Lot 34 & N/2 Lot 33 Blk 1, Township Village	212-04-0-00-06-002-00-0	\$23,449.52
2	Lot 32 & S/2 Lot 33 Blk 1, Township Village	212-04-0-00-06-003-00-0	\$17,251.38
3	Lot 31 Block 1, Township Village	212-04-0-00-06-004-00-0	\$16,461.05
4	Lot 30 Block 1, Township Village	212-04-0-00-06-005-00-0	\$14,305.55
5	Lot 29 Block 1, Township Village	212-04-0-00-06-006-00-0	\$17,098.05
6	Lot 28 Block 1, Township Village	212-04-0-00-06-007-00-0	\$19,540.55
7	Lot 27 Block 1, Township Village	212-04-0-00-06-008-00-0	\$12,758.05
8	Lot 26 Block 1, Township Village	212-04-0-00-06-009-00-0	\$13,625.55
9	Lot 25 Block 1, Township Village	212-04-0-00-06-010-00-0	\$13,078.05
10	Lot 24 Block 1, Township Village	212-04-0-00-06-011-00-0	\$12,857.55
11	Lot 22 & 23 Block 1, Township Village	212-04-0-00-06-012-00-0	\$24,150.09
12	Lot 21 Block 1, Township Village	212-04-0-00-06-013-00-0	\$14,634.05
13	Lot 20 Block 1, Township Village	212-04-0-00-06-014-00-0	\$16,374.55
14	Lot 19 Block 1, Township Village	212-04-0-00-06-015-00-0	\$13,440.05
15	Lot 18 Block 1, Township Village	212-04-0-00-06-016-00-0	\$11,213.55
16	Lot 16 Block 13, Township Village	212-04-0-00-20-001-00-0	\$17,072.72
17	Lot 14 exc S155 & Lot 15 Blk 13, Township Village	212-04-0-00-20-002-00-0	\$19,433.76
18	S155 Lot 14 Block 13, Township Village	212-04-0-00-20-002-01-0	\$10,150.36
19	Pt Lt 13 Block 13, Township Village	212-04-0-00-19-002-00-0	\$12,144.20
20	Lot 12 & Pt Lot 13 Block 13, Township Village	212-04-0-00-19-003-00-0	\$12,021.22
21	Lots 10 & 11 Block 13, Township Village	212-04-0-00-19-004-00-0	\$23,885.59
22	Lot 9 Block 13, Township Village	212-04-0-00-19-005-00-0	\$19,166.55
23	Lot 8 Block 12, Township Village	212-04-0-00-21-010-01-0	\$6,042.39
24	Lot 7 Block 12, Township Village	212-04-0-00-21-010-00-0	\$16,291.91
25	Lot 6 Block 12, Township Village	212-04-0-00-21-010-02-0	\$13,617.16
26	Lot 5 Block 12, Township Village	212-04-0-00-21-011-00-0	\$12,956.55
27	Lot 4 Block 12, Township Village	212-04-0-00-21-012-00-0	\$17,383.05
28	Lot 3 Block 12, Township Village	212-04-0-00-21-013-00-0	\$12,824.55
29	Lot 2 Block 12, Township Village	212-04-0-00-21-014-00-0	\$12,715.05
30	Lot 1 Block 12, Township Village	212-04-0-00-21-001-00-0	\$11,213.55
31	Lot 17 Block 2, Township Village	212-04-0-00-07-015-00-0	\$14,795.55
32	Lot 16 Block 2, Township Village	212-04-0-00-07-016-00-0	\$13,091.55
33	Lot 15 Block 2, Township Village	212-04-0-00-07-017-00-0	\$13,319.05

34	Lot 14 Block 2, Township Village	212-04-0-00-07-017-01-0	\$13,048.05
35	Lot 13 Block 2, Township Village	212-04-0-00-07-018-00-0	\$18,124.05
36	Lot 12 Block 2, Township Village	212-04-0-00-07-019-00-0	\$14,054.05
37	Lot 11 Block 2, Township Village	212-04-0-00-07-020-00-0	\$13,419.05
38	Lot 10 Block 2, Township Village	212-04-0-00-07-021-00-0	\$12,918.05
39	Lot 9 Block 2, Township Village	212-04-0-00-07-009-00-0	\$12,932.05
40	Lot 8 Block 2, Township Village	212-04-0-00-07-022-00-0	\$14,315.05
41	Lot 7 Block 2, Township Village	212-04-0-00-07-023-00-0	\$15,776.55
42	Lot 6 Block 2, Township Village	212-04-0-00-07-024-00-0	\$12,801.05
43	Lot 5 Block 2, Township Village	212-04-0-00-07-025-00-0	\$12,795.55
44	Lot 4 Block 2, Township Village	212-04-0-00-07-026-00-0	\$13,280.05
45	Lots 1, 2 & 3 Block 2, Township Village	212-04-0-00-07-001-00-0	\$33,446.16

SCHEDULE I-2

**SANITARY SEWER EXTENSION - PROJECT 553
RESOLUTION NO. 2876**

Description of Property	Amount of Proposed Assessment
Lot 1, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 2, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 3, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 4, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 5, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 6, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 7, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 8, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 9, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 10, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 11, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 12, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 13, Block 7 of CL Stone Addition to El Dorado	\$1,730.91
Lot 14, Block 7 of CL Stone Addition to El Dorado	\$1,730.91

CERTIFICATE OF MAILING

STATE OF KANSAS)
) ss:
COUNTY OF BUTLER)

The undersigned, City Clerk of the City of El Dorado, Kansas (the “City”), does hereby certify that on March 7, 2020, I caused to be mailed to each and all of the owners of property affected thereby, at their last known post office address, a Notice of Public Hearing and Statement of the Cost Proposed to be Assessed in connection with certain improvements in the City.

A sample copy of the form of such Notice of Hearing and Statement of Cost Proposed to be Assessed is attached hereto.

WITNESS my hand and seal as of March 7, 2020.

(Seal)

Tabitha Sharp, City Clerk

[attach sample copy of form]

2018 Commission Priorities

Water Sales • Community Image • Industrial and Business Parks • Parks and Recreation • Public Safety

TO: City Commission
FROM: Scott Rickard
SUBJ: Flint Creek Estates Development Agreement
DATE: February 28, 2020

Background:

Flints Creek Estates is the recently platted housing development which was formally known as the Griller Addition. The developer is ready to proceed with the 32 new single family homes along with the Public Infrastructure. The Developer will be responsible for the costs associated with construction of the internal roads along with the internal sanitary sewer. The City will be responsible for the construction of the water mains. The City of El Dorado sub-division regulations spell out the responsibilities of the Developer and the City. However, Flint Creek Estates is a unique circumstance for the City whereas the City is selling the property along with the Developer being responsible for the constructing the road and sewer per City specifications. With that circumstance in mind we felt as if a development agreement between the City and the Developer is needed.

