

The El Dorado City Commission met in a regular session on February 2, 2015 at 7:00 p.m. in the Commission Room with the following present: Mayor Michael Fagg, Commissioner Chase Locke, Commissioner Bill Young, Commissioner Nick Badwey, Commissioner David Chapin, Finance Director Tammy Schaffer, Human Resources Director Suzie Locke, Public Utilities Director Kurt Bookout and City Clerk Tabitha Sharp. Absent: City Manager Herb Llewellyn and Assistant City Engineer Scott Rickard.

VISITORS

Julie Clements	El Dorado Times	El Dorado, KS
Jennifer Cook	220 E 1 st	El Dorado, KS
Brad Meyer	220 E 1 st	El Dorado, KS
James Cook	719 Fredrick Dr	El Dorado, KS
Austin Lowry	401 N Atchison	El Dorado, KS
Harley Thornton	1035 N Cherokee	El Dorado, KS

CALL TO ORDER

Mayor Michael Fagg called the February 2, 2015 meeting to order.

INVOCATION

Mayor Michael Fagg opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

Ms. Slayton’s 3rd grade class from Lincoln Elementary led the Pledge of Allegiance.

PERSONAL APPEARANCE

Jennifer Cook, Marketing, Sales and Services Manager for the City, announced that the City will be holding the 2017 Shrine Bowl.

Commissioner Chase Locke asked Ms. Cook to explain the event.

Ms. Cook stated that it was a multi-day event during which high school football players will be present to play football at BG Stadium.

Commissioner Bill Young stated that the events will include a golf tournament, parade, banquet and many others. He congratulated Ms. Cook on her work to recruit the event.

PUBLIC COMMENT

Mayor Michael Fagg opened the floor for public comments.

There were no comments.

CONSENT AGENDA

Approval of the Special City Commission minutes from January 8, 2015 and the City Commission Minutes from January 20, 2015.

Approval of the delicensing of Prairie Trails Cereal Malt Beverage Permit.

Mayor Michael Fagg asked about the delicensing of Prairie Trails.

City Clerk Tabitha Sharp stated that after speaking to the Alcoholic Beverage Commission, we were told that in order to allow a catering company to sell liquor at an event at Prairie Trails, we must delicense the Cereal Malt Beverage and a temporary license must be granted to the caterer.

Commissioner Bill Young confirmed that it would go back to the CMB license after the event.

Ms. Sharp stated that it would.

Mayor Fagg asked why we would do that when we already have the product.

Ms. Sharp stated that we are only able to cater to events that do not mind the lower content beer. This group has requested that alcohol, wine and full content beer be served.

Mayor Fagg stated that it seemed unusual.

Ms. Sharp stated that it was new, that is why we brought in someone from the ABC to help us through the process.

Mayor Fagg asked if there was a liability waiver that could be signed in case anyone had an accident on a golf cart.

Ms. Sharp stated that this was not a golf event and therefore that type of waiver would not be necessary.

Suzie Locke, HR Director, stated that there will be a rental contract will be signed that will hold them liable for any damages to the facility.

Commissioner Bill Young moved to approve the consent agenda as presented.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

PROJECT NO. 392 – EL DORADO SEWER IMPROVEMENTS (KDHE REVOLVING LOAN)

Public Utilities Director Kurt Bookout stated that the purpose of this item was to hold two public hearings in order to describe the scope of the project, alternatives and financial obligations. He stated that the project would replace sewer in the south part of town that is undersized and in poor condition.

Mr. Bookout stated that typically they do cured in place pipe, but because this is undersized, that will not work. They looked at pipe bursting which goes through the existing pipe, pulling new line behind it and bursting the old pipe apart.

Mr. Bookout stated that typically in sewer repairs, the home owner is responsible for repairs to the lines between the home and the main, but this grant will allow us to pay for the entire project with no cost to the home owner.

Mr. Bookout stated that the total project cost is \$1,077,600 and the grant is for \$500,000. He stated that the sewer revenue fund will be paying off the State Revolving Loan Fund for this project. He stated that a rate increase will not be needed to pay for this project.

Commissioner David Chapin asked if it had been bid.

Mr. Bookout stated that it will be bid sometime in April, and completed in the fall. He stated that the loan agreement will be available to be signed at the next meeting.

Commissioner Chapin asked what a revolving loan was.

Mr. Bookout stated that the federal government provides money to each state to do infrastructure repair. The State loans the money to the municipalities and they pay it back. The money is then given out to others.

Commissioner Nick Badwey stated that staff did an excellent job providing information for the grant application.

Mayor Michael Fagg asked how long the loan was for.

Mr. Bookout stated that it was twenty years.

Mayor Fagg stated that he appreciated the work of staff and wanted to see more projects like this.

