



EL DORADO CITY COMMISSION - REGULAR MEETING AGENDA
CITY HALL – 220 E. FIRST AVENUE
May 5, 2025 - 5:30 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation** - Pastor Jurdan Counts, Park Ave. Baptist Church
- 4. Pledge of Allegiance**

Proclamations and Recognition

- 5.** Public Service Recognition Week Proclamation
- 6.** Bicycle Safety Month Proclamation
- 7.** National Police Week Proclamation

Personal Appearances. Personal appearances are opportunities for organizations or citizens to make special presentations before the City Commission. Such appearances are scheduled in advance of the meeting by calling City Clerk Emerald Ashlock at (316) 321-9100 by 5:00 pm the Tuesday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

- 8.** El Dorado Main Street 1st Quarter Update

Public Comments. Persons who wish to address the City Commission regarding any matter that is under the jurisdiction of the City Commission may do so when called upon by the Mayor. Comments on personnel matters, matters pending in court, and land use matters are not permitted. Land use Public Hearings are held during Planning Commission meetings.

Consent Agenda (*Consent agenda items will be acted on by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

- 9.** City Commission Meeting Minutes from April 21, 2025.
- 10.** Approval of Annual Liquor Tax Distributions (\$8,587 to Sunlight Children's Advocacy Center; \$17,175 to Family Life Center; and \$10,305 to Tri-County CASA)
- 11.** Consideration of the Approval of the 1st Quarter Financial Reports

Old Business

New Business

- 12.** Approval of Bid Award for Airport Taxiway Lighting Project and Related Agreements

Discussion Items

Reports

13. City Commission and Advisory Board Updates

14. City Manager

Adjournment

15. Consideration of a motion to adjourn



PROCLAMATION

THE CITY OF EL DORADO, KANSAS

WHEREAS, Americans are served every single day by public servants at the federal, state, county, and city levels. These unsung heroes do the work that keeps our nation working;

WHEREAS, public employees take not only jobs, but oaths;

WHEREAS, many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals, and others, risk their lives each day in service to the people of the United States and around the world;

WHEREAS, public servants include local, state, and federal government employees, teachers, health professionals, and countless other occupations. Day in and day out, they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW, THEREFORE, I, the Mayor of the City of El Dorado, Kansas, do hereby announce and proclaim to all citizens and set seal hereto, that the week of May 4th through 10th, 2025, is;

PUBLIC SERVICE RECOGNITION WEEK.

All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county, and city.

IN WITNESS THEREOF, I have hereto set my hand and caused the Official Seal of the City of El Dorado, Kansas, to be affixed on the 5th day of May 2025.

Mayor Bill Young

Seal

Emerald Ashlock, City Clerk

EL DORADO

K A N S A S

PROCLAMATION

WHEREAS, bicycling is a healthy, economical, and environmentally friendly form of transportation and recreation enjoyed by people of all ages; and

WHEREAS, promoting bicycle safety is essential to preventing accidents and injuries, and increasing public awareness of bicycle laws and safe riding practices; and

WHEREAS, the City of El Dorado is committed to ensuring the safety of all who share our roadways—whether on bicycles, in vehicles, or on foot; and

WHEREAS, it is important to encourage safe bicycling habits and to educate both cyclists and motorists on how to safely coexist on our streets;

NOW, THEREFORE, I, [Mayor’s Full Name], Mayor of the City of El Dorado, Kansas, do hereby proclaim the week of **May 12 through May 18, 2025**, as:

“Bicycle Safety Week”

in the City of El Dorado, and I encourage all residents to observe this week by practicing and promoting safe bicycling habits in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of El Dorado to be affixed on this 5th day of May 2025.

Mayor Bill Young

Seal

Emerald Ashlock, City Clerk

EL DORADO

K A N S A S

PROCLAMATION

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as National Police Week; and

WHEREAS, the members of law enforcement agencies in El Dorado and throughout our nation play an essential role in safeguarding the rights and freedoms of all citizens; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that officers recognize their duty to serve the people by safeguarding life and property, protecting them against violence and disorder, and defending the innocent; and

WHEREAS, the brave men and women of the El Dorado Police Department, along with law enforcement officers across the country, unselfishly put themselves in harm's way every day to keep our communities safe;

NOW, THEREFORE, I, Bill Young, Mayor of the City of El Dorado, do hereby proclaim the week of **May 11 through May 17, 2025**, as:

“National Police Week”

n the City of El Dorado, I call upon all citizens to honor and support our local law enforcement officers with appreciation and respect, and to remember those who have made the ultimate sacrifice in the line of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of El Dorado to be affixed this 5th day of May 2025.

Mayor Bill Young

Seal

Emerald Ashlock, City Clerk

EL DORADO CITY COMMISSION MEETING

April 21, 2025

The El Dorado City Commission met in a regular session on April 21, 2025, at 5:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Syndee Scribner, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, and City Manager David Dillner. Absent:

VISITORS

Mike Holton	Police Chief	El Dorado, KS
Tabitha Sharp	Assistant City Manager	El Dorado, KS
Scott Rickard	Director of Engineering	El Dorado, KS
Sam Cooper	Management Intern	El Dorado, KS
Ashlie Jack	Excess Sales Tax Committee	El Dorado, KS
Pastor Debbie McCluer	First Church of the Nazarene	El Dorado, KS
Sammuel Cecchini		El Dorado, KS
Teresa Bachman,	Daughters of the American Revolution	El Dorado, KS
Pastor Jurdan Counts	Park Ave Baptist Church	El Dorado, KS
Greg Mudd	El Dorado Chamber	El Dorado, KS
John Grange		El Dorado, KS
Emily Connell	Main Street	El Dorado, KS
Andrew Tipton		El Dorado, KS
Mark Sommerville	Family Workshop Center	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the April 21, 2025, to order.

INVOCATION

Pastor Mark Sommerville, Family Worship Center, opened the meeting with invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS AND RECOGNITION

Mayor Bill Young read a proclamation declaring May 1st as “National Day of Prayer.”

Mayor Bill Young read the “Paul Revere’s Ride 250th Anniversary Proclamation,” recognizing April 18th as Paul Revere Day.

Teresa Bachman, Daughters of the American Revolution, gave more information about Paul Revere’s Ride.

PERSONAL APPEARANCE

Mayor Bill Young opened the floor for Personal Appearances.

Ashlie Jack, Excess Sales Tax Committee, presented the Excess Sales Tax Committee's recommendations to the City Commission.

Commissioner Syndee Scribner asked about the difference between the Property Maintenance Program and the Housing Program.

Assistant City Manager Tabitha Sharp stated that the Property Maintenance Program is for assisting those who may have issues with Code Enforcement and the Housing Program is to make a down payment on what the Housing Committee is discussing.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

Andrew Tipton expressed his interest in serving the community and announced his intention to run for a position on the Commission.

Mayor Bill Young closed Public Comment.

CONSENT AGENDA

City Commission Work Session Minutes from April 2, 2025, and City Commission Meeting Minutes from April 7, 2025.

Consideration of the Approval of an Extension on the Community Development Block Grant Project at District 142.

Approval of Appropriation Ordinance No. 03-25 in the amount of \$6,351,091.33

Commissioner Leon Leachman moved to approve the consent agenda.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5-0.

PUBLIC HEARING

There was no Public Hearing.

OLD BUSINESS

There was no old business.

NEW BUSINESS**CONSIDERATION OF AN ORDINANCE ZONING CERTAIN LAND ON THE CITY OF EL DORADO, KANSAS, EXTRATERRITORIAL JURISDICTION I-1 LIGHT DISTRICT AND AMENDING THE ZONING MAP OF THE CITY**

City Engineer Scott Rickard stated that the applicant has submitted a request to rezone the property at 1257 SW Hwy 77 from A-R (Agricultural-Residential District) to I-1 (Light Industrial District). The property, currently owned by Brickley Enterprises, is proposed to be sold to Mr. Miller, who intends to use it for outdoor storage of RVs and boats. Historically, the site has functioned in various industrial capacities, including as an oil field service business and a mechanic shop. A Letter of Map Amendment (LOMA) has removed a portion of the site from the floodplain, lessening development constraints. This property lies within the City's Extraterritorial Jurisdiction (ETJ) along the US-77/US-54 corridor. While zoning authority rests with the City of El Dorado, all building code compliance will be overseen by Butler County. Butler County reviewed and approved the rezoning request on February 4, 2025. A public hearing on this request was held at the Planning Commission meeting on March 27, 2025. Following the hearing, the Planning Commission voted to recommend approval of the rezoning

Commissioner Kelly Tetrick moved to approve the rezoning request for 1257 SW Hwy 77 from A-R (Agricultural-Residential District) to I-1 (Light Industrial District) as recommended by the Planning Commission.

Commissioner Syndee Scribner seconded the motion.

Motion carried 5-0.

CONSIDERATION OF APPROVAL OF THE NACY GRANGE SUBDIVISION PLAT

City Engineer Scott Rickard stated that the property owner has submitted a final plat for the Nancy Grange Subdivision, located in Section 33, Township 25 South, Range 5 East, within the El Dorado Industrial Park on the west side of Garcia Court. The plat proposes to divide a single tract of land into three industrial lots. The property is zoned I-1 (Light Industrial District), which permits a range of light manufacturing, warehousing, and service-oriented uses. This subdivision is administrative and does not involve any new street or utility construction. The lots are being created to facilitate future industrial development or potential sale/lease of parcels to separate businesses. The proposed plat allows for efficient use of land and aligns with the intended build-out of this portion of the industrial park.

Commissioner Leon Leachman moved to approve the final plat of the Nancy Grange Subdivision as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5-0.

CONSIDERATION OF APPROVAL OF A SPECIAL USE PERMIT FOR AN ACCESSORY APARTMENT AT 202 SW MORELY RD.

City Engineer Scott Rickard stated that the applicants have requested a Special Use Permit (SUP) to allow the construction of an accessory apartment at 202 SW Morley Rd. Under the El Dorado Zoning Regulations, an accessory apartment is defined as “an accessory use residential unit that is detached from a principal single-family residential unit.” The property is zoned R-S (Residential Suburban District), where accessory Apartments are permitted only with the approval of a Special Use Permit in accordance with Article 10 of the zoning code. The proposed structure is a 40'x40' detached building that will contain both a garage and a secondary residential unit. The property is located within the City of El Dorado’s Extraterritorial Jurisdiction (ETJ), meaning that land use decisions—including zoning and SUP approvals—are subject to City authority, while permitting and inspections are conducted by Butler County per the Interlocal Agreement between the City and County. The Planning Commission reviewed this SUP request at its March 27, 2025, meeting. The Commission held a public hearing and recommended approval based on the application’s conformance with zoning regulations, the character of surrounding development, and input from Butler County.

Commissioner Syndee Scribner moved to approve the Special Use Permit for an accessory apartment at 202 SW Morley Rd as recommended by the Planning Commission.

Commissioner Kelly Tetrack seconded the motion.

Motion carried 5-0.