Policy Issue:

The City Commission must authorize the City Manager to enter into the agreement.

Alternatives:

N/A

Fiscal Impact:

The cost of the Water Mains to serve the development is the responsibility of the City. That project was authorized 1/13/2020 by the Commission with an estimated cost of \$242,380.00.

Trade-offs:

Staff Recommendation:

Authorize the City Manager to enter into the agreement.

Commission Actions:

Commissioner _____ moved to City Manager to enter into a development agreement with MRE Capital for the improvements to Flint Creek Estates.

Commissioner _____ seconded the motion.

[Return to Agenda](#)

2018 Commission Priorities

Water Sales • Community Image • Industrial and Business Parks • Parks and Recreation • Public Safety

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Liquor Tax Distribution
DATE: March 2, 2020

Background:

Annually the City distributes money to non-profit organizations through the collection of liquor taxes. The money can only be distributed to organizations that assist children who are victims of domestic violence or drug and alcohol programs. The applications are included.

Organization	2018	2019	2020 Request
SCARF	4,500.00	3,000.00	10,000.00
Family Life Center	13,000.00	12,000.00	22,000.00
Thrive! Butler	0	5,000.00	7,500.00
Communities in Schools	0	0	7,500.00
Kids Need to Eat	0	1,000.00	1,320.00
Thrive! Butler/Family Life Daycare	0	1,800.00	400.00
Total	\$17,500.00	\$22,800.00	\$48,400.00

Policy Issue:

The City Commission must allocate the funds as they see fit.

Alternatives:

Not applicable.

Fiscal Impact:

During 2019 the City received \$39,215.05 in Liquor Tax Revenue. There was a beginning balance in the fund of \$5,242.39 which equals \$44,457.44 available to allocate.

Trade-offs:

Not applicable.

Staff Recommendation:

Approve the allocations as recommended below.

Commission Actions:

Commissioner _____ moved to allocate the Liquor Tax Monies in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Organization	2018	2019	2020 Approved Amount
Family Life Center	13,000.00	12,000.00	
SCARF	4,500.00	3,000.00	
Thrive! Butler	0	5,000.00	
Kids Need to Eat	0	1,000.00	
Communities in Schools	0	0	
Thrive! Butler/Family Life Daycare	0	1,800	
Total	\$17,500.00	\$22,800.00	

Commissioner _____ seconded the motion.

[Return to Agenda](#)

Liquor Tax Allocation

	Amount Requested	Percentage	Amount Deducted	Allocations
Family Life Center	\$ 22,000.00	45.16%	\$ 1,924.80	\$ 20,075.20
SCARF	\$ 10,000.00	20.53%	\$ 874.91	\$ 9,125.09
Thrive! Butler	\$ 7,500.00	15.39%	\$ 656.18	\$ 6,843.82
Communities in Schools	\$ 7,500.00	15.39%	\$ 656.18	\$ 6,843.82
Kids Need to Eat	\$ 1,320.00	2.71%	\$ 115.49	\$ 1,204.51
Thrive! Butler/Family Life Daycare	\$ 400.00	0.82%	\$ 35.00	\$ 365.00
Total Requested	\$ 48,720.00	100.00%		\$ 44,457.44
Available for Distribution	\$ 44,457.44			
Difference	\$ (4,262.56)			



EL DORADO

THE FINE ART OF LIVING WELL

January 15, 2020

Dusty Buell, CEO
Sunlight Children's Advocacy and Rights Foundation
110 S Gordy St
El Dorado, KS 67042

Re: Liquor Tax Program

Dear Mr. Buell:

The City of El Dorado receives liquor tax monies to be used for the establishment and operation of local domestic violence programs. Annually, the City Commission allocates funding to certain not-for-profit organizations that meet these criteria.

If your organization would like to be considered for this program, please submit a letter of application by Monday, February 3, 2020, to Tammy Schaffer, Finance Director, at 220 E. 1st. A brief description of your proposed program and the total dollar amount of your request should be included. *If you were a recipient in 2019, please provide an accounting of the use of those monies for the City's review.*

We anticipate that the City Commission will determine the allocation of these monies at the March 2, 2020, City Commission Meeting at 6:30 p.m. Applicants should plan on attending this meeting to answer questions regarding their proposal.

If you have any questions or need additional information regarding the availability of these monies, please do not hesitate to contact me at 316-321-9100 Ext. 102. We look forward to the possibility of working with you.

Sincerely,

Tammy Schaffer
Finance Director

A CITY OF CHARACTER

220 E. First | El Dorado, KS 67042 | Phone 316.321.9100 | Fax 316.321.6282

www.eldoks.com

Sent 1-17-20



Board of Directors

Dusty Buell, CEO
Tim Kice, President
Matt Morris Treasurer
Terry Huelskamp, Secretary
Kellie Nesmith
Jonathan May
Sabrina Esterline
Melody Matulewic
Alana McNary
Brandon Wilson
Rachael Woods
Jamee Crenshaw

January 22, 2020
Tammy Schaffer
Finance Director
220 E. 1st
El Dorado, KS 67042

Dear Tammy:

Sunlight Children's Advocacy and Rights Foundation (SCARF) is applying to the City of El Dorado for funding through the Liquor Tax Program. SCARF is a Butler County not-for-profit organization that serves children and families right here in El Dorado that have been victims of domestic abuse, child abuse, sexual abuse and/or neglect.

Sunlight Child Advocacy Center is a safe, child-friendly place where alleged victims of child abuse are interviewed. Sunlight CAC has developed quality partnerships with community stakeholders to build teams of professionals from law enforcement, mental health, medical, DCF and the county attorney's office, to give victims of abuse the best team that Butler County can provide. The ultimate goal is for these children to be safe and remain safe after the significant trauma in their lives.

In 2019, the Sunlight CAC served more children and families than ever before as a direct result of alcohol and drug abuse. We have heard countless stories from the children we interview talk about them witnessing domestic violence and various stages of abuse to the non offending parent or to the child themselves. It takes a brave child or parent to leave a tough situation and look for help. We want to be here when they do reach out. We want to be here to help a child leave a life lived in fear of their abuser, and we want to offer that child an opportunity to tell their story.

We have leased an office in El Dorado since 2007. As of January 2020, we have purchased a new office at 205 E. 12th Street in El Dorado. Funds previously received from the City of El Dorado have been used to pay the rent for our leased facility, and we plan to use the funds received this year to help pay the new mortgage until we can raise the remaining funds to pay off the new building. We plan to have the building paid for in 3-5 years.

SCARF is requesting that the City of El Dorado continue to help fund the CAC mortgage with a payment of \$10,000 annually. This payment makes up a portion of our annual expense that we would not receive from any other funding source.