Mayor Michael Fagg opened the first public hearing to discuss the scope of work, alternatives and financial obligations for both the scope of work and any alternatives.

There were no comments.

Mayor Fagg closed the hearing.

Mayor Michael Fagg opened the second public hearing to discuss project cost estimates, current sewer rates, and if any changes will be made to those rates.

There were no comments.

Commissioner Young confirmed that a rate increase would not be needed to pay for this project.

Mr. Bookout stated that he was correct; there would be no rate increase as a result of this project.

Mayor Fagg closed the hearing.

BIKE LANE SIGNAGE

Public Works Director Brad Meyer presented possible signage for the proposed bike lanes. He stated that yellow and black signs were informational. Black and white signs are enforceable by the police department. The black, orange and white sign show the State law that requires three feet of space be provided to bicycle traffic.

Commissioner Bill Young stated that he felt this was a great start.

Mr. Meyer stated that the City owns the equipment necessary to create these signs and are able to do them for less than half of the price of those we would have to order.

Mr. Meyer stated that they conformed with the uniform traffic control manual.

Commissioner David Chapin asked if there would be painted lanes.

Mr. Meyer stated that he thought that Mr. Rickard had plans to place those lanes in some areas of town.

Commissioner Chapin asked if parking would go away on those roads.

Mr. Meyer stated that it would.

Commissioner Young asked if the parking and lane maps would come to Commission.

Mr. Meyer stated that there are maps that will be provided of the areas with lanes and the areas with signage.

Commissioner Chapin asked if the sidewalks on Towanda would be as wide as the bike paths.

Mr. Meyer stated he wasn't sure, we do try and put in the wider sidewalks as they are placed through town.

STATE OF THE DEPARTMENT – FINANCE DEPARTMENT

Finance Director Tammy Schaffer presented the budget process for 2016 to the City Commission.

Commissioner Nick Badwey stated that he thought it was an excellent presentation.

Commissioner Chase Locke stated he felt it would be good to cut that portion out of this meeting and post it individually on the website.

Mayor Michael Fagg asked who put the calendar together.

Ms. Schaffer stated that she did.

Mayor Fagg asked if she could explain the budget vision.

Ms. Schaffer stated that it was a request of the City Manager and since the Commission decided not to have that meeting, she wasn't sure what he had in mind.

Mayor Fagg asked for a meeting to review the last three years of budget before we go forward into the new budget. He asked to review the Commission's current concerns and priorities before we begin the budget.

Mayor Fagg stated that he would like to give history of the sales tax process at the first meeting.

Ms. Schaffer stated that we do that at the first meeting.

Mayor Fagg stated he felt that staff should wait to present until the next meeting.

Ms. Schaffer stated that because the committee members are busy, we try to keep all of the meetings as short as possible. Allowing staff to present at the first and the public at the second is the best use of their time.

Commissioner Locke stated that he felt this was the best use of the time.

Mayor Fagg asked how the Commission knows what was presented by staff.

City Clerk Tabitha Sharp stated that there are minutes for all sales tax meetings that will be provided to the Commission when the Sales Tax Committee presents their recommendations. She stated that staff also present at the public hearing.

Mayor Fagg stated he would like to have more time to consider the presentations.

Ms. Schaffer stated she has written in two weeks between each presentation in the budget schedule to give the Commission sufficient time to review.

PROJECT NO. 467 – RAW WATER LINE REPAIR

Public Utilities Director Kurt Bookout stated that there are two raw water transmission lines that transmit water from the lake to the City of El Dorado as well as the City of Augusta and Holly Frontier. He stated that there is a 24" and a 36" line, and the lines are redundant except for where they cross the channel as one line.

Mr. Bookout stated that we have previously recognized the vulnerability and the project has been in the Capital Improvement Plan. He stated that recently there has been a leak north of the water treatment plant and it has brought the necessity of completing the second line to the forefront.

Mr. Bookout stated that if there is an issue with the line, we have to transfer to our river pumps and we might not be able to supply our water needs.

Mr. Bookout stated that the Engineer's estimate for completing both projects is \$402,000. This includes financing costs and a ten percent contingency.

Mr. Bookout stated that staff have continued to communicate with Holly Frontier on probable causes for the leak in order to prevent future issues.

Mayor Fagg asked what the bond pricing was like for a twenty year bond.

Tammy Schaffer, Finance Director, stated she thought it was 1.8%.

Mayor Fagg asked if we had reserves set aside for this.

Mr. Bookout stated that one of these repairs would wipe out our budget for leak repairs for the entire city for the year.

Commissioner Bill Young stated that the boring for the project will be exorbitant.

Mr. Bookout stated that it will be; it is a 48 inch tunnel five to six feet under the river bed.