CONSIDERATION OF AN ORDINANCE ZONING CERTAIN LAND IN THE CITY OF EL DORADO, KANSAS, O-I OFFICE INSTITUTIONAL DISTRICT AND AMENDING THE ZONING MAP OF THE CITY.

Kellie Nesmith, acting as the agent for Sunlight Children's Advocacy Center (SCAC), with authorization from the property owner Kevin Brownlee, has submitted a request to rezone Lots 1, 2, and 3, Block 1 of the KB Farms Addition from R-1 (Low-Density Residential District) to O-I (Office – Institutional District). This property was previously rezoned from I-1 (Light Industrial District) to R-1 in 2023 based on a concept for future residential development. However, with the current proposal for a child advocacy and support facility, the Office-Institutional (O-I) designation more appropriately reflects the nature of the proposed institutional use. SCAC is a nonprofit organization that provides essential child welfare services, including Forensic interviews in a child-friendly, trauma-informed setting, Mental health counseling and family advocacy, Legal coordination and victim services, Crisis intervention and temporary placement assistance. The rezoning request was reviewed by the Planning Commission at its March 27, 2025, meeting, during which a public hearing was held. The Commission found the request to be consistent with the Comprehensive Plan and surrounding land uses, and voted to recommend approval.

Commissioner Kelly Tetrack moved to approve an Ordinance Zoning Certain Land in the City of El Dorado, Kansas O-I Office Institutional District and Amending the Zoning Map of the City.

Commissioner Syndee Scribner seconded the motion.

Motion carried 5-0.

CONSIDERATION OF AN ORDINANCE ZONING CERTAIN LAND IN THE CITY OF EL DORADO, KANSAS, R-2 RESIDENTIAL MEDIUM DENSITY DISTRICT AND AMENDING THE ZONING MAP OF THE CITY

City Engineer Scott Rickard stated that the applicant has submitted a rezoning request for three contiguous lots located at 1126, 1128, and 1204 W 6th Avenue, seeking to change the zoning classification from C-1 (General Business District) to R-2 (Residential Medium Density District). The subject properties were previously rezoned in 2023 from R-3 (Multiple Family Dwelling District) to C-1 with the intent to develop a commercial storage facility. However, that project did not proceed, and the property has since remained undeveloped. The applicant now proposes to construct a duplex on the site, consistent with the R-2 zoning designation, which allows for moderate-density residential uses such as duplex housing. The proposed change responds to a lack of commercial development interest in the location and reflects market demand for infill housing opportunities. The Planning Commission reviewed the request at its March 27, 2025, meeting, held a public hearing, and recommended approval based on the property's development potential, surrounding zoning context, and consistency with the City's housing objectives.

Commissioner Syndee Scribner moved to approve the Ordinance Zoning Certain Land in the City of El Dorado, Kansas, R-2 Residential Medium Density District and Amending the Map of the City.

Commissioner Kelly Tetrack seconded the motion.

Motion carried 5-0.

CONSIDERATION OF AN ORDINANCE ZONING CERTAIN LAND IN THE CITY OF EL DORADO, KANSAS, EXTRATERRITORIAL JURISDICTION R-S RESIDENTIAL SUBURBAN DISTRICT AND AMENDING THE ZONING MAP OF THE CITY

City Engineer Scott Rickard stated that the applicant has submitted a request to rezone approximately 20 acres at 3242 SE Turkey Creek Road from A-R (Agricultural Residential District) to R-S (Residential Suburban District). The proposed rezoning will enable the placement of a single-family modular home on the property, which does not conform to the current A-R zoning district's minimum lot size requirement of 40 acres. The R-S zoning classification allows smaller residential lots, requiring a minimum of 3 acres of public water is available and 6.6 acres without a centralized water or wastewater system. The site is located within the City of El Dorado's Extraterritorial Jurisdiction (ETJ), granting the City authority over

zoning and land use decisions. However, Butler County remains responsible for building permitting, wastewater systems (e.g., lagoon), and on-site infrastructure oversight per the City–County Interlocal Agreement. The Planning Commission reviewed the request at its March 27, 2025, meeting, held a public hearing, and recommended approval, noting that the proposal aligns with the area’s current land use patterns and accommodates rural residential growth in a manner consistent with the City’s regulatory framework.

Commissioner Syndee Scribner moved to approve the Ordinance Zoning Certain Land in the City of El Dorado, Kansas, Extraterritorial Jurisdiction R-S Residential Suburban District and Amending the Zoning Map of the City.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 5-0.

DISCUSSION ITEMS

There were no Discussion Items.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Commissioner Leon Leachman stated that the Parks and Recreation Advisory Board met last week and had a great discussion. He stated that it appears numbers are up for youth sports. He stated that a naming recognition for an individual came up as a discussion, and staff is bringing back more information.

Commissioner Syndee Scribner stated that K-254 met, and they have sent out Bids for the work being done in the Greenwich, Rock, and Webb Road areas to enhance the roads.

Mayor Young stated that he has asked Commissioner Scribner to sit in his seat for the El Dorado Inc. Board meetings. He stated that he had some scheduling conflicts.

Mayor Young encouraged people to sign up to be host families for the El Dorado Walnuts.

CITY MANAGER REPORT

City Manager David Dillner stated that the end of the Central Avenue project is near. He stated that within the next couple of weeks they will begin repaving the portion.

City Manager Dillner stated that you will soon see some of the Parks and Rec Department out at the Business Park implementing the Spring Maintenance Program. He stated that they will be doing it in phases to allow the Parks Department to still work on other areas.

City Manager Dillner stated that the Aquatic Center Conversation will be starting soon. He stated that they have completed a lot of the due diligence. He stated that the consultant is finalizing the reports and will be getting them to Staff soon.

ADJOURNMENT

Commissioner Leon Leachman moved to adjourn the meeting at 6:15 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Emerald Ashlock

Mayor Bill Young

TO: City Commission
FROM: Emerald Ashlock, City Clerk/Executive Assistant
SUBJ: Approval of Annual Liquor Tax Distributions (\$8,587 to Sunlight Children's Advocacy Center; \$17,175 to Family Life Center; and \$10,305 to Tri-County CASA)
DATE: May 5, 2025

Summary:

Annually, the city distributes money to non-profit organizations through the collection of liquor taxes. The money can only be distributed to non-profit organizations specifically operating to prevent domestic violence or drug and alcohol programs. The applications are included.

Organization	2022 Awarded	2023 Awarded	2024 Awarded	2025 Request	Staff Recommendation
Sunlight Children's Services	\$9,367	\$8,309	\$7,980	\$10,000	\$8,587
Family Life Center	\$19,403	\$21,013	\$18,498	\$20,000	\$17,175
Tri-County CASA	\$4,683	\$7,913	\$9,793	\$12,000	\$10,305
TOTAL	\$33,453	\$37,235	\$36,271	\$43,000	\$36,068

Attachments:

1. Sunlight Liquor Tax App 2025
2. Family Life Center Liquor Tax App 2025
3. CASA Liquor Tax App 2025
4. Kids need to Thrive Liquor Tax 2025
5. EIDorado_LiquorTaxQuestion_ABL_4.15.25

Funding Source:

During 2024, the City received \$36,068 in Liquor Tax Revenue. The applications received are well above the available amount. Staff awarded each eligible agency with a percentage of the request based on the total requests and available funds.

Operation Impact:

Options/Alternatives:

Staff Recommendation:

Approve the allocations as recommended.

Commission Action:

Commissioner _____ moved to award liquor tax funds as follows:\$8,587 to Sunlight Children's Advocacy Center; \$17,175 to Family Life Center; and \$10,305 to Tri-County CASA.

Commissioner _____ seconded the motion.



Board of Directors

Bryn Murphy, CEO
Alana McNary, President
Cole Hoppock, Treasurer
Melissa Moehring, Secretary
Mike Prue- Vice President
Jonathan May
Diane Patton
Brandon Wilson
Justine Milmine
Craig Howell
Paul Stuart
Tim Kice

March 24, 2025
Emerald Ashlock
220 E 1st
El Dorado, KS 67042

Dear Ms. Ashlock,

Sunlight Children's Services is applying to the City of El Dorado for funding through the Liquor Tax Program. Sunlight Children's Services is a Butler County non-profit organization that serves children and families here in El Dorado that have been victims of domestic abuse, child abuse, sexual abuse and/or neglect.

Sunlight Child Advocacy Center is a safe, child-friendly place where alleged victims of child abuse are interviewed. Sunlight CAC has quality partnerships with community stakeholders to build a team of professionals from law enforcement, mental health, DCF, medical and the county attorney's office, to give the victims and their families the best team of professionals to help them through their case. Sunlight CAC has been operating in El Dorado since 2007, and has continued to grow adding needed services to our community.

In 2024, Sunlight CAC conducted 242 forensic interviews of children. El Dorado residents complied roughly 30% of the interview victims served by the CAC in 2024. Sunlight also provides free therapy services to those children we serve, and we were able to provide 1041 free therapy sessions in 2024 to help the children and families we serve gain tools to work through the trauma that led them through our doors. The percentage clients who are El Dorado residents receiving free therapy services is about 35%.

Without these services in our community, many children and families would be left navigating an often confusing system of professionals through the duration of their case. We are proud of the relationships Sunlight has built with our community partners and the services we are able to provide to those in need during an investigation.

Sunlight Children's Services is requesting that the City of El Dorado continue to help fund the CAC mortgage with a payment of \$10,000 annually. This payment makes up a portion of our annual expense that we would not receive from any other funding source.

Thank you for past support and for your consideration in this matter. Please feel free to contact me at (316) 313-4107 if you require any further information.

Sincerely,

A handwritten signature in black ink that reads "Bryn Murphy".

Bryn Murphy
CEO
Sunlight Children's Services

OSDEN UT 84201-0038

In reply refer to: [REDACTED]
July 09, 2009 LTR 468C EO
84-1648274 000000 10

00050577
BOIC: TE

SUNLIGHT CHILDRENS ADVOCACY AND
RIGHTS FOUNDATION
% RANDALL COFFMAN
PO BOX 967
EL DORADO KS 67042-0967

15725

515

Employer Identification Number: [REDACTED]
Person to Contact: Kristina Ostarcevic
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of June 29, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in August 2004, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Rita A. Leete
Accounts Management II

STATE OF KANSAS
OFFICE OF SECRETARY OF STATE
CERTIFICATE OF GOOD STANDING

I, SCOTT SCHWAB, Kansas Secretary of State, certify that the records of this office reveal the following:

Business ID: [REDACTED]

Business Name: SUNLIGHT CHILDREN'S SERVICES INC.

Type: Domestic Not For-Profit Corporation

Jurisdiction: Kansas

was filed in this office on August 02, 2004, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof:
I affix my official certification seal.
Done at the City of Topeka,
on this day March 26, 2025.

SCOTT SCHWAB
KANSAS SECRETARY OF STATE

Certification Number: 570492-20250326 To verify the validity of this certificate please visit
<https://www.sos.ks.gov/eforms/BusinessEntity/CertifiedValidationSearch.aspx> and enter certificate number.