Thank you for past support and for your consideration in this matter. Please feel free to contact me at (316) 313-4107 if you require any further information.

Sincerely,

Dusty Buell
CEO
Sunlight Children's Advocacy and Rights Foundation

205 E. 12th Ave.
El Dorado, KS 67042

(316) 313-4107 phone
(316) 313-4111 fax
sunlightcac@scarfks.org



**SUNLIGHT CHILD
ADVOCACY CENTER**

January 27, 2020

Board of Directors

Dusty Buell, CEO
Tim Kice, President
Alana McNary, Vice President
Matt Morris, Treasurer
Terry Huelskamp, Secretary
Jamee Crenshaw
Sabrina Esterline
Melody Matulewic
Kellie Nesmith
Brandon Wilson
Rachael Woods

David Dillner
City of El Dorado
220 E. First
El Dorado, KS 67042

Dear David:

The staff at Sunlight Child Advocacy Center would like to provide you with quarterly updates on the work being done at our facility. Enclosed are copies of a report that illustrates this information. We would appreciate it if you would share this data with your City Commission.

We are grateful for your continued support of Sunlight Child Advocacy Center and value the partnership. We hope you find these reports helpful. Please let us know if you would like any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Dusty Buell".

Dusty Buell
CEO, SCARF

A project of:



Sunlight Child Advocacy Center

www.scarfs.org * 316-313-4107 * El Dorado Ks * Data as of December 31, 2019

Year	# FI Completed	# Jan	# Feb	# Mar	# April	# May	# June	# July	# Aug	# Sept	# Oct	# Nov	# Dec	Monthly Avg
2007-14	1,064	88	71	83	91	84	98	101	117	70	76	96	89	10 (70 mos)
2015	144	15	7	5	10	9	13	14	15	24	13	9	10	12
2016	144	6	19	17	6	12	10	5	10	14	24	9	12	12
2017	115	3	22	10	5	7	9	4	14	10	11	13	7	10
2018	175	12	9	10	12	15	9	12	15	12	21	31	17	14
2019	196	24	20	13	6	21	6	9	20	11	17	17	32	16
Total	1,838	148	148	138	130	148	145	145	191	141	162	175	167	
Avg	~153	12	12	11	11	12	12	12	15	12	13	14	14	

Highest Recorded Year	2019	196
Lowest Recorded Year	2007	74

Highest Recorded Month	December 2019	32
Lowest Recorded Month	March 2011	2

Alleged Victim's City of Residence	2007-2014	2015	2016	2017	2018	2019	Total
Andover	141	16	19	12	27	20	235
Augusta	101	9	9	11	11	19	160
Beaumont	2	0	0	0	0		2
Benton	17	2	13	1	5	3	41
Burns	0	1	0	0	0	1	2
Cassoday	1	0	0	2	2		5
Douglass	65	4	10	9	14	9	111
El Dorado	330	49	39	38	38	56	550
Elbing	1	0	0	0	0		1
Latham	3	1	1	0	2		7
Leon	37	2	1	2	7	8	57
Potwin	19	0	9	3	1		32
Rosalia	4	0	0	3	1	1	9
Rose Hill	63	5	10	7	15	14	114
Towanda	56	8	2	3	13	14	96
Whitewater	16	0	0	1	1	10	27
Elk Co	27	7	0	0	4	6	44
Greenwood Co	32	7	10	6	17	13	86
Outside Butler, Elk, Greenwood Counties	149	33	21	17	17	22	259
Total	1,064	144	144	115	175	196	1,838

Lead Investigating Agency	2007-2014	2015	2016	2017	2018	2019	Total
Andover PD	145	12	18	9	18	19	221
Augusta Dept Safety	16	0	0	0	0		16
Benton PD	4	0	10	0	1		15
Butler Co SO	303	57	40	50	74	76	600
DCF	99	22	31	19	39	36	246
El Dorado PD	287	33	29	22	15	33	419
Elk Co SO	37	9	0	0	2	5	53
Greenwood Co SO	24	6	6	4	12	6	58
Leon PD	18	0	0	0	0		18
Rose Hill PD	57	2	9	3	3	5	79
Towanda PD	6	0	0	0	0		6
Other	68	3	1	8	11	16	107
Total	1,064	144	144	115	175	196	1,838



EL DORADO

THE FINE ART OF LIVING WELL

January 15, 2020

Ms. Darla Carter, Executive Director
The Family Life Center of Butler County
P.O. Box 735
El Dorado, KS 67042

Re: Liquor Tax Program

Dear Ms. Carter:

The City of El Dorado receives liquor tax monies to be used for the establishment and operation of local domestic violence programs. Annually, the City Commission allocates funding to certain not-for-profit organizations that meet these criteria.

If your organization would like to be considered for this program, please submit a letter of application by Monday, February 3, 2020, to Tammy Schaffer, Finance Director, at 220 E. 1st. A brief description of your proposed program and the total dollar amount of your request should be included. *If you were a recipient in 2019, please provide an accounting of the use of those monies for the City's review.*

We anticipate that the City Commission will determine the allocation of these monies at the March 2, 2020, City Commission Meeting at 6:30 p.m. Applicants should plan on attending this meeting to answer questions regarding their proposal.

If you have any questions or need additional information regarding the availability of these monies, please do not hesitate to contact me at 316-321-9100 Ext. 102. We look forward to the possibility of working with you.

Sincerely,

Tammy Schaffer
Finance Director

A CITY OF CHARACTER

220 E. First | El Dorado, KS 67042 | Phone 316.321.9100 | Fax 316.321.6282

www.eldoks.com

Sent 1-17-20

Family Life Center of Butler County
P.O. Box 735
El Dorado, KS 67042

January 27, 2020

El Dorado City Commission
P.O. Box 792
El Dorado, KS 67042

Dear City Commissioners:

The Family Life Center – Safehouse is a shelter and advocacy program for victims of domestic violence and sexual abuse. Our service area is Butler, Elk and Chautauqua Counties. In 2019 the Safehouse sheltered 39 women and 38 children. The length of stay of a client is based on each client's individual need. We have had clients stay overnight, which is long enough to have a protection order to be served, up to as long as 90 days. There have been 25 families that have moved to a different living situation. This can either be into permanent housing or move in with family, but they have not gone back to their abusers. Clients in shelter meet with our Client Advocate to set up an Action Plan and then meet on a weekly basis to go over their action plan and get resources so that they can meet their goals to get back on their feet.

Our Court Advocate has helped 263 victims with filing protection orders, and has also attended municipal court hearings in our 8 municipalities. These protection orders have been protection from abuse, protection from stalking and sexual abuse orders. Our Teen Dating Violence Program is an interactive role playing activity presented to youth. The activity opens conversation and raises awareness about dating violence along with the red flags of unhealthy relationships. The Teen Dating Violence Program was presented to students in El Dorado, Augusta, Circle, Remington, Douglass, Rose Hill, West Elk, Longton and Sedan High Schools. 796 students have participated in this program this past year.

