



EL DORADO

THE FINE ART OF LIVING WELL

City of El Dorado, KS
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TO: City Commission
FROM: Kristina Traina, Administrative Assistant
SUBJ: Work Session Meeting Agenda
DATE: June 10, 2020

A Work Session is scheduled for June 10, 2020 at 5:00 pm in the Commission Chambers at City Hall, 220 E. First Avenue. The following items will be presented:

I. ITEMS FOR PRESENTATION AND DISCUSSION

- a. 2021 Budget Process Discussion
- b. Post Road Discussion
- c. COVID-19 Relief Fund

II. June 15, 2020 REGULAR AGENDA REVIEW

- a. Consent Agenda
 - i. City Commission Minutes
 - ii. Appropriation Ordinance
- b. Old Business
 - i. None
- c. New Business
 - i. Consideration of the Independent Audit of the Financial Statements for Year-Ending December 31, 2019, prepared by Berberich Trahan & Co., P.A.
 - ii. Consideration of a Special Use Permit for Proposed Home-Based Salon at 111 Hogoboom Drive
 - iii. Consideration of a Special Use Permit for Accessory Apartment at 3625 SW 10th Street
 - iv. Consideration of a Special Use Permit for Campground at 1139 SE Bluestem Road
 - v. Consideration of Revocation of a Special Use Permit at 109 S. Arthur Street
 - vi. Consideration of the Award of Bids for CDBG Commercial Project at 142 N. Main Street
 - vii. Consideration of the Vacation of Public Right-of-Way within the Hull's Addition

III. REPORTS

- a. City Commission Reports
- b. City Manager's Report

EL DORADO CHAMBER OF COMMERCE

City of El Dorado

COVID-19 Small Business Emergency Relief Grant

The El Dorado Chamber of Commerce would like to thank the City of El Dorado for recognizing the need to support our local business community, specifically the small businesses.

We have found through our Relief program that there are businesses locally that are not eligible or have not yet received funding through the CARES ACT. By allocating dollars to be used to provide relief, we hope to continue to support businesses through funding their emergency needs.

Option 1: We could promote a campaign to the business community that the City of El Dorado has \$150,000 of GRANT funds available to be used in the conjunction with the El Dorado Chamber of Commerce's Small Business COVID-19 Emergency Relief Grant. We've included our existing eligibility guidelines and application.

Option 2: Promote a campaign to the business community that the City of El Dorado has \$50,000 of GRANT funds available to be used in conjunction with the El Dorado Chamber of Commerce's Small Business COVID-19 Emergency Relief Grant and that additional grant dollars could be made available to match any contributions made by the private sector of our community. The remaining \$100,000 could be earmarked as an Emergency Relief Loan Fund to provide support to our local business community for any future needs. The terms of these loans could be decided by a committee or agreed terms between the City of El Dorado and the El Dorado Chamber of Commerce. We would like to propose working with the El Dorado Community Partners Inc. to receive and award funds. Their nonprofit status makes them more attractive to donors.





*SUPPORTING LOCAL
SMALL BUSINESSES*

EL DORADO CHAMBER COVID-19 SMALL BUSINESS EMERGENCY RELIEF FUND

DOES YOUR SMALL BUSINESS NEED
SOME HELP DURING THIS TIME?
WE'RE HERE FOR YOU.

316-321-3150
RECEPTION@ELDORDOCHAMBER.COM
201 E CENTRAL AVE.

— El Dorado —
CHAMBER
Bridging the Community



EL DORADO CHAMBER COVID-19 SMALL BUSINESS EMERGENCY RELIEF FUND

THE EL DORADO CHAMBER OF COMMERCE IS RESPONDING TO THE NEED FOR ASSISTANCE TO SUSTAIN EL DORADO'S SMALL BUSINESSES AMIDST THE COVID-19 CRISIS. TO HELP WE ESTABLISHED THE

"EL DORADO CHAMBER OF COMMERCE COVID-19 SMALL BUSINESS RELIEF FUND"

We want to support the business community that has long supported the El Dorado Chamber of Commerce. The COVID-19 Small Business Relief Fund has been created to provide temporary relief for small for-profit and nonprofit businesses facing unexpected expenses, which are extra challenging to cover during this period of businesses inactivity and reopening due to the COVID-19 response.