PO Box 2970, Wichita, KS 67201 • 855-383-4301

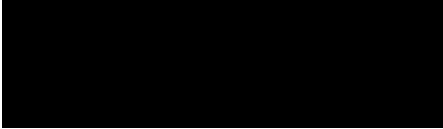
Return Service Requested

LOAN BILLING NOTICE

ACCOUNT NUMBER	DATE
[REDACTED]	10/17/24
INTEREST RATE	DUE DATE
4.50000%	11/01/24

PRINCIPAL	1055.32
INTEREST	1101.90
OTHER	
PAST DUE AMOUNT	
AMOUNT DUE	2157.22

010



Commercial Loans

Acct No [REDACTED]

EBC

Beginning Balance 289535.81

Interest Paid YTD 9923.89

Ending Balance 288449.73
Maturity Date 3/01/25

10/17/24
Branch 010

Current Period Transactions

Eff Date Description

Principal

Interest

1086.08

1071.14

Escrow

Other

.00

.00

9/27/24 REGULAR PAYMENT

End of Statement



9460

SUNLIGHT CHILDRENS SERVICES INC

1918 N PRAIRIE CREEK RD
ANDOVER, KS 67002

CROSSFIRST BANK
83-1528/1010

10/29/2024

PAY TO THE
ORDER OF

Emprise Bank

\$
**2,157.22.

DOLLARS

Two thousand one hundred fifty-seven and 22/100*****

Emprise Bank
P.O. Box 2970
Wichita, KS 67201-2970



[Signature]
AUTHORIZED SIGNATURE

MEMO



SUNLIGHT CHILDRENS SERVICES INC

9460

10/29/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
10/17/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22

SUNLIGHT CHILDRENS SERVICES INC

9460

10/29/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
10/17/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22



PO Box 2970, Wichita, KS 67201 • 855-383-4301

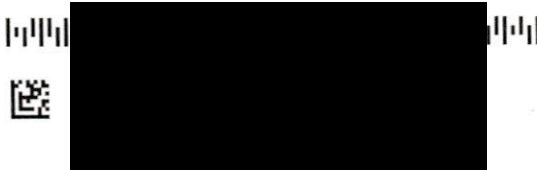
Return Service Requested

LOAN BILLING NOTICE

ACCOUNT NUMBER	DATE
[REDACTED]	9/16/24
INTEREST RATE	DUE DATE
4.50000%	10/01/24

PRINCIPAL	1086.08
INTEREST	1071.14
OTHER	
PAST DUE AMOUNT	
AMOUNT DUE	2157.22

010



Commercial Loans

Acct No [REDACTED]

EBC

Beginning Balance 290581.93

Interest Paid YTD 8852.75

Ending Balance 289535.81

Maturity Date 3/01/25

9/16/24

Branch 010

----- Current Period Transactions -----

Eff Date Description

Principal

Escrow

Interest

Other

9/03/24 REGULAR PAYMENT

1046.12

.00

1111.10

.00

----- End of Statement -----



9418

SUNLIGHT CHILDRENS SERVICES INC

1918 N PRAIRIE CREEK RD
ANDOVER, KS 67002

CROSSFIRST BANK
83-1528/1010

09/25/2024

PAY TO THE
ORDER OF

Emprise Bank

\$
**2,157.22

DOLLARS

Two thousand one hundred fifty-seven and 22/100*****

Emprise Bank
P.O. Box 2970
Wichita, KS 67201-2970



Bryan Murphy
AUTHORIZED SIGNATURE

MEMO

SUNLIGHT CHILDRENS SERVICES INC

9418

09/25/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
09/16/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22

SUNLIGHT CHILDRENS SERVICES INC

9418

09/25/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
09/16/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22



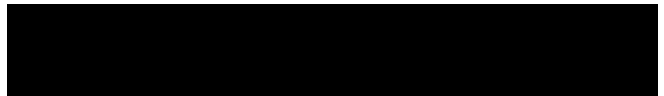
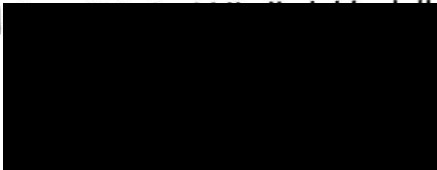
PO Box 2970, Wichita, KS 67201 • 855-383-4301

Return Service Requested

LOAN BILLING NOTICE

ACCOUNT NUMBER	DATE
[REDACTED]	8/16/24
INTEREST RATE	DUE DATE
4.50000%	9/01/24
PRINCIPAL	1046.12
INTEREST	1111.10
OTHER	
PAST DUE AMOUNT	
AMOUNT DUE	2157.22

010



Commercial Loans 8/16/24
Acct No [REDACTED] EBC Branch 010
Beginning Balance 291625.25 Ending Balance 290581.93
Interest Paid YTD 7741.65 Maturity Date 3/01/25
----- Current Period Transactions -----
Eff Date Description Principal Interest Escrow Other
8/05/24 REGULAR PAYMENT 1043.32 .00
1113.90 .00

----- End of Statement -----



9387

SUNLIGHT CHILDRENS SERVICES INC1918 N PRAIRIE CREEK RD
ANDOVER, KS 67002CROSSFIRST BANK
83-1528/1010

08/28/2024

PAY TO THE
ORDER OF

Emprise Bank

\$**2,157.22

DOLLARS

Two thousand one hundred fifty-seven and 22/100*****

Emprise Bank
P.O. Box 2970
Wichita, KS 67201-2970*Bryan Murphy*
AUTHORIZED SIGNATURE

MEMO

Security features. Details on back.

f

SUNLIGHT CHILDRENS SERVICES INC

9387

08/28/2024

Emprise Bank

Date
08/16/2024Type
Bill

Reference

Original Amount
2,157.22Balance Due
2,157.22Payment
2,157.22
2,157.22

Check Amount

Cross First Operating

2,157.22

SUNLIGHT CHILDRENS SERVICES INC

9387

08/28/2024

Emprise Bank

Date
08/16/2024Type
Bill

Reference

Original Amount
2,157.22Balance Due
2,157.22Payment
2,157.22
2,157.22

Check Amount

Cross First Operating

2,157.22

RE: Check Approval

Cole Hoppock <cohoppock@vornado.com>

Wed 8/28/2024 1:18 PM

To: Ashlee Conner <connera@sunlightkids.org>

Cc: Bryn Murphy <murphyb@sunlightkids.org>

Hey Ashlee,

This is approved.

Thanks,

Cole

From: Ashlee Conner <connera@sunlightkids.org>

Sent: Wednesday, August 28, 2024 11:01 AM

To: Cole Hoppock <cohoppock@vornado.com>

Cc: Bryn Murphy <murphyb@sunlightkids.org>

Subject: Check Approval

Hi Cole,

We have a few checks needing approval.

1. Emprise bank for our loan
2. BCS for some work
3. Everygy for the home.

Thanks,

Ashlee Conner

Administrative Assistant

205 E. 12th Avenue • Eldorado, KS 67042

📞 316-251-1350

📞 316-313-4107

✉ connera@sunlightkids.org

🌐 www.sunlightkids.org





PO Box 2970, Wichita, KS 67201 • 855-383-4301

Return Service Requested

LOAN BILLING NOTICE

ACCOUNT NUMBER	DATE
[REDACTED]	7/17/24
INTEREST RATE	DUE DATE
4.50000%	8/01/24

PRINCIPAL	1043.32
INTEREST	1113.90
OTHER	
PAST DUE AMOUNT	
AMOUNT DUE	2157.22

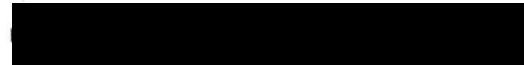
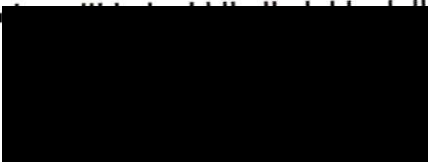
010



EMHE 240718-00066-0001



2 ADR BRE



Commercial Loans

Acct No [REDACTED]

EBC

Beginning Balance

292699.63

Ending Balance

291625.25

Interest Paid YTD

6627.75

Maturity Date

3/01/25

Eff Date Description

Current Period Transactions

Principal

Escrow

Interest

Other

6/26/24 REGULAR PAYMENT

1074.38

.00

1082.84

.00

End of Statement

7/17/24

Branch 010



9342

SUNLIGHT CHILDRENS SERVICES INC

1918 N PRAIRIE CREEK RD
ANDOVER, KS 67002

CROSSFIRST BANK
83-1528/1010

07/31/2024

PAY TO THE
ORDER OF

Emprise Bank

\$
**2,157.22

DOLLARS

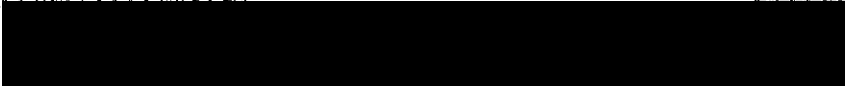
Two thousand one hundred fifty-seven and 22/100*****

Emprise Bank
P.O. Box 2970
Wichita, KS 67201-2970



Bryan Murphy
AUTHORIZED SIGNATURE

MEMO



SUNLIGHT CHILDRENS SERVICES INC

9342

07/31/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
07/17/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22

SUNLIGHT CHILDRENS SERVICES INC

9342

07/31/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
07/17/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22



PO Box 2970, Wichita, KS 67201 • 855-383-4301

Return Service Requested

LOAN BILLING NOTICE

ACCOUNT NUMBER	DATE
[REDACTED]	6/14/24
INTEREST RATE	DUE DATE
4.50000%	7/01/24

PRINCIPAL	1074.38
INTEREST	1082.84
OTHER	
PAST DUE AMOUNT	
AMOUNT DUE	2157.22

010



EMHE 240617-00109-0001



2 ADR BRE

LN1134P2

Commercial Loans

Acct No [REDACTED]

EBC

Beginning Balance

293734.48

Ending Balance

292699.63

Interest Paid YTD

5544.91

Maturity Date

3/01/25

6/14/24

Branch 010

Eff Date Description

Current Period Transactions

Principal

Escrow

Interest

Other

6/03/24 REGULAR PAYMENT

1034.85

.00

1122.37

.00

End of Statement



9311

SUNLIGHT CHILDRENS SERVICES INC

1918 N PRAIRIE CREEK RD
ANDOVER, KS 67002

CROSSFIRST BANK
83-1528/1010

06/25/2024

PAY TO THE
ORDER OF

Emprise Bank

\$**2,157.22

DOLLARS

Two thousand one hundred fifty-seven and 22/100*****

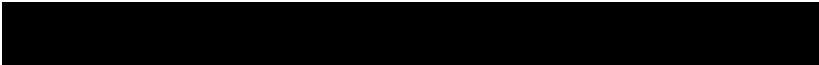
Emprise Bank
P.O. Box 2970
Wichita, KS 67201-2970

MEMO



Brynn Murray
AUTHORIZED SIGNATURE

Security features. Details on back.