We have always recognized the contribution that substance abuse plays in the dysfunctional roles in domestic violence and sexual abuse and with this in mind we have tried to assist victims in recognizing the effects of substance abuse. Although drug and alcohol abuse are not the cause of domestic violence or sexual abuse, it certainly plays a large role.

The Family Life Center is requesting \$22,000.00 from the City of El Dorado Liquor Tax Funds. These funds will assist in the salary for the facilitator of our domestic violence support group. This support group addresses drug and alcohol abuse along with domestic violence issues. The support group meets once a week and is open to any victims of abuse. The funds will also assist with the 10% of the Client Advocate's salary. The Client Advocate meets with clients on a weekly basis to set up an Action Plan with the in shelter client and gives the client resources and referrals for housing, education and employment to help them get back on their feet. Another

part of the funding will assist in 7% of the Executive Director's salary. The Family Life Center has received budget cuts from the United Way this past couple of years and these funds were used to supplement the Executive Director's salary. Finally the El Dorado Liquor Tax funds will assist with the crisis hotline. The Family Life Center – Safehouse is open 24 hours, 7 days a week and our crisis hotline is answered these hours also. In 2019 there were 368 crisis hotline calls. 328 calls were domestic violence calls, 24 were sexual abuse calls and 16 were stalking calls. Additionally 161 calls were for information and referrals for resources and services.

We realize that getting out of an abusive relationship and seeking help at the Safehouse is only one of the first steps in creating a new life for victims and their children. With the assistance and funding from the City of El Dorado Liquor Tax grant we hope to be able to help these victims of abuse.

Enclosed you will find a financial statement providing documentation for the 2019 El Dorado Liquor Tax Fund. Our fiscal year starts July 1st and ends June 30th. We use this money accordingly to our fiscal year. The enclosed financial documentation is for the fiscal year July 1, 2018 to June 30, 2019. Also included is the fiscal year July 1, 2019 through January 24, 2020 (which is monies currently being used from the 2019 Liquor Tax Fund).

If you have any questions please feel free to contact me at 316-321-7104.

Sincerely,

A handwritten signature in black ink, appearing to read "Darla Carter", written in a cursive style.

Darla Carter
Executive Director

Family Life Center, Inc.
Profit & Loss by Class
March 2018 through June 2019

	<u>El Dorado Liquor Tax 2018/2019</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
402 · El Dorado Liquor Tax 2018/2019	11,728.54	11,728.54
Total Income	<u>11,728.54</u>	<u>11,728.54</u>
Expense		
500 · Payroll Expenses		
501 · Wages	9,533.75	9,533.75
502 · Social Security/Medicare	822.67	822.67
503 · KS Unemployment	153.89	153.89
500 · Payroll Expenses - Other	1,219.50	1,219.50
Total 500 · Payroll Expenses	<u>11,729.81</u>	<u>11,729.81</u>
Total Expense	<u>11,729.81</u>	<u>11,729.81</u>
Net Ordinary Income	<u>-1.27</u>	<u>-1.27</u>
Net Income	<u><u>-1.27</u></u>	<u><u>-1.27</u></u>

Family Life Center, Inc.
Profit & Loss by Class
May 1, 2019 through January 24, 2020

	<u>El Dorado Liquor Tax 2019/2020</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
452 · El Dorado Liquor Tax 2019/2020	12,000.00	12,000.00
Total Income	12,000.00	12,000.00
Expense		
500 · Payroll Expenses		
501 · Wages	4,548.50	4,548.50
502 · Social Security/Medicare	404.30	404.30
503 · KS Unemployment	13.13	13.13
500 · Payroll Expenses - Other	737.25	737.25
Total 500 · Payroll Expenses	5,703.18	5,703.18
513 · Telephone	703.99	703.99
Total Expense	6,407.17	6,407.17
Net Ordinary Income	5,592.83	5,592.83
Net Income	<u>5,592.83</u>	<u>5,592.83</u>



EL DORADO

THE FINE ART OF LIVING WELL

January 15, 2020

Mr. Phil Benedict, Executive Director
Thrive! Butler
P.O. Box 811
Andover, KS 67002

Re: Liquor Tax Program

Dear Mr. Benedict:

The City of El Dorado receives liquor tax monies to be used for the establishment and operation of local domestic violence programs. Annually, the City Commission allocates funding to certain not-for-profit organizations that meet these criteria.

If your organization would like to be considered for this program, please submit a letter of application by Monday, February 3, 2020, to Tammy Schaffer, Finance Director, at 220 E. 1st. A brief description of your proposed program and the total dollar amount of your request should be included. *If you were a recipient in 2019, please provide an accounting of the use of those monies for the City's review.*

We anticipate that the City Commission will determine the allocation of these monies at the March 2, 2020, City Commission Meeting at 6:30 p.m. Applicants should plan on attending this meeting to answer questions regarding their proposal.

If you have any questions or need additional information regarding the availability of these monies, please do not hesitate to contact me at 316-321-9100 Ext. 102. We look forward to the possibility of working with you.

Sincerely,

Tammy Schaffer
Finance Director

A CITY OF CHARACTER

220 E. First | El Dorado, KS 67042 | Phone 316.321.9100 | Fax 316.321.6282

www.eldoks.com

Sent 1-17-20



Thrive! Butler is a relationship-based poverty reduction initiative. Since 2017, Thrive! Butler has been serving people living in poverty, with an emphasis on people who are generationally poor, meaning poverty is a way of life going back several generations. Generational poverty forces people to live in survival mode. The impact of that lifestyle stunts future thinking and the ability to plan for the long term. In short, people who have been raised in poverty need assistance making change, fostering human connection and developing self-confidence. We require that all participants are clean and sober for six months prior to entering the class, but will work with those who suffer from alcoholism, if they choose to remain sober during their participation in the Thrive! Butler process. This is critically important to their education process and starting down the path out of poverty.

El Dorado is the largest city within Butler County, Kansas, which is the 8th largest county in Kansas by population. According to censusreports.org, 12.1% of the population live below the poverty line, and over 5,400 households live on less than \$15,000 per year.

Of all the children enrolled in Butler County Schools systems in Kindergarten through Grade 12, over 35% on average, qualify for the free or reduced lunch programs, however, the El Dorado school district program is almost 60%.