Commissioner Young stated that the end result will be two completely independent lines.

Mr. Bookout stated that there will be two independent lines from the valve box at the foot of the dam. He stated that this will allow us to shut down one line for repairs and maintenance when necessary.

Mayor Fagg asked if this financing would be combined with other items.

Ms. Schaffer stated that it will be combined with other projects.

Mayor Fagg asked if the payments would be paid out of property tax.

Ms. Schaffer stated that the payments will be allocated between the general fund for those projects and the water fund for this project.

Commissioner Nick Badwey moved that Resolution No. 2752, a resolution of the City of El Dorado, Kansas, authorizing improvements to the city public water supply system and providing for the payment of the costs thereof (Project No. 467).

Commissioner David Chapin seconded the motion.

Motion carried 5 – 0.

RESOLUTION PROVIDING FOR THE PAYMENT OF COSTS THEREOF PROJECT #379 REGIONAL WATER STUDY

Public Utilities Director Kurt Bookout stated that this is the Black and Veatch water study that looked at the quantity of water that we could sell to other customers, treatment options and estimates of what we should charge for the water. The study was needed in order for us to pursue marketing this resource.

Mr. Bookout stated that by assigning this to a project, we will be able to recoup the costs should we proceed with sales in the future.

Mayor Michael Fagg asked if we were just paying the company now even though it was done in 2011.

Tammy Schaffer, Finance Director, stated that the expenses have been paid through the project. This just enables the project to be eligible for bond.

Mayor Fagg asked if we paid cash for it already.

Ms. Schaffer stated that it was paid from the water fund.

Commissioner Chase Locke moved to approve Resolution No. 2753, a resolution of the City of El Dorado, Kansas, determining the advisability of improvements to the city public water supply system, and providing for the payment of the costs thereof (Project No. 379).

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

NEW BUSINESS

Commissioner Chase Locke congratulated Ms. Cook on her work for the Shriner's Bowl.

Commissioner Bill Young stated that it was a great opportunity to represent the City and the EFABC. He stated that it was a great representation of our city.

Commissioner Young stated that there is an informational meeting scheduled for February 10th at 4:00 p.m. on our lake debt investments. He invited the public to participate in the meeting.

Commissioner Nick Badwey echoed the congratulations on the Shrine Bowl. He thanked everyone who was involved.

Commissioner David Chapin also echoed the congratulations. He hoped that we could fill in more dates on the calendar.

Commissioner Chapin asked if staff could work on the trash build up on the West side of the City on the sides of the road. He asked staff to watch all of the entrances to the city for trash.

Mayor Michael Fagg stated he got a letter from a citizen complimenting Molly Denton on her work with them on the Civic Center.

Mayor Fagg stated that he drove down Atchison and Cave Springs and stated that it was looking good.

Mayor Fagg confirmed that there was a meeting on Saturday at 9 am and on the 10th at 4 pm. He asked if the hotel meeting had been scheduled.

City Clerk Tabitha Sharp stated that Ms. Jolly had sent an e-mail out shortly before the Commission meeting began. The hotel meeting is scheduled for the 11th at 7:00 p.m.

Mayor Fagg asked if there would be an EPA study done on the Griler addition.

Mayor Fagg asked if anyone had marked the property line on the Farmer's Market. He asked if they could review that before the next meeting.

Mayor Fagg asked if the police could look at the street on the south side of Skelly around the pick-up and drop-off times. He stated that a resident has contacted him regarding not being able to get into his driveway.

Commissioner Young stated that Thursday evening the Chamber of Commerce held their annual meeting. He stated that the City of El Dorado employees were recognized for their volunteer efforts through the Commitment to our Community award. He also mentioned that Katie Henderson, one of our employees received the Volunteer of the Year award for her efforts with the Chamber of Commerce.

The City Commission as a whole congratulated staff on their work.

CITY MANAGER'S REPORT

Suzie Locke, Human Resources Director, stated that City Manager Llewellyn had requested that staff be able to talk to the State Park regarding a sign that was placed on one of our

parking lots requiring a lake permit. We would like to write a letter to the State Park Administration requesting that the sign be removed.

Kurt Bookout, Public Utilities Director, stated that the parking lot was built by city staff when we placed the bike path there. He stated that motorists do not have to go on State Park property to reach that parking lot.

The Commission directed staff to write the letter.

EXECUTIVE SESSION

Commissioner Bill Young moved to recess into an Executive Session for the purpose of discussing legal matters and matters of non-elected personnel, and to reconvene the regularly scheduled meeting in the City Commission room at 8:45 p.m.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

Mayor Fagg called the meeting back to order at 8:47 p.m.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 8:48 p.m.

Commissioner Bill young seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Michael A. Fagg