SUNLIGHT CHILDRENS SERVICES INC

9311

06/25/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
06/14/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22

SUNLIGHT CHILDRENS SERVICES INC

9311

06/25/2024

Emprise Bank

Date	Type	Reference	Original Amount	Balance Due	Payment
06/14/2024	Bill		2,157.22	2,157.22	2,157.22
		Check Amount			2,157.22

Cross First Operating

2,157.22



P.O. Box 735
El Dorado, KS 67042
800-870-6967 or 316-321-7104

March 10, 2025

El Dorado City Commission
P.O. Box 792
El Dorado, KS 67042

Dear City Commissioners:

The Family Life Center – Safehouse is an agency dedicated to assisting victims of domestic or sexual violence and their children. We are an accredited member of the Kansas Coalition against Sexual and Domestic Violence with 35 years in operation. We are based in El Dorado and our service area consists of Butler, Elk, Greenwood, and Chautauqua Counties. Our mission is to “Encourage, Empower and Enlighten” survivors to healthier, safer futures.

In 2024 the 30 women and 31 children utilized our emergency shelter. Client stays in the shelter are based on each client’s individual needs. We have had clients stay overnight, which is long enough to have a protection order served, up to as long as 90 days. There have been 25 families that have moved to a different living situation this past year. This can either be into permanent housing through our rapid rehousing program or to be with family, but they did not go back to their abusers.

We have received a grant from the Kansas Housing Resources Corporation (KHRC) called the HOME-ARP grant. This grant allows us to assist victims of domestic and sexual abuse in shelter or outreach with security deposits, rent for up to 3 months, and utility bills and arrears. These clients will meet with our Client Advocate to complete a needs assessment and then meet every week to work through a personalized action plan towards self-sufficiency and safety. Guidance to community resources and other stabilizing support services help reenforce their goals. This grant will also assist with some legal fees, travel/transportation, and food. We have let our community partners know about this grant and are access. All referrals must be victims of abuse.

Our Court Advocate has assisted 183 victims with filing protection orders. These protection orders have been protection from abuse, protection from stalking, and sexual abuse orders. Our Teen Dating Violence Program is an interactive role-playing activity presented to youth. The activity opens conversation and raises awareness about dating violence along with the red flags of unhealthy relationships. We have also presented our education program Safe and Smarter Schools. This program is presented in schools, Pre-K through 9th grade, and El Dorado Headstart. This program teaches children about the traditional safe touch and stranger danger,

To assist victims of abuse, live abuse free lives

but goes further to teach children the safety tools on how to effectively use their voice, what their personal boundaries are, and how to share with their trusted adults.

The Family Life Center is requesting \$20,000.00 from the City of El Dorado Liquor Tax Funds. These funds will assist in the salaries for the Shelter Advocate/DV Support Group Facilitator and the Outreach Advocate. We will also utilize the funds to assist with our Crisis Hotline. This hotline is available to victims 24 hours a day, 7 days a week.

The Shelter Advocate is responsible for assisting victims of domestic violence and sexual assault, who are residing in the shelter. They will maintain an environment that encourages progress toward safety, empowerment, and self-sufficiency. Oversee the running of the shelter on the shift they are working. Answer the crisis hotline, enabling the shelter and crisis hotline to be manned 24/7. The Shelter advocate will provide confidential services, including safety planning, crisis support, and referrals. The shelter advocate will also facilitate a support group for domestic violence victims with a supportive and educational focus. This long-standing support group is open to the public. It decreases victims' isolation and provides the opportunity to connect with other victims and develop tools to increase safety.

The Outreach Advocate works in the community to promote awareness of the Family Life Center core services and to increase victim access to those services. The Outreach Advocate has set up a Support Group in our service area jail for women who are incarcerated. This support group meets every Monday afternoon for an hour and a half. It helps women who are in jail be able to talk with a trained advocate about domestic violence and breaking abusive cycles.

In 2024, the agency received 703 crisis hotline calls. Domestic violence – 527; Sexual Assault – 95; Stalking – 81.

Enclosed you will find a financial statement providing documentation for the 2023/2024 El Dorado Liquor Tax Fund. We ended that grant in October, 2024, and started the 2024/2025 El Dorado Liquor Tax Fund grant in November, 2024. These funds will be expended by June 30, 2025.

If you have any questions, please feel free to contact me at 316-321-7104.

Sincerely,



Darla Carter
Executive Director

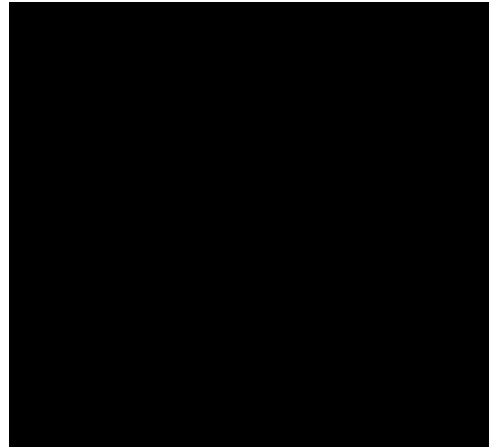
INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
1100 COMMERCE STREET
DALLAS, TX 75242-0000

DEPARTMENT OF THE TREASURY

Date:

MAY 10 1995

THE FAMILY LIFE CENTER OF BUTLER
COUNTY INC
P O BOX 735
FLORADO, KS 67042-0735



Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Bobby F. Scott
District Director

Letter 1050 (DO/CG)

Family Life Center, Inc.
Profit & Loss by Class
June 2023 through October 2024

	<u>El Dorado Liquor Tax 2023/2024</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
452 · El Dorado Liquor Tax 2023/2024	21,013.00	21,013.00
Total Income	21,013.00	21,013.00
Expense		
500 · Payroll Expenses		
501 · Wages	16,254.62	16,254.62
502 · Social Security/Medicare	1,381.49	1,381.49
503 · KS Unemployment	52.12	52.12
500 · Payroll Expenses - Other	1,806.00	1,806.00
Total 500 · Payroll Expenses	19,494.23	19,494.23
513 · Telephone/Internet	1,518.77	1,518.77
Total Expense	21,013.00	21,013.00
Net Ordinary Income	0.00	0.00
Net Income	0.00	0.00

2:21 PM

03/10/25

Accrual Basis

Family Life Center, Inc.
Profit & Loss by Class
April 1, 2024 through March 14, 2025

	El Dorado Liquor Tax 2024/2025	TOTAL
Ordinary Income/Expense		
Income		
400 · El Dorado Liquor Tax 2024/2025	18,498.00	18,498.00
Total Income	18,498.00	18,498.00
Expense		
500 · Payroll Expenses		
501 · Wages	5,750.40	5,750.40
502 · Social Security/Medicare	498.63	498.63
503 · KS Unemployment	1.16	1.16
500 · Payroll Expenses - Other	768.00	768.00
Total 500 · Payroll Expenses	7,018.19	7,018.19
513 · Telephone/Internet	1,239.19	1,239.19
Total Expense	8,257.38	8,257.38
Net Ordinary Income	10,240.62	10,240.62
Net Income	10,240.62	10,240.62



2375 West Central
P. O. Box 926
El Dorado, KS 67042

Phone: 316-320-0238
Fax: 316-322-7797
Email: director@tri-countycasa.net

March 26, 2025

El Dorado City Commissioners
220 East First
El Dorado, KS 67042

RE: Liquor Tax Funds

Dear Commissioners:

Tri-County CASA is submitting a request for funding through the Liquor Tax Funds for the purpose of preventing domestic violence. I am enclosing documentation of how the money was spent from funding received in 2024. This report shows payroll item detail with the portion of salary funded for each payroll period.

Tri-County CASA is a volunteer-based agency. Although we are an independent 501 c 3 non-profit agency, we are considered a part of the legal system because of the information we provide to the local court and the Kansas Supreme Court has standards and guidelines all CASA programs must follow. The program must rely on grants, donations, and fundraisers to operate.

CASA volunteers work with children who are victims of abuse and neglect. These children suffer trauma by the actions of their parents and those in the home who are responsible for their care. Of the children's cases assigned to CASA volunteers, 80% or more annually is related to drug/alcohol abuse and violence in the home.

Research has demonstrated that children who grow up in homes with violence and substance abuse are more likely to repeat these behaviors as adults. They are less likely to be empathetic to others and more likely to have low self-esteem. Children from homes with violence and substance abuse are 58% more likely to become a juvenile offender, 38% more likely to be arrested as an adult, and 30% more likely to be involved in a violent crime.

Children/youth with a CASA volunteer do better in school, are more likely to receive community-based services and have a higher self-esteem. Funding for the CASA volunteer program today will be a savings for El Dorado in the future.

Board of Directors

Darlene Andrews – President
Rita Lewis – Vice President
Susan Holthous – Secretary
Rayanne Silvis – Treasurer

Kristi Ashenfelter – Member
Sue Erikson – Member
Glenda Giro – Member
Kevin Hays – Member

Rita Lewis – Member
Brian Severt – Member
Troy Tabor – Member

Tri-County CASA volunteers range in age from 36 to 86 and are from all professions and various backgrounds. To be appointed as a CASA volunteer, an individual must be 21 years of age, and pass an extensive background screening. Mandatory training is then provided, the volunteer is certified with the Office of Judicial Administration through the Kansas Supreme Court, and appointed by a local judge to the case of a child victim.

Volunteers and staff appointed to CASA children work with the child for as long as the case is open in the court system. With the exception of the contracting social service agency for the state, (TFI in this area), the appointed CASA is the only other person or agency regularly traveling to anywhere in Kansas for monthly visits with the child regardless of where placed. Our volunteers made 604 child visits and traveled 12,721 miles in 2024 to keep in touch with CASA children. The CASA is also the only other person who conducts a thorough investigation of child and family functioning by interviewing family members and relevant professionals such as teachers, doctors, mental health workers and others with knowledge of family dynamics. Volunteers contributed 2,919 hours last year, at an average of 146 per volunteer, to fulfill this requirement.

The CASA volunteer submits a report to the court prior to each court hearing, and makes recommendations as to what is in the best interest of the child. In 2024, Tri-County CASA volunteers wrote reports for and attended 84 court hearings. A total of 249 recommendations were made by our volunteers to the judges, and 4.5 out of every 5 recommendations made became court orders. The judges of the 13th Judicial District are very appreciative of the information volunteers provide and the recommendations they make to help with case decision making. At a child's hearing in recent months, a judge commented that if you want to know what is really happening with a child and parents, ask the CASA volunteer.

A CASA's appointment typically lasts approximately two years, but due to the severity of the child's case, many are now open as long as five or more years. Some of our Tri-County CASA children have had the same CASA working with them for more than 11 years. As a consistent person, the CASA volunteer is a significant source of security for the child/youth. Volunteers meet with the child a minimum of one time per month, regardless of how far the child is placed from home. CASA volunteers and staff served 63 children in 2024. 37% were from El Dorado. 79% were from Butler County. 66% of all children served in 2024 were ages 0 through 10, and 34% were ages 11 to 18. 60% were male and 40% were female.