Building skills and specific relationships help individuals develop a better future story by moving out of poverty. Thrive! Butler utilizes the services available through the Aha! Process, based on Ruby Payne's work in poverty reduction, to conduct a 16-week course called Getting Ahead in a Just Getting by World. During this 16-week class, participants learn;

- To look introspectively at themselves and understand the role they have played in maintaining their own poverty, including the cost of alcoholism and drug abuse to themselves and their families,
- To understand the differences in social classes and their perspectives in approaching world and life issues,
- And they learn to set career and educational goals, spiritual and emotional goals, relationship goals, and physical health and wellness goals that include being clean and sober.

Establishing a primary goal of improving the confidence and capacities of people to overcome poverty, this approach combines individualized support from dedicated volunteers and resources of organizations to create a community that educates, empowers and equips individuals and families to move up and out of poverty successfully. At the end of the 16-week course, a graduation party is held,

and our participants become Team Leaders. Team Leaders are matched with volunteers who have been trained in understanding economic class differences called Allies, as they have committed to coming alongside the Team Leaders to leverage their social networks for the Team Leader's gain.

Thrive! Butler increases opportunities for everyone in the community. Employers in El Dorado will benefit by having an expanded workforce and tax revenues will go up as people earn higher incomes. But at its heart, Thrive! Butler can change lives. The Thrive! Butler project in El Dorado proposes to implement an innovative and effective community-based approach to attack the causes and conditions of poverty. The strengthening of the El Dorado community capabilities in planning and coordinating a broad range resources related to the elimination of poverty are currently in action. Thrive! Butler is working to bring human capital and financial resources to the project.

Mid-Cap as our fiscal agent.

Mid-KS CAP, Inc. has been a key player at the table to bring the community and will continue in a leadership capacity and as the fiscal agent for the project until Thrive! Butler moves to establish its own nonprofit status. Additionally, Mid-KS CAP, Inc. will provide a Community Support Coordinator to provide any case management services to individual participants as needed. Thrive! Butler currently operates under the 501 (C) 3 certificate of Mid-Cap.

Does the Thrive! Butler process work?

Several if not most of our participants report an increase in social capital, have started to volunteer in the communities they once blamed for their circumstances, have more reliable transportation, and are meeting or exceeding their health and wellness goals, and new education goals. Here are some quotes from our Team Leaders.

"Thrive! Butler has helped me to budget better, manage my time, utilize resources better, and it has enabled to find a better job."

"Thrive! Butler has allowed me to reduce my stress levels and provide a better home for my kids."

"It's just been a tremendous turn around and a good way to dig yourself out of a hole"

"What I learned from my Thrive! Butler experience has been impactful, and I now apply to my everyday life."

"I wanted to show my kids that I had made mistakes and that I owned that, and it is never too late to improve yourself."

"Thrive! Butler provides a great sense of community and making new relationships."

"You learn about how you got into the situation you are in, and that there are others in the same situation, who also want to find a path out of poverty."

"I have more friends now and Thrive! Butler has help me to get on track and find out what I want to do with my life."

"Thrive! Butler was a chance for me to make a better future for my kids."

"I found out that I was qualified to do a lot more than I would let myself believe."

“Thrive! Butler provided me with a way out, and that’s a good thing.”

Thrive! Butler provides a Hand-Up, and a Hand-Out. The progress of our participants has been extraordinary, and we hope to continue this effort until our Vision has been realized – Alleviate generational poverty in Butler County.

Without intervention like Thrive! Butler provides, it is likely children living in poverty, will become parents living in poverty!

The same can be said of children living in a home of drug and alcohol abusers.

Use of Funds in 2019: The city awarded Thrive! Butler \$5,000 last year. This money was kept in El Dorado and used for the costs associated with two classes running concurrently but at different phases of the process. This money helped us to pay the monthly stipends to our Getting Ahead and Match-Team facilitators, our Child Care providers, our Incentive Program (\$10 gift cards for fuel) for each week of the 16-week course, and meals for all the weekly meetings. Funds also helped us with our outreach to those in the El Dorado community who need our free education and poverty reduction process and attract them to our next class later this year. We were able to develop relationships with other agencies that we partnered with to help our participants on their journey out of poverty. Those included Orion Education and training, and Workforce Center to help our participants learn about resume writing , interviewing and job search skills.

Use of Funds: Requesting \$7,500 Funds from El Dorado would be kept in El Dorado and used for the class currently in session at the First United Methodist Church, and for the new class which will start in the next few months. This cost includes the Stipend we pay our two class Facilitators (one Getting Ahead Facilitator for 5 months, and one Matched Team Facilitator for 12 months, both at \$248/mo.), our Incentive Program (\$10 gift cards for fuel) for each week of the 16-week course, and meals for all the weekly meetings throughout the year. Funds will also help us with our outreach to those in the El Dorado community through our marketing efforts to attract new participants and volunteers to the Thrive! Butler process.

Budget for El Dorado 2020:

Site 1 - El Dorado	
GA Facilitator	\$1,240.00
MT Facilitator	\$2,976.00
Incentives	\$1,860.00
Child Care	\$1,440.00
Executive Director, Materials for attracting participants and volunteers	\$16,500.00
Supplies	\$267.00
Total Site 1	\$24,283.00



EL DORADO

THE FINE ART OF LIVING WELL

January 15, 2020

Janelle Martin
Resource Development Associate
Communities in Schools of Mid America
1919 Delaware
Lawrence, KS 66046

Re: Liquor Tax Program

Dear Janelle:

The City of El Dorado receives liquor tax monies to be used for the establishment and operation of local domestic violence programs. Annually, the City Commission allocates funding to certain not-for-profit organizations that meet these criteria.

If your organization would like to be considered for this program, please submit a letter of application by Monday, February 3, 2020, to Tammy Schaffer, Finance Director, at 220 E. 1st. A brief description of your proposed program and the total dollar amount of your request should be included. *If you were a recipient in 2019, please provide an accounting of the use of those monies for the City's review.*

We anticipate that the City Commission will determine the allocation of these monies at the March 2, 2020, City Commission Meeting at 6:30 p.m. Applicants should plan on attending this meeting to answer questions regarding their proposal.

If you have any questions or need additional information regarding the availability of these monies, please do not hesitate to contact me at 316-321-9100 Ext. 102. We look forward to the possibility of working with you.

Sincerely,

Tammy Schaffer
Finance Director

A CITY OF CHARACTER

220 E. First | El Dorado, KS 67042 | Phone 316.321.9100 | Fax 316.321.6282

www.eldoks.com

Sent 1-17-20



Communities
In Schools

Mid-America

In schools to
HELP ALL KIDS SUCCEED

February 3, 2020

City of El Dorado
Attn: Tammy Schaffer, Finance Director
200 East 1st Street
El Dorado, KS 67042

Dear Tammy,

Please accept the following proposal for funding from the City of El Dorado's Liquor Tax Program on behalf of the Communities In Schools (CIS) of Mid-America project at El Dorado Middle School (EMS). Your support of our program at EMS helps us continue to address domestic violence prevention through integrated student supports which can impact behaviors in relationships for younger generations. *We are requesting \$7,500 to support staffing that facilitates ongoing discussions among young people about healthy relationships as well as coordinates key community individuals to speak on the topic with groups of middle school students.*

Organizational Description

CIS of Mid-America celebrates its 25th anniversary in 2020. It was established as CIS of Kansas in 1995 and, in 2014, became the first CIS state office to establish regional affiliates embedded in our 501(c)3. What began as a statewide network in 1995 serving communities across the state of Kansas now also serves communities in Iowa, Oklahoma, and Missouri. As an affiliate of the national non-profit Communities In Schools, this regional approach allows us to streamline the services we provide to struggling students and their families.