Grants will be available to meet these one-time needs.

ELIGIBILITY REQUIREMENTS

- Grant applicants must be authorized representatives of small businesses defined as enterprises of between 1 – 10 employees.
- Grant applicants must have experienced severe revenue loss and business distress due to COVID-19.
- The COVID-19 Small Business Relief Fund will provide support in the following categories in order to aide in continued safe operation during the immediate crisis:
 - El Dorado based businesses that have incurred unexpected expenses (described below) as a result of COVID-19 and which are ineligible for reimbursement through insurance, relief aid, or other COVID-19 grant sources.
- Funds provided will offset expenses and be utilized for the following expense categories, which may be amended:
 - Cleaning and sanitation supplies
 - Supplies that support business activity adjustments during the COVID-19 response period
 - Marketing/PR/Communications needs to address business activity adjustments during the COVID-19 response period
 - Telecom/Internet connectivity to facilitate business activity during the COVID-19 response period
 - Assistance with lease, utility or other expenses that are directly related to your daily operating costs.
- The COVID-19 Small Business Relief Fund will not provide support owner/employee related expenses such as salaries.



EL DORADO CHAMBER COVID-19 SMALL BUSINESS EMERGENCY RELIEF FUND

GRANTING TIMELINE

**JUNE 10TH APPLICATIONS AVAILABLE.
JUNE 30TH APPLICATIONS SUBMITTED VIA EMAIL
BY 5:00 PM TO
JORDAN.BUXTON@ELDORADOCHAMBER.COM
GRANTS WILL BE AWARDED ON JULY 6TH**

**BUSINESSES THAT MEET THE ABOVE ELIGIBILITY
CRITERIA CAN SUBMIT APPLICATION FOR FUNDING
THROUGH THE EL DORADO CHAMBER COVID-19
SMALL BUSINESS EMERGENCY RELIEF FUND.
ONE APPLICATION PER BUSINESS. ALL
APPLICATIONS WILL BE CONSIDERED
CONFIDENTIAL.**

DISCLOSURES:

- An advisory committee selected through the Chamber of Commerce will review applications.
- Funding priority will be determined on applicant need and a clear indication of COVID-19 impact.
- Submission of an application is no assurance that the grant will be awarded, in whole or in part. For additional information, please email jordan.buxton@eldoradochamber.com.
- Receipt of funds under this grant program may impact your eligibility to receive other relief funds. The applicant assumes all such risk.

Business Type: _____ FEIN Number: _____ Sales Tax Number: _____
Business License Number: _____
Chamber Member? _____

EL DORADO CHAMBER COVID-19 SMALL BUSINESS EMERGENCY RELIEF FUND

APPLICATION

How did COVID-19 affect your business?

At anytime did you have to close?

Were you able to maintain your employees?

How would you use these funds to support or grow your business?

What other relief funding have you applied for?

Amount Requested \$ _____

Signed _____

Printed Name _____

Title _____

Directions for submission

Upon completion of your application, please email to jordan.buxton@eldoradochamber.com with "Emergency Relief Fund Application" in the heading. Please do not send any additional materials with your submission. The contact person will be notified of any additional needs and the funding decision regarding this application.

Please direct any questions to El Dorado Chamber at (316)321-3150 or reception@eldoradochamber.com.



EL DORADO CHAMBER COVID-19 SMALL BUSINESS EMERGENCY RELIEF FUND APPLICATION

Business _____
Contact Name: _____
Address: _____
Phone Number: _____
Number of Employees: _____ Established Date: _____
Business Type: _____
FEIN Number: _____ Sales Tax Number: _____
Business License Number: _____
Chamber Member? _____

How did COVID-19 affect your business?

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