Although Tri-County CASA is a volunteer-based nonprofit agency, the needs are the same as most businesses. Equipment and supply purchases, insurance, accounting, and training expenses are some of the line items on the budget. In addition, the largest CASA expense is for employee wages. According to the national organization and the Office of Judicial Administration (OJA) through the Kansas Supreme Court, the executive director and staff to train and supervise volunteers and manage case activity must be paid positions. The Kansas Supreme Court sets the requirements for the ratio of staff to volunteers and children's cases. Although wage expense is very necessary, it is also one of the most difficult line items for which to obtain funding. **Tri-County CASA is asking the El Dorado City Commission to fund our request of \$12,000 to be used for a portion of the executive director's salary.**

In addition to being responsible for all aspects of the program, the executive director has also always served as an advocate to child abuse and neglect victims. To be able to continue our work, we need the help of our community members and local governments.

Thank you for any financial help you may be able to provide to help the most vulnerable citizens in our community.

Sincerely,

A handwritten signature in cursive script that reads "Janett Jacobs". The signature is written in dark ink and is positioned above the printed name and title.

Janett Jacobs, LMSW
Executive Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 2 9 2002

TRI-COUNTY CASA INC
214 W CENTRAL
EL DORADO, KS 67042-0000

Employer Identification Number:
48-1242980

DLN:
17053028703076

Contact Person:
SHAREN J LOCKLEAR

ID# 31209

Contact Telephone Number:
(877) 829-5500

Public Charity Status:
170 (b) (1) (A) (vi)

Dear Applicant:

Our letter dated OCTOBER 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

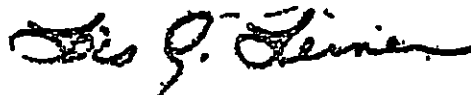
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Tri-County CASA, Inc.
Payroll Item Detail
April 19, 2024 through April 4, 2025

	<u>Date</u>	<u>Source Name</u>	<u>Payroll item</u>	<u>Type</u>	<u>Amount</u>	<u>Grant Balance</u>
	El Dorado City Liquor Tax Grant FY2024					
	04/08/24					\$ 9,793.00
1	04/19/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 9,416.35
2	05/03/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 9,039.70
3	05/17/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 8,663.05
4	05/31/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 8,286.40
5	06/14/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 7,909.75
6	06/28/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 7,533.10
7	07/12/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 7,156.45
8	07/26/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 6,779.80
9	08/09/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 6,403.15
10	08/23/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 6,026.50
11	09/06/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 5,649.85
12	09/20/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 5,273.20
13	10/04/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 4,896.55
14	10/18/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 4,519.90
15	11/01/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 4,143.25
16	11/15/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 3,766.60
17	11/29/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 3,389.95
18	12/13/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 3,013.30
19	12/27/24	Janett Jacobs	Salary	Paycheck	376.65	\$ 2,636.65
20	01/10/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 2,260.00
21	01/24/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 1,883.35
22	02/07/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 1,506.70
23	02/21/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 1,130.05
24	03/07/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 753.40
25	03/21/25	Janett Jacobs	Salary	Paycheck	376.65	\$ 376.75
26	04/04/25	Janett Jacobs	Salary	Paycheck	376.75	\$ 0.00
Total FY24 El Dorado Liquor Tax Grant					<u>\$ 9,793.00</u>	<u>\$ 0.00</u>
TOTAL					<u><u>\$ 9,793.00</u></u>	<u><u>\$ 0.00</u></u>

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance
001 - GENERAL FUND	\$ 3,367,194.54	\$ 4,354,962.29	\$ 3,129,599.70	\$ (6,488,539.76)	\$ 5,885,147.06	\$ 5,195,949.83	\$ 5,195,949.83
002 - EQUIPMENT RESERVE FUND	\$ 478,901.68	\$ 850.00	\$ 67,407.17	\$ -	\$ (31,943.00)	\$ 444,287.51	\$ 444,287.51
003 - AIRPORT FUND	\$ 204,695.16	\$ 93,088.27	\$ 27,037.56	\$ (94,632.29)	\$ 111,739.04	\$ 253,639.12	\$ 253,639.12
004 - FAMILY LIFE CENTER GRANT FUND	\$ 1,029.28	\$ 14,120.99	\$ 14,120.99	\$ -	\$ 1,029.07	\$ 0.21	\$ 0.21
005 - EL DORADO SENIOR CENTER FUND	\$ 74,196.86	\$ 100,590.96	\$ 33,325.49	\$ -	\$ 3,341.68	\$ 138,120.65	\$ 138,120.65
006 - BRADFORD MEMORIAL LIBRARY FUND	\$ 20,631.76	\$ 365,008.41	\$ 337,684.60	\$ (618,511.00)	\$ 618,511.00	\$ 47,955.57	\$ 47,955.57
007 - MAJOR STREET FUND	\$ 639,445.69	\$ 308,209.77	\$ 324,679.43	\$ (121,735.84)	\$ 55,138.02	\$ 689,573.85	\$ 689,573.85
009 - STORMWATER FUND	\$ 489,855.45	\$ 205,569.18	\$ 46,383.58	\$ (325,611.87)	\$ 330,965.73	\$ 643,687.19	\$ 643,687.19
010 - ECONOMIC DEVELOPMENT SALES TAX FUND	\$ 170,810.82	\$ -	\$ 5,319.78	\$ -	\$ -	\$ 165,491.04	\$ 165,491.04
011 - BRADFORD MEMORIAL LIBRARY	\$ 484,893.85	\$ 358,592.61	\$ 153,904.36	\$ -	\$ 11,737.31	\$ 677,844.79	\$ 677,844.79
012 - LAKE DEBT RESERVE FUND	\$ 1,134,289.85	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 1,224,289.85	\$ 1,224,289.85
013 - PRAIRIE TRAILS SALES TAX FUND	\$ 54,051.31	\$ 56,000.00	\$ -	\$ -	\$ -	\$ 110,051.31	\$ 110,051.31
014 - INDUSTRIAL MILL LEVY FUND	\$ 436,475.98	\$ 71,277.41	\$ 17,125.00	\$ (120,064.00)	\$ 137,189.00	\$ 473,503.39	\$ 473,503.39
015 - LIBRARY CAPITAL IMPROVMT FUND	\$ 278,978.92	\$ -	\$ -	\$ -	\$ -	\$ 278,978.92	\$ 278,978.92
016 - SPECIAL PARKS & RECREATION FUND	\$ 147,765.29	\$ 11,755.24	\$ 6,704.00	\$ -	\$ -	\$ 152,816.53	\$ 152,816.53
017 - SPECIAL ALCOHOL PROGRAM FUND	\$ 37,760.66	\$ 11,035.24	\$ -	\$ -	\$ -	\$ 48,795.90	\$ 48,795.90
018 - SELF INSURANCE RESERVE FUND	\$ 993,440.42	\$ 381,775.00	\$ 161,028.36	\$ -	\$ 39,684.34	\$ 1,174,502.72	\$ 1,174,502.72
019 - COMMUNITY DEVELOPMENT DISTRICT	\$ 266,736.04	\$ 15,843.55	\$ 42,478.13	\$ (42,185.58)	\$ 46,748.02	\$ 235,539.02	\$ 235,539.02
020 - SALES TAX FUND	\$ 1,202.61	\$ 5,517.82	\$ 3,651.25	\$ (23.01)	\$ 1,846.00	\$ 1,246.19	\$ 1,246.19
021 - CUSTOMER DEPOSIT FUND	\$ 4,384.08	\$ 32,385.00	\$ 32,385.00	\$ -	\$ -	\$ 4,384.08	\$ 4,384.08
022 - LAW ENFORCEMENT TRUST FUND	\$ 1,886.02	\$ (484.50)	\$ -	\$ (484.50)	\$ -	\$ 1,886.02	\$ 1,886.02
023 - POLICE DEPT SEIZED ASSETS	\$ 6,722.02	\$ -	\$ 3,149.95	\$ -	\$ -	\$ 3,572.07	\$ 3,572.07
024 - TOURISM TAX FUND	\$ 472,564.53	\$ -	\$ 59,817.19	\$ (81,185.01)	\$ 3,348.51	\$ 490,583.84	\$ 490,583.84
026 - ORDINANCE STREET SALES TAX	\$ 661,613.22	\$ 700,000.00	\$ -	\$ -	\$ 85,887.12	\$ 1,275,726.10	\$ 1,275,726.10
027 - EXPENDABLE TRUST FUND	\$ 1,093,867.80	\$ 85,228.13	\$ 2,099.04	\$ -	\$ 81,358.79	\$ 1,095,638.10	\$ 1,095,638.10
028 - EXCESS SALES TAX	\$ 1,400,734.24	\$ -	\$ 5,983.24	\$ -	\$ (5,672.84)	\$ 1,400,423.84	\$ 1,400,423.84
030 - CONSTRUCTION FUND	\$ 4,514,220.58	\$ 1,064,699.42	\$ 3,338,133.02	\$ (357,445.00)	\$ 559,606.19	\$ 2,038,625.79	\$ 2,038,625.79
031 - BUILDING DEMOLITION	\$ 61,957.06	\$ 26,998.45	\$ -	\$ -	\$ -	\$ 88,955.51	\$ 88,955.51
032 - GENERAL BUILDING RESERVE	\$ 359,237.63	\$ -	\$ 4,418.13	\$ -	\$ -	\$ 354,819.50	\$ 345,574.29
033 - UTILITIES BUILDING RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
040 - BOND & INTEREST FUND	\$ 1,389,038.23	\$ 711,853.91	\$ -	\$ (7,297,507.82)	\$ 7,297,507.82	\$ 2,100,892.14	\$ 2,100,892.14
041 - TIF W CENTRAL AVENUE GATEWAY	\$ -	\$ 59,289.34	\$ 59,289.34	\$ -	\$ -	\$ -	\$ -
060 - WATER FUND	\$ 2,843,273.80	\$ 1,124,524.22	\$ 867,336.23	\$ (44,782.06)	\$ 92,015.78	\$ 3,053,228.07	\$ 3,053,228.07
061 - WATER EQUIPMENT RESERVE	\$ 395,670.45	\$ -	\$ 3,929.90	\$ -	\$ -	\$ 391,740.55	\$ 391,740.55
063 - SEWER FUND	\$ 1,397,231.27	\$ 705,913.02	\$ 432,952.22	\$ 1,935.93	\$ 9,896.27	\$ 1,658,359.87	\$ 1,658,359.87
064 - SEWER EQUIPMENT RESERVE	\$ 334,377.36	\$ -	\$ 1,971.93	\$ -	\$ -	\$ 332,405.43	\$ 332,405.43
066 - REFUSE FUND	\$ 104,098.29	\$ 421,704.67	\$ 316,736.56	\$ (13,228.79)	\$ 38,096.47	\$ 184,198.72	\$ 184,198.72
067 - REFUSE EQUIPMENT RESERVE	\$ 74,256.41	\$ 1,949.00	\$ 1,963.78	\$ -	\$ -	\$ 74,241.63	\$ 74,241.63
069 - COMPRESSED NATURAL GAS STATION FUND	\$ 26,444.68	\$ 5,259.32	\$ 12,977.88	\$ -	\$ (1,477.34)	\$ 20,203.46	\$ 20,203.46
070 - PAYROLL LIABILITIES FUND	\$ 12,708.97	\$ -	\$ -	\$ -	\$ (9,243.22)	\$ 21,952.19	\$ 30,358.92
071 - EXTERNAL STORES FUND	\$ 162,426.24	\$ 24,418.14	\$ 43,530.00	\$ -	\$ 1,180.94	\$ 142,133.44	\$ 142,133.44
072 - DATA PROCESSING FUND	\$ 183,913.10	\$ 388,245.49	\$ 409,627.74	\$ 343.98	\$ 39,009.43	\$ 123,177.44	\$ 122,848.91
075 - OTHER POST-EMPLOYMENT BENEFITS FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
099 - GENERAL FIXED ASSET FUND	\$ (37,395.96)	\$ -	\$ -	\$ -	\$ -	\$ (37,395.96)	\$ (37,395.96)
222 - POLICE BENEVOLENCE	\$ 7,857.65	\$ 326.00	\$ 114.49	\$ -	\$ -	\$ 8,069.16	\$ 8,069.16
999 - POOLED CASH FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Report Totals	\$ 24,753,443.84	\$ 11,796,506.35	\$ 9,966,865.04	\$ (45,603,656.62)	\$ 15,402,647.19	\$ 26,784,094.58	\$ 26,782,927.57