We are providing services to the nearly 400 students enrolled at El Dorado Middle School this year. The CIS of Mid-America network currently provides services in 57 schools to more than 30,000 students each year by placing individuals directly inside the schools to work with students.

Our mission is to surround students with a community of support, empowering them to stay in school and achieve in life. CIS of Mid-America staff help lessen the burden on teachers by working with at-risk students so that teachers can focus on teaching. We are able to do this because we're in schools *all day every day* and see the unique needs of each student so we partner with teachers and the community to address them. We also do not charge a fee for our services/support to students and their families.

The Communities In Schools Model of Supports

Your support of CIS of Mid-America programming, beginning its sixth year at El Dorado Middle School, allows Site Coordinator Randy Just to continue our work directly inside EMS helping vulnerable students and those at the greatest risk of dropping out. Our work within an evidence-based model empowers students at all grade levels to stay in school and on the path to graduation each year. A significant part of this empowerment is helping young people with soft skills and relationship skills that enable them to continue toward graduation.



The foundation of the CIS model is based on our belief in the transformative power of a student's one-to-one relationship with a caring adult. Through a school-based Site Coordinator, we work with teachers and schools in mobilizing community members to help students reach their goals. The unique CIS of Mid-America model works because it's based on national research, driven by community relationships, and supported by local resources.

This evidence-based model, called integrated student supports (ISS) is proven to both decrease dropout rates and increase graduation rates. ISS is a "school-based approach to promoting students' success by developing or securing and coordinating supports that target academic and non-academic barriers to achievement. These resources range from traditional tutoring and mentoring to provision of a broader set of supports, such as linking students to physical and mental health care and connecting their families to parent education, family counseling, food banks, or employment assistance. While ISS programs take many forms, integration is key to the model - both integration of supports to meet individual students' needs and integration of the ISS program into the life of a school" (Moore and Emig, 2014).

Our strategy focuses on the CIS Tiers of Support model, delivered through a Site Coordinator such as Randy Just, to students at each CIS site:

- **Tier I:** Widely available services designed to foster a positive school climate and address school-level risk factors.
 - Examples: motivational speaker for school-wide assembly; college fair; schoolwide anti-bullying program; healthy cooking classes for families
- **Tier II:** Targeted services typically provided in a group setting to students with a common need.
 - Examples: tutoring, mentoring, current topical discussions on issues such as healthy relationships, attendance monitoring
- **Tier III:** Intensive, individualized services typically provided in a one-to-one setting to students with highly specific needs.
 - Examples: mental health counseling, mentoring, consultations with a nutritionist, intensive dental work.

How does your grant award help?

Site Coordinator Randy Just works with a caseload of 65 students who receive targeted Tier II and III supports at El Dorado Middle School in addition to the school-wide initiatives on which he works. His caseload students participate in a variety of supports provided through the more individualized tiers. Just conducts a monthly check-in with each student whereby, as a part of the overall support he provides, he discusses with them the importance of healthy relationships and domestic violence prevention as it pertains to each student's unique situation.

Just also runs a weekly program called *Club Time* that is offered as a Tier II support available to all of his caseload students at EMS where domestic violence issues and healthy relationships are discussed in a group setting. He understands that this middle school age group – early- to mid-teens – is



Communities
In Schools

Mid-America

In schools to
HELP ALL KIDS SUCCEED

City of El Dorado / Page 3

especially vulnerable to potentially witnessing domestic violence in a home setting as well as experiencing it as they begin dating.

During this *Club Time* is when he also invites School Resource Officers to talk with the students about these issues as well as others that may be related. These topics also come up in conversations with his informal lunch groups that meet during the different lunch periods with a smaller group of students.

CIS of Mid-America annually partners with USD 490 – El Dorado Public Schools as well as other local non-profits in the community and the Kansas Department for Children and Families for funding of our program at El Dorado Middle School. Each of these organizations participate at various levels of funding for the overall \$75,405 budget. We continue to reach out for additional partnerships formed through the Site Coordinator with local agencies and businesses to ensure that students receive the services they need.

We need your partnership!

We know that you care for the youth in our community. Support for this program provides you the opportunity to address an important issue such as domestic violence with the younger generation to impact our community behavior.

We welcome an opportunity to discuss the CIS of Mid-America program and how your \$7,500 award can help us continue our work to ensure that young people stay in school and learn in a healthy environment.

Please feel free to contact me via phone at 785-856-1946 or via email at janelle.martin@cismidamerica.org. More information on our organization can be found online at cismidamerica.org or on Facebook at facebook.com/cismidamerica.

Sincerely,

Janelle

Janelle Martin
Associate Vice President for
Resource Development

KIDS NEED TO EAT, INC.

PO Box 467, El Dorado, KS 67042
KN2E@msn.com | 405-308-9158
www.KN2E.org

February 2, 2020

City of El Dorado
Attn: Tammy Schaffer, Finance Director
220 E. 1st Street
El Dorado, KS 67042



Re: Liquor Tax Fund – Request for Funding

Name of nonprofit organization: ***Kids Need To Eat, Inc. (KN2E) - a 501(c)(3) nonprofit***

Program: ***Kidz Summer LunchBox***

Mission: Help communities overcome barriers to children having daily access to the nutritious food needed for their brains and bodies to develop into successful adults.

Contact person: Judie Storandt, KN2E President / Kidz LunchBox Administrator
105 Race St., El Dorado, KS 67042
405-308-9158 (cell/text), jgstorandt@msn.com

Amount requested: **\$1000**

Assisting Victims of Domestic Violence

- Children of families impacted by domestic violence (DV) are vulnerable to experiencing food hardship, and the adverse consequences of hunger and malnutrition.
- Children in these families often are impacted by these crimes in terms of loss of income and family stability which results in food insecurity.
- Many children are impacted by numerous DV crimes that go undetected and unreported.
- Victims of DV who are supporting children often experience the additional stress relating to insufficient resources to adequately feed them. Free meals help reduce that stress as they begin moving forward to rebuild their lives.
- We know our program helps children of incarcerated parents. Inmates at the El Dorado Correctional Facility have thanked us personally, and also by supporting Kidz LunchBox through funds they raise for local charities.