[Signature]
Assistant City Manager
Date 4/30/25

[Signature]
Notary
Date 4/30/25



1st Quarter Budget vs. Actual Report

General - 001			Airport - 003			Major Street - 007			Stormwater - 009			Prairie Trails - 013			Tourism - 024		
Budgeted			Budgeted			Budgeted			Budgeted			Budgeted			Budgeted		
Actual			Actual			Actual			Actual			Actual			Actual		
01-011	853,979.94	228,053.41	011	353,998.33	27,037.56	034	1,566,901.04	324,679.43	011	228,298.81	46,383.58	056	99,000.00	-	011	319,172.28	59,817.19
01-012	1,061,483.00	210,237.73													016	-	-
01-013	281,481.71	69,134.99													018	-	
01-014	172,473.76	28,424.74															
01-021	3,169,854.83	648,195.33															
01-023	2,114,267.99	452,498.72															
01-033	401,480.95	50,180.40															
01-041	193,249.78	30,472.88															
01-042	315,075.87	50,134.22															
01-051	1,247,663.25	225,829.51															
01-052	249,180.55	2,687.77															
01-058	3,950,000.00	1,133,750.00															
Expenses	14,010,191.63	3,129,599.70		353,998.33	27,037.56		1,566,901.04	324,679.43		228,298.81	46,383.58		99,000.00	-		319,172.28	59,817.19
Revenue	12,863,493.00	4,347,701.15		315,896.00	93,088.27		1,585,000.00	308,209.77		325,000.00	205,569.18		74,000.00	56,000.00		277,000.00	-
	(1,146,698.63)	1,218,101.45		(38,102.33)	66,050.71		18,098.96	(16,469.66)		96,701.19	159,185.60		(25,000.00)	56,000.00		(42,172.28)	(59,817.19)
Cash Bal.																	
3/31/2025		5,195,979.83			253,639.12			689,573.85			643,687.19			110,051.31			490,583.84
	2022 Actual	8,598,990.54		2022 Actual	322,597.86					2022 Actual	284,668.53					2022 Actual	159,238.86
	2023 Actual	13,083,783.60		2023 Actual	292,373.06					2023 Actual	462,741.99					2023 Actual	264,562.71
	2024 Actual	12,488,362.18		2024 Actual	358,129.66					2024 Actual	203,466.93					2024 Actual	272,944.03
	(15% Avg.)	1,708,556.82		(10% Avg.)	32,436.69					(10% Avg.)	31,695.92					(10% Avg.)	23,224.85
	(25% Avg.)	2,847,594.69		(25% Avg.)	81,091.72					(25% Avg.)	79,239.79					(25% Avg.)	58,062.13
	Minimum Avail	3,487,423.01		Minimum Avail	221,202.43					Minimum Avail	611,991.28					Minimum Avail	467,358.99
	Maximum Avail	2,348,385.14		Maximum Avail	172,547.41					Maximum Avail	564,447.40					Maximum Avail	432,521.71

1st Quarter Budget vs. Actual Report

Water - 060			Sewer - 063			Refuse - 066			CNG - 069			DP - 072		
	Budgeted	Actual		Budgeted	Actual		Budgeted	Actual		Budgeted	Actual		Budgeted	Actual
001	1,879,927.89	404,798.04	001	1,654,262.00	207,100.06	001	1,753,205.36	316,736.56	001	36,650.00	12,977.88	001	1,098,497.35	220,883.59
002	1,128,364.61	174,992.58	002	1,062,522.13	160,166.02			-				019	443,632.76	188,744.15
003	1,118,370.99	197,545.61	003	601,291.20	65,686.14									
004	580,000.00	90,000.00												
Expenses	4,706,663.49	867,336.23		3,318,075.33	432,952.22		1,753,205.36	316,736.56		36,650.00	12,977.88		1,542,130.11	409,627.74
Revenue	4,835,800.00	1,088,524.22		3,374,150.00	704,973.69		1,774,743.00	421,704.67		25,500.00	5,259.32		1,541,200.00	385,125.00
	129,136.51	221,187.99		56,074.67	272,021.47		21,537.64	104,968.11		(11,150.00)	(7,718.56)		(930.11)	(24,502.74)
Cash Bal.														
3/31/2025		3,053,228.07			1,658,359.87			184,198.72			20,203.46			122,848.91
	2022 Actual	4,266,583.09		2022 Actual	2,826,399.85		2022 Actual	2,097,810.75		2022 Actual	42,125.92			
	2023 Actual	5,134,985.28		2023 Actual	3,100,233.90		2023 Actual	1,746,727.92		2023 Actual	25,368.15			
	2024 Actual	2,196,242.38		2024 Actual	1,880,613.30		2024 Actual	1,096,724.46		2024 Actual	33,348.69			
	Past 3 Year Total (15% Avg.)	579,890.54		Past 3 Year Total (15% Avg.)	390,362.35		Past 3 Year Total (15% Avg.)	247,063.16		Past 3 Year Total (15% Avg.)	5,042.14			
	Past 3 Year Total (25% Avg.)	966,484.23		Past 3 Year Total (25% Avg.)	650,603.92		Past 3 Year Total (25% Avg.)	411,771.93		Past 3 Year Total (25% Avg.)	8,403.56			
	Minimum Avail	2,473,337.53		Minimum Avail	1,267,997.52		Minimum Avail	(62,864.44)		Minimum Avail	15,161.32			
	Maximum Avail	2,086,743.84		Maximum Avail	1,007,755.95		Maximum Avail	(227,573.21)		Maximum Avail	11,799.90			

TO: City Commission
FROM:
SUBJ: Approval of Bid Award for Airport Taxiway Lighting Project and Related Agreements
DATE: May 5, 2025

Summary:

Bids for the Taxiway Lighting Project were received and reviewed, with TGE selected as the preferred contractor. Olsson's Amendment No. 1 formalizes construction phase and close-out responsibilities in accordance with FAA's Airport Improvement Program (AIP) guidelines. All actions are subject to FAA grant funding approval.

Attachments:

1. Amendment No. 1 to Agreement for Consulting Services
2. Full Grant Application (Unsigned) (AIP-019)
3. Full Grant Application (Unsigned) (AIG-020)
4. DRAFT Project Grant Cost Summary_EQA 019-020

Funding Source:

The projects is eligible for funding under the **FAA Airport Improvement Program (AIP)**. Upon grant approval:

- **FAA will fund 95%** of eligible project costs;
- **The City's share (5%)** will be funded through the **Airport Fund**;
- The total estimated project cost, including construction and engineering, is approximately **\$320,000**, with the City's share estimated at **\$16,000**.

Operation Impact:

This project will upgrade and improve the safety of taxiway lighting at Captain Jack Thomas Memorial Airport, ensuring compliance with FAA safety standards. While construction is expected to take 14 working days, operational disruptions will be minimal and coordinated to avoid impacts on airport users. The new lighting system will also reduce long-term maintenance demands.

Options/Alternatives:

Staff Recommendation:

City staff recommend approval of the following actions, contingent upon FAA concurrence and the award of the grant:

1. Award the construction contract to **Third Generation Electric (TGE)**
2. Approve **Amendment No. 1** to Olsson's professional services agreement for construction phase and close-out services (Olsson Project No. 024-07069);

3. Authorize the **City Manager to submit the FAA grant application** and, upon award, **authorize the City Manager and City Attorney to execute the FAA grant agreement.**

Commission Action:

Commissioner _____ moved to award the construction contract to Third Generation Electric (TGE) for project implementation.

Commissioner _____ seconded the motion.

Commissioner _____ moved to Approve Amendment No. 1 to Olsson's professional services agreement (Olsson Project No. 024-07069) to include construction phase and close-out services.

Commissioner _____ seconded the motion.

Commissioner _____ moved to Authorize City Manager to sign FAA grant application and for City Manager and City Attorney to sign in acceptance of subsequent FAA Grant, once received.

Commissioner _____ seconded the motion.



AMENDMENT NO. 1

to

AGREEMENT FOR CONSULTING SERVICES

CITY OF EI DORADO, KANSAS
220 E. 1st Ave.
El Dorado, KS 67042

Re: AMENDMENT TO CONSULTANT AGREEMENT
CAPTAIN JACK THOMAS MEMORIAL AIRPORT (EQA)
Airport Improvement Program (AIP) Project No. 3-20-0018-019/020
Olsson Project No. 024-07069

This amendment will revise the Agreement executed on December 3, 2024 by adding Sections 4 and 5 and amending Section 6, as described below:

SECTION 4: CONSTRUCTION PHASE

(INCLUDES OBSERVATION)

based on 14 working days (construction contract time)

Olsson will not begin work on this Phase until a Notice to Proceed is received from the Sponsor. Both parties understand that this work is subject to the availability of FAA funds.

- a. Project Administration. Provide general consultation and technical assistance to the Sponsor during all construction phases. Coordinate with the Sponsor and FAA to provide information on developments and decisions that are made concerning the project. Provide 5 sets of plans and specifications to the Construction Contractor for their use.
- b. Prepare and submit Quarterly Performance Reports.
- c. Assign a Project Engineer to the project who will periodically observe work in progress. It is estimated that the Project Engineer will make 1 site visit during the duration of the project. Project Engineer will review test reports and provide weekly working day, construction progress and testing reports to the Sponsor and FAA.
- d. Review shop and erection drawings and all materials data submitted by construction contractors for general compliance with design concepts and Buy American provisions. Olsson's review of such information is not a guarantee of suitability, does not relieve the Contractor of any of its responsibilities and the Contractor shall remain solely responsible and liable for the quality and completion of the Project in compliance with contract documents.

- e. Conduct a preconstruction conference per AIP Sponsor Guide No. 1040 *Preconstruction Conference*. Submit a formal report of the conference discussions.
- f. Upon receipt of FAA and Sponsor authorization, issue the Notice to Proceed to the Construction Contractor. FAA authorization will not be issued until all conditions are met in accordance with AIP Sponsor Guide No. 1050 *Notice to Proceed*.
- g. Provide full-time on-site Construction Observation in accordance with AIP Sponsor Guide No. 1030 *Construction Observation*, and Guide No. 1070 *Inspections: Development Projects*. Construction observation scope is based on 14 total working days on site.
 - RPR hours will be consistent to contractor and subcontractor's time on the site (10 hour days plus travel time two times a week).
- h. Provide construction testing. See Exhibit C1 for a list of the anticipated tests and services. Estimated quantities of tests were based on the following lot sizes and estimated construction quantities:
 - (1) Miscellaneous Concrete
 - i. 1 Test per day of placement
 - ii. Estimated Construction Quantity 30 junction structure / light can bases and area light foundations
 - 1. Scope anticipates 6 days of concrete placement
- i. Submit weekly FAA Form 5370-1 "Construction Progress and Inspection Reports" and testing reports to the Sponsor and FAA.
- j. Provide a weekly photo log with the Construction Reports for each week that the contractor is on-site from the start of construction until substantial completion.
- k. Monitor compliance with Davis-Bacon requirements, DBE requirements, and E.E.O requirements per AIP Sponsor Guide No. *Labor Provisions: Development Projects* and Guide No. 1073 *Monitoring Labor and Civil Rights Requirements Development Projects*. Provide Davis-Bacon compliance documentation to Sponsor during the project close-out.
- l. Prepare and negotiate construction contract modifications, change orders and supplemental agreements, per AIP Sponsor Guide No. 1080 *Contract Modifications*.
- m. Review amounts owed to construction contractors and prepare progress estimate forms certified by construction contractor(s).
- n. Prepare FAA Invoice Summary for the DELPHI system.
- o. Prepare annual SF-271 and SF-425 forms.
- p. Arrange and conduct preliminary walk-through with Sponsor and Construction Contractor. Prepare punch list and monitor completion of punch list items.
- q. Arrange and attend final inspection.

- r. Project does not involve any new light locations or surveyed / staked improvements, and therefore an as-built survey is not needed and will not be provided.

SECTION 5: CLOSE OUT

Upon completion of construction, the Consultant agrees to provide the following items, in accordance with FAA/ACE AIP Guide No. 1610 - Development Project Closeout. The Consultant agrees to complete this phase within 90 days of final acceptance. If the Contractor does not provide their documentation (wage rate reports, DBE final utilization, etc.) within this time limit, this will be so noted in the close-out documents.

- (1) Sponsor Certification for Final Acceptance – not included; provided in design phase
- (2) Final Outlay Report (SF-271)
- (3) Final Federal Financial Report (SF-425)
- (4) Final Project Cost Summary
- (5) Summary of DBE Utilization – to be included in the Final Construction Report
- (6) Final Construction Report, including summary of test results – one printed copy to Sponsor and 1 electronic copy to FAA
- (7) As-built Drawings – include half-sized set in Final Report and provide in pdf format.
- (8) As-built Airport Layout Plan – not required / not included.
- (9) 5010 Updates – not required / not included.
- (10) Airport Chart / Diagram Modifications – not required / not included.
- (11) Part 139 Sign and Marking Plan updates – not required / not included.

SECTION 6: FEES AND CHARGES – Additional Items

The Sponsor shall pay the Consultant for the services described in this amendment as follows:

Section 4: Construction Phase. Payment for the items included in Section 4, Construction Phase shall be made based on direct salary (including overtime required by law), overhead costs and reimbursable expenses incurred plus a fixed payment of \$1,007.27 and subcontract costs, which are estimated on Exhibit C attached and made a part hereto. Labor and general administration overhead percentage shall be supported by a statement of overhead expenses certified by the consultant's auditor or a governmental auditor.

The total charges for Section 4 will not be greater than the "Not-to-Exceed" (NTE) amount of \$61,000.00, if 1) the construction work is completed within the construction contract aggregate time allowance; and 2) the scope of work as set forth in Section 1 and Section 4 is not exceeded. If either of these two events occur, the "Not-to-Exceed" amount may be increased by a supplemental agreement to this contract. No payment above the Not-to-Exceed limit shall be made without prior approval of an amendment supported by proper justification.

Payment shall be due monthly for incurred charges and expenses based on detailed invoices. Invoices shall include a pro rata portion of the fixed fee with the final invoice adjusted to include the remaining unpaid balance of the fixed fee.

Exhibits C and C1 contain estimated quantities and unit prices. Actual hours, rates, charges, and reimbursable expenses may vary. The labor and general administration overhead percentage is fixed and will not vary, unless revised by an amendment. The overhead percentage is

supported by a statement of overhead expenses certified by Olsson's auditor or a governmental auditor. The fixed payment will not change, unless revised by an amendment to this Agreement.

Section 5: Close-Out Phase. Payment for the items included in Section 5, Close-Out Phase, shall be the lump sum of \$8,000.00, shown on Exhibit D, attached and made a part hereto. Payment shall be due monthly based on the percentage of work completed.

Adjustments to Fees and Charges. If additional services are requested by the Sponsor during the course of this Agreement, an amendment will be negotiated to cover the added scope, fees, and charges. If circumstances beyond the control of Olsson require more than 18 months from the date that Olsson executed the Agreement to complete the work specified herein, an amendment to this Agreement will be negotiated to cover the increase in Olsson's standard rates for services yet to be provided. All amendments are subject to the same approvals as this Agreement.

If this amendment is satisfactory, please sign in the space provided. Keep one copy and return one copy to Olsson. This proposed amendment is open for acceptance for thirty days from the date set forth above, unless changed by us in writing.

OLSSON

By _____ By _____

Executed by Olsson on this ____ day of _____, 2025.

CITY OF EL DORADO, KANSAS

By _____ By _____
Attest Chair

Date _____

EXHIBIT C
CONSTRUCTION PHASE SERVICES
El Dorado / Captain Jack Thomas Memorial Airport (EQA) 3-20-0018-019/020
Based on estimated 14 working days

1.	<u>Direct Salary Costs</u>				
		<u>Hours</u>	<u>Direct Salary</u>	<u>Rate/Hour</u>	<u>Total</u>
	<u>Title</u>				<u>Costs (\$)</u>
	Principal / Team Leader	0.0	\$92.30		\$0.00
	Senior Engineer	7.0	\$76.50		\$535.50
	Project Engineer	13.0	\$62.50		\$812.50
	Design Manager	48.0	\$53.50		\$2,568.00
	Associate Engineer	17.0	\$45.00		\$765.00
	Assistant Engineer	214.0	\$39.70		\$8,495.80
	Registered Surveyor	0.0	\$58.35		\$0.00
	Senior Technician	42.0	\$35.20		\$1,478.40
	Associate Technician	0.0	\$31.50		\$0.00
	Clerical	14.0	\$32.75		<u>\$458.50</u>
			Total Direct Salary Costs:		\$15,113.70
2.	<u>Labor and General & Administrative Overhead</u>				
	Percentage of Direct Salary Costs*	185.69%			\$28,064.63
3.	<u>Fixed Fee: 15% of Item 1 & 2</u>				\$6,476.75
4.	<u>Direct Nonsalary Expenses</u>				
	Travel (automobile)	1,620 Miles @	\$0.700	\$1,134.00	
	Travel (pickup)	2,560 Miles @	\$0.850	\$2,176.00	
	Meals (per diem)	20 Days @	\$59.00	\$1,180.00	
	Motel (actual)	15 Days @	\$107.00	\$1,605.00	
	Copies, Prints, Shipping			<u>\$400.00</u>	
			Total Expenses:		\$6,495.00
5.	Subtotal of Items 1 - 4				<u>\$56,150.08</u>
6.	Subcontract costs (PEC - Testing)				\$4,859.00
7.	Not-to-Exceed Total (Items 5 & 6)				\$61,009.08
			Rounded:		\$61,000.00

* For Item 2, the consultant should submit a statement of auditable overhead expenses, certified by the consultant's auditor, the sponsor's auditor, the state's auditor, or a Federal government auditor.

Construction Materials Testing Services Estimated Fees

Project Name: El Dorado Airport Lighting

Date: April 28, 2025



		Unit		Unit	Unit Rate	Totals
		Trips	Quantities			
<u>Field Services:</u>		<u>Technician:</u>				
Concrete	Field Technician	6	24	hours	\$ 59.00	\$ 1,416.00
Sample Pick-up	Field Technician	6	12	hours	\$ 59.00	\$ 708.00
						\$ -
						\$ -
Subtotal						\$ 2,124.00
<u>Laboratory Services:</u>		<u>Method:</u>				
Compressive Strength (Concrete)	(3) cylinders per set	6		sets	\$ 45.00	\$ 270.00
						\$ -
						\$ -
Subtotal						\$ 270.00
<u>Equipment/Miscellaneous:</u>						
Nuclear Gauge				each	\$ 20.00	\$ -
Concrete Equipment		6		each	\$ 10.00	\$ 60.00
Mileage		840		miles	\$ 0.75	\$ 630.00
						\$ -
						\$ -
Subtotal						\$ 690.00
<u>Review/Management:</u>						
Field Project Manager		6		hours	\$ 155.00	\$ 930.00
Project Engineer		3		hours	\$ 175.00	\$ 525.00
Project Setup		1		each	\$ 50.00	\$ 50.00
Subtotal						\$ 1,505.00

¹ **Total Estimated Fee:** \$ 4,589.00**EXHIBIT C1**

¹This estimate is based on a normal level of involvement based on the information provided to us and does not include fees associated with retesting, stand-by time, cancelled services, or services requested outside our scope of services. Many factors, including those beyond our control will dictate the final fee for our services. If additional services are requested that would cause our fee to exceed the estimated fee, these costs will be billed according to our fee schedule. Hourly charges may be subject to a 3 hour minimum and will be billed in 0.5 hour increments.