Kidz Summer LunchBox has provided free meals for kids during the summer in El Dorado since 2013 - to replace meals that many eat for free at school (over 70% of students at some El Dorado schools).

Kidz Summer LunchBox 2020 will serve free lunches to children coming to four meal sites served by our **GLOW Bus**. These sites are selected to take food to kids who experience the most barriers to eating healthy during the summer – including those living at Silverwood Apts. and Quail Ridge Apts.



Kidz Summer LunchBox will distribute free weekend backpacks filled with meals for children. During June weekend backpacks are provided to eligible USD 490 students attending Camp Pride. We also offer them on Fridays to kids eating at any summer lunch site in El Dorado. Once school starts, KN2E donates weekend backpacks to USD 490 to cover the first weekends before the school-based backpack program resumes after Labor Day. Our 2020 budget includes purchasing around 900 weekend backpack for \$5 each.

Kidz LunchBox also offers enrichment activities

To help kids have a productive summer, Kidz LunchBox also offers a range of activities for kids eating on the GLOW Bus – including outdoor games, crafts, free books and story telling days, and fun activities promoting healthy eating.

Our portable Gaga Ball Pit is especially popular. We also purchase swim passes – so kids who eat lunch for free on the Glow Bus can also swim for free using a punch on our pool passes. Last summer we purchased three 50-punch pool passes, and anticipate needing four this summer.

How the money will be used

We are an all-volunteer organization with no employees. All monies the City allocates to Kidz LunchBox from the Liquor Tax Fund could be used to purchase food to pass out for free to children in our community this summer, and to purchase pool passes (see above).

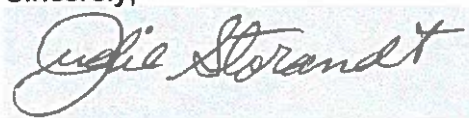
- \$1,000 will provide 200 weekend backpacks to children in our community.
- \$320 would pay for four 50-punch passes for the municipal swimming pool.

The need for the *Kidz LunchBox*

- Undernourished children don't learn as fast or as well. They are more likely to have attention span problems, behavior issues, and difficulty getting along with others.
- Children who don't have daily access to adequate nutrition are sick more often, are hospitalized more frequently, and recover slowly.
- Malnourished children are more susceptible to obesity and its health consequences.

Thank you for considering this request.

Sincerely,



Judie Storandt
KN2E President



Attachments: **KN2E Fall 2019 Newsletter**
Accounting of 2019 Funding

KN2E Board of Directors

**Judie Storandt, Judy Ramsey, Lindsay Mills, Martha Riedl,
Nancy Basquez, Nita Whiteman, Peter Storandt, Sandra Blackburn**