EXHIBIT D
CLOSE OUT PHASE SERVICES
El Dorado / Captain Jack Thomas Memorial Airport (EQA) 3-20-0018-019/020

1.	<u>Direct Salary Costs</u>				
		<u>Hours</u>	<u>Direct Salary Rate/Hour</u>	<u>Total Costs (\$)</u>	
	<u>Title</u>				
	Principal / Team Leader	0.0	\$95.99	\$0.00	
	Senior Engineer	8.0	\$79.56	\$636.48	
	Project Engineer	0.0	\$65.00	\$0.00	
	Design Manager	0.0	\$55.64	\$0.00	
	Associate Engineer	26.0	\$46.80	\$1,216.80	
	Assistant Engineer	0.0	\$41.29	\$0.00	
	Registered Surveyor	0.0	\$60.68	\$0.00	
	Senior Technician	8.0	\$36.61	\$292.86	
	Associate Technician	0.0	\$32.76	\$0.00	
	Clerical	6.0	\$34.06	\$204.36	
			Total Direct Salary Costs:	\$2,350.50	
2.	<u>Labor and General & Administrative Overhead</u>				
	Percentage of Direct Salary Costs*	185.69%		\$4,364.65	
3.	<u>Fixed Fee: 15% of Item 1 & 2</u>			\$1,007.27	
4.	<u>Direct Nonsalary Expenses</u>				
	Travel	0 Miles @	\$0.700	\$0.00	
	Meals	0 Days @	\$59.00	\$0.00	
	Motel	0 Days @	\$107.00	\$0.00	
	Copies, Prints, Shipping			\$320.00	
			Total Expenses:	\$320.00	
5.	Subtotal of Items 1 - 4			\$8,042.43	
6.	Subcontract costs			\$0.00	
7.	Lump Sum Amount (Items 5 & 6)			\$8,042.43	
			Rounded:	\$8,000.00	

* For Item 2, the consultant should submit a statement of auditable overhead expenses, certified by the consultant's auditor, the sponsor's auditor, the state's auditor, or a Federal government auditor.

Application for Federal Assistance SF-424

*1. Type of Submission:

☐ Preapplication

☒ Application

☐ Changed/Corrected Application

*2. Type of Application

☒ New

☐ Continuation

☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

04/28/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

3-20-0018-019

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of El Dorado, Kansas

*b. Employer/Taxpayer Identification Number (EIN/TIN):

48-6035394

*c. UEI:

GETFVC5L36M9

d. Address:

*Street 1: 220 E 1st Street

Street 2:

*City: El Dorado

County/Parish: Butler

*State: KS

*Province:

*Country: USA: United States

*Zip / Postal Code 67042-2003

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: *First Name: David

Middle Name:

*Last Name: Dillner

Suffix:

Title: City Manager

Organizational Affiliation:

*Telephone Number: (316) 320-9100

Fax Number:

*Email: ddillner@eldoks.com

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

3-20-0018-019

*Title:

AIP 019 - Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

AIP 019 - Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: KS-004

*b. Program/Project: KS-004

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 10/01/2024

*b. End Date: 12/31/2026

18. Estimated Funding (\$):

*a. Federal	\$ 25,000
*b. Applicant	\$ 1,315
*c. State	\$ 0
*d. Local	\$ 0
*e. Other	\$ 293,685
*f. Program Income	\$ 0
*g. TOTAL	\$ 320,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: David _____

Middle Name: _____

*Last Name: Dillner _____

Suffix: _____

*Title: City Manager

*Telephone Number: (316) 320-9100

Fax Number:

* Email: ddillner@eldoks.com

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of El Dorado, Kansas currently holds fee simple title to the airport property and avigation easements. The land use surrounding the airport is agricultural in nature.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

No Public Meeting Required

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Agreed as applicable

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

See Exhibit "A" dated 05/17/2004.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.106
2. Functional or Other Breakout:	

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 20,849
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			44,700
5. Other Architectural engineering fees			
6. Project inspection fees			69,000
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			185,451
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 320,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			320,000
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 320,000
19. Federal Share requested of Line 18			25,000
20. Grantee share			1,315
21. Other shares			293,685
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 320,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	1,315
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 1,315
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	\$ 293,685
26. TOTAL NON-FEDERAL FINANCING	\$ 1,315

SECTION E – REMARKS (Attach sheets if additional space is required)
Other shares will be satisfied through a BIL-AIG companion grant.

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: 3-20-0018-019

AIRPORT: Captain Jack Thomas Memorial Airport

1. Objective:

Replace Taxiway B & C Edge Lighting (MITLs) with new LED MITL fixtures. Replace existing rotating beacon with new LED rotating beacon assembly on existing beacon tower. Construct Apron Lighting.

2. Benefits Anticipated:

The existing incandescent taxiway lights and beacon have reached the end their useful life. The apron has inadequate area lighting for fuel. The proposed project will replace the deteriorated lights and beacon, and correct the lighting deficiency on the apron.

3. Approach: (See approved Scope of Work in Final Application)

Survey and Design Engineering services were completed in February of 2025. Bids were received in April of 2025. Construction will be completed in Summer of 2025, pending a successful construction grant award. Construction will be completed in accordance with the plans and specifications.

4. Geographic Location:

Captain Jack Thomas Memorial Airport; El Dorado, Kansas

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

David Dillner - City of El Dorado (316) 320-9100
220 E 1st Avenue
El Dorado, Kansas 67042

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon;
Construct Apron Lighting

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Captain Jack Thomas Memorial Airport

Address: 1485 SE 30th; El Dorado, KS 67042

Location 2 (if applicable)

Name of Location: City of El Dorado City Hall

Address: 220 E 1st Ave; El Dorado, KS 67042

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-019

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Application for Federal Assistance SF-424

*1. Type of Submission:

☐ Preapplication

☒ Application

☐ Changed/Corrected Application

*2. Type of Application

☒ New

☐ Continuation

☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

04/28/2025

4. Applicant Identifier:

5a. Federal Entity Identifier:

3-20-0018-020

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of El Dorado, Kansas

*b. Employer/Taxpayer Identification Number (EIN/TIN):

48-6035394

*c. UEI:

GETFVC5L36M9

d. Address:

*Street 1: 220 E 1st Street

Street 2:

*City: El Dorado

County/Parish: Butler

*State: KS

*Province:

*Country: USA: United States

*Zip / Postal Code 67042-2003

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: *First Name: David

Middle Name:

*Last Name: Dillner

Suffix:

Title: City Manager

Organizational Affiliation:

*Telephone Number: (316) 320-9100

Fax Number:

*Email: ddillner@eldoks.com

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

3-20-0018-020

*Title:

AIG 020 - Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

AIG 020 - Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: KS-004

*b. Program/Project: KS-004

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 10/01/2024

*b. End Date: 12/31/2026

18. Estimated Funding (\$):

*a. Federal	\$ 279,000
*b. Applicant	\$ 14,685
*c. State	\$ 0
*d. Local	\$ 0
*e. Other	\$ 26,315
*f. Program Income	\$ 0
*g. TOTAL	\$ 320,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: David _____

Middle Name: _____

*Last Name: Dillner _____

Suffix: _____

*Title: City Manager

*Telephone Number: (316) 320-9100

Fax Number:

* Email: ddillner@eldoks.com

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The City of El Dorado, Kansas currently holds fee simple title to the airport property and avigation easements. The land use surrounding the airport is agricultural in nature.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

No Public Meeting Required

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

Agreed as applicable

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

See Exhibit "A" dated 05/17/2004.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.106
2. Functional or Other Breakout:	

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 20,849
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			44,700
5. Other Architectural engineering fees			
6. Project inspection fees			69,000
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			185,451
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 320,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			320,000
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 320,000
19. Federal Share requested of Line 18			279,000
20. Grantee share			14,685
21. Other shares			26,315
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 320,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	14,685
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 14,685
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	\$ 26,315
26. TOTAL NON-FEDERAL FINANCING	\$ 14,685

SECTION E – REMARKS (Attach sheets if additional space is required)
Other shares will be satisfied through an AIP companion grant.

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: 3-20-0018-020

AIRPORT: Captain Jack Thomas Memorial Airport

1. Objective:

Replace Taxiway B & C Edge Lighting (MITLs) with new LED MITL fixtures. Replace existing rotating beacon with new LED rotating beacon assembly on existing beacon tower. Construct Apron Lighting.

2. Benefits Anticipated:

The existing incandescent taxiway lights and beacon have reached the end their useful life. The apron has inadequate area lighting for fuel. The proposed project will replace the deteriorated lights and beacon, and correct the lighting deficiency on the apron.

3. Approach: (See approved Scope of Work in Final Application)

Survey and Design Engineering services were completed in February of 2025. Bids were received in April of 2025. Construction will be completed in Summer of 2025, pending a successful construction grant award. Construction will be completed in accordance with the plans and specifications.

4. Geographic Location:

Captain Jack Thomas Memorial Airport; El Dorado, Kansas

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

David Dillner - City of El Dorado (316) 320-9100
220 E 1st Avenue
El Dorado, Kansas 67042

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon;
Construct Apron Lighting

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, _____.

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Captain Jack Thomas Memorial Airport

Address: 1485 SE 30th; El Dorado, KS 67042

Location 2 (if applicable)

Name of Location: City of El Dorado City Hall

Address: 220 E 1st Ave; El Dorado, KS 67042

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roaring Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest

Airport Improvement Program Sponsor Certification

Sponsor: City of El Dorado, Kansas

Airport: Captain Jack Thomas Memorial Airport

Project Number: 3-20-0018-020

Description of Work: Rehabilitate Taxiway B & C Edge Lighting (MITLs); Rehabilitate Roating Beacon; Construct Apron Lighting

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of El Dorado, Kansas

Name of Sponsor's Authorized Official: David Dillner

Title of Sponsor's Authorized Official: City Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

**U.S. Department of Transportation
Federal Aviation Administration
FAA Central Region**

DRAFT PROJECT GRANT SUMMARY - AFTER BIDS

El Dorado / Captain Jack Thomas Memorial Airport - EQA 019/020

PROJECT ITEMS	Total Costs	Ineligible	AIP Eligible
ADMINISTRATION:			
1. Newspaper Ad	\$ 1,000.00	\$	\$ 1,000.00
2. Shipping and Mailing	\$ 500.00	\$	\$ 500.00
3. Independent Estimates	\$ 2,000.00	\$	\$ 2,000.00
4. Legal Expenses	\$ 1,000.00	\$	\$ 1,000.00
5. Approved Misc.Expenses	\$ 616.30	\$	\$ 616.30
6. L-802A(L) Airport Rotating Beacon Purchase	\$ 15,732.70	\$	\$ 15,732.70
ENGINEERING			
1. Design Phase	\$ 37,300.00	\$	\$ 37,300.00
2. Geotech	\$ 0.00	\$	\$ 0.00
3. Bidding	\$ 7,400.00	\$	\$ 7,400.00
4. Construction	\$ 61,000.00	\$	\$ 61,000.00
5. Close Out	\$ 8,000.00	\$	\$ 8,000.00
FORCE ACCOUNT (Prior FAA Approval Required)			
1. Design	\$ 0.00	\$	\$ 0.00
2. Construction Observation	\$ 0.00	\$	\$ 0.00
3. Construction Development	\$ 0.00	\$	\$ 0.00
CONSTRUCTION			
Contractor			
1. Base Bid Construction Costs	\$ 185,451.00	\$	\$ 185,451.00
2. Alternate Bid Construction Costs	\$ 0.00	\$	\$ 0.00
3. Change Orders	\$ 0.00	\$	\$ 0.00
4. Final Quantity