KIDS NEED TO EAT, INC.

~~~~~  
PO Box 467, El Dorado, KS 67042 | [KN2E@msn.com](mailto:KN2E@msn.com) | 405-308-9158  
[www.KN2E.org](http://www.KN2E.org)

February 2, 2020

City of El Dorado  
Attn: Tammy Schaffer, Finance Director  
220 E. 1<sup>st</sup> Street  
El Dorado, KS 67042



## Re: Accounting 2019 Liquor Tax Funding

Name of nonprofit organization: ***Kids Need To Eat, Inc. (KN2E) - a 501(c)(3) nonprofit***  
Program: ***Kidz Summer LunchBox 2019***

Mission: Help communities overcome barriers to children having daily access to the nutritious food needed for their brains and bodies to develop into successful adults.

Contact person: Judie Storandt, KN2E President / Kidz LunchBox Administrator  
405-308-9158 (cell/text), [jstorandt@msn.com](mailto:jstorandt@msn.com)

Amount received for 2019: **\$1000**

## How 2019 Liquor Tax funding was used for the prevention and reduction of the impact of crime in our community.

- Kidz Summer LunchBox 2019 overview: See attached Fall 2019 Newsletter.
- To avoid stigma, we don't ask children for their name or address. However, we know we served children of families living at the Safehouse. Also, our program is structured to make it highly likely that other victims of domestic violence, whether known or unknown, benefited from our summer services – in the form of free meals and weekend backpacks, and also enrichment programs offered, including free swimming at the municipal pool.
- More specifically, we spent \$240 on pool passes to provide 150 free punches for children who ate free lunches on our GLOW Bus, and at least \$3250 for over 650 weekend backpacks distributed in El Dorado.

Sincerely,

Judie Storandt, KN2E President

Attachment: **KN2E Fall 2019 Newsletter**



### KN2E Board of Directors

*Judie Storandt, Judy Ramsey, Lindsay Mills, Martha Riedl, Nancy Basquez,  
Nita Whiteman, Peter Storandt, Sandra Blackburn*



# **Kidz Summer LunchBox 2019**

**A program of Kids Need To Eat, Inc. (KN2E)**

## **Fall Newsletter**



**The GLOW Bus served four meal sites this summer – weekdays for 5 weeks: July 8 – August 9. A total of 25 days.**



**2019 was one of our best summers ever!**



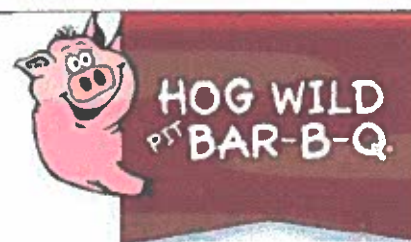
**Meal sites were open longer (45 mins.) – giving kids ample time to come eat and perhaps stay for activities offered this summer.**

**A favorite activity at Silverwood and Quail Ridge was Gaga Ball – using our portable pit.**

**Free activities included: Gaga Ball, crafts, hula hoops, bean bag toss and target games, play dough activities, other toss and target games, a yoga activity, Hippity Hop Balls, kicking balls into a soccer goal, musical chairs, free book days, story time with Carol, visiting puppets, and a pool trip from Quail Ridge**



**Lunches were provided by Subway Restaurant Mondays & Thursdays, and Hog Wild Pit BBQ on Tuesdays**



**Kids eating lunch on the GLOW Bus at Forest Park were invited to stay for a free swim.**

**We also took families to the pool from Quail Ridge for a free swim day.**





*We had a awesome group  
of teens volunteer in our  
Teen Cash Stipend  
Program,  
and a fantastic  
GLOW Bus driver!*



Thanks KS Bigs for  
hosting weekly craft days!



### ***By the Numbers***

We served 1786 lunches to 454 individual children. In addition, about 350 backpacks were passed out to kids eating on the GLOW Bus (5 meals per backpack) - doubling the number of meals served at LunchBox meal sites: 3536.

Weekend backpacks distributed during the USD 490 Camp Pride in June, and to Butler County school districts in mid-August totaled 1024 backpacks - representing 5120 meals.

**Over 8000 meals provided this summer.**

Many thanks to **Barbara Roths, RD/LD**, at the Butler County Extension Office - for hosting food fun days on Tuesdays at meal sites.

Each week a different color group of fruits and veggies was highlighted, with a mystery box item for kids to learn about.



**Kids Need To Eat** is an all-volunteer nonprofit feeding children during the summer since 2013.

PO box 467, El Dorado, KS  
email: [KN2E@msn.com](mailto:KN2E@msn.com)  
website: [www.KN2E.org](http://www.KN2E.org)  
phone: 405-308-9158 (cell/text)  
Facebook: "Kids Need 2 Eat"

### ***KN2E Board of Directors***

Judie Storandt, President  
Martha Riedl, Vice-President  
Peter Storandt, Secretary;/Treasurer

Directors: Nita Whiteman, Judy Ramsey,  
Sandra Blackburn

***This institution is an equal opportunity provider.***



EL DORADO

THE FINE ART OF LIVING WELL

January 15, 2020

Ms. Darla Carter, Executive Director  
Thrive! Butler  
P.O. Box 735  
El Dorado, KS 67042

Re: Liquor Tax Program

Dear Ms. Carter:

The City of El Dorado receives liquor tax monies to be used for the establishment and operation of local domestic violence programs. Annually, the City Commission allocates funding to certain not-for-profit organizations that meet these criteria.

If your organization would like to be considered for this program, please submit a letter of application by Monday, February 3, 2020, to Tammy Schaffer, Finance Director, at 220 E. 1st. A brief description of your proposed program and the total dollar amount of your request should be included. *If you were a recipient in 2019, please provide an accounting of the use of those monies for the City's review.*

We anticipate that the City Commission will determine the allocation of these monies at the March 2, 2020, City Commission Meeting at 6:30 p.m. Applicants should plan on attending this meeting to answer questions regarding their proposal.

If you have any questions or need additional information regarding the availability of these monies, please do not hesitate to contact me at 316-321-9100 Ext. 102. We look forward to the possibility of working with you.

Sincerely,

Tammy Schaffer  
Finance Director

A CITY OF CHARACTER

220 E. First | El Dorado, KS 67042 | Phone 316.321.9100 | Fax 316.321.6282

[www.eldoks.com](http://www.eldoks.com)

*Sent 1-17-20*



Family Life Center-Safehouse



January 27, 2020

El Dorado City Commission  
P.O. Box 792  
El Dorado, KS 67042

Dear City Commissioners:

The Family Life Center – Safehouse and Thrive! Butler would like to request funds from the El Dorado Liquor Tax Funds in the amount of \$400. These funds would be used to provide childcare for Thrive! Butler and Family Life Center – Safehouse for the remainder of the grant cycle January 1, 2021 to March 31, 2021. The funds that we received in October, 2019 will carry us through December, 2020. The additional \$400 will get us through until the grant cycle in 2021.

The Family Life Center – Safehouse provides a support group on Tuesday evenings from 6:30 to 8:00 for survivors of domestic violence and the survivors that attend the support group have children that need childcare.

Thrive! Butler provides a relationship-based poverty reduction initiative on Tuesday evenings from 6:00 to 7:30 and the people attending these classes have children that need childcare.

The Family Life Center – Safehouse and Thrive! Butler would like to combine this childcare under one facility so that the people attending both the Thrive! Butler classes and the Family Life Center support group can attend these sessions and not have to worry about where their children are and who will be taking care of them.

Both agencies have struggled with childcare and Thrive! Butler has found a childcare coordinator who is willing to manage other childcare volunteers each week at the First United Methodist Church through the 2 hour 6:00 to 8:00 pm sessions.

The funds that we are requesting would pay the stipend of the childcare coordinator. She will get a stipend of \$30 per week. Thrive! Butler would be the Fiscal Agent for the funds and pay the childcare coordinator.

The Family Life Center – Safehouse is an organization that assists victims and their children of abuse get back on their feet and live abuse free lives.

Thrive! Butler is an organization that gives people living in poverty the skills to overcome their situation and move up and out of poverty successfully.

Both agencies are successful organizations that assist people to move forward with their lives and overcome the situations that they are currently living in. With the help of the requested funds these people will be able to go to the support group/classes they need to continue to change their lives.

If you have any further questions please feel free to contact me at 316-321-7104.

Sincerely,

Darla Carter  
Executive Director  
Family Life Center – Safehouse

**2018 Commission Priorities**

Water Sales • Community Image • Industrial and Business Parks • Parks and Recreation • Public Safety

TO: City Commission  
FROM: City Clerk Tabitha Sharp  
SUBJ: Advisory Board Appointments  
DATE: February 28, 2020

**Background:**

| <b>Advisory Board</b> | <b>Number of Seats</b>                     | <b>Term</b>             | <b>Appointments</b>                                                                                                                                |
|-----------------------|--------------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| BOA                   | 3                                          | Follows Commission Term | Mayor Young - Robbie Pollard<br>Commissioner Lewis – Britt Moore<br>Commissioner Wilkinson – Dave Stewart                                          |
| CTC                   | 2                                          | December 2021           | Matt Jacobs<br>Courtney Taylor                                                                                                                     |
| El Dorado Inc.        | 1                                          | Follows Commission Term | Commissioner Lewis – Gregg Lewis                                                                                                                   |
| Library               | 2                                          | December 2023           | Nancy Wagner<br>Roseanna Carter                                                                                                                    |
| Parks and Recreation  | 2                                          | December 2021           | Tyson Nielsen<br>Camielle Austin                                                                                                                   |
| Planning Commission   | 1                                          | December 2020           | David Lewis resigned last month, need to fill his position.                                                                                        |
| REAP                  | 1                                          | Follows Commission Term | Mayor Bill Young                                                                                                                                   |
| Sales Tax             | 6<br>1 other filled by Planning Commission | 2020                    | Bill –<br>1.<br>2.<br>Matt – Lindsay Mills<br>Gregg – Dan Davis<br>Nick – Victoria Humig<br>Kendra – Mel Arnold<br>Planning Commission – Brad Long |

**Policy Issue:**

The City Commission must approve advisory board appointments.

**Alternatives:**

Not applicable.

**Fiscal Impact:**

Each advisory board has the ability to influence decisions regarding the budget, the Commission must ensure that they choose individuals who will be responsible board members who will consider the ramifications of their recommendations on the citizens.

**Trade-offs:**

None

**Staff Recommendation:**

The Commission should provide the names of individuals who would be willing to serve on these Advisory Boards and Committees.

**Commission Actions:**

Commissioner \_\_\_\_\_ moved to approve the advisory board appointments as listed.

Commissioner \_\_\_\_\_ seconded the motion.

[Return to Agenda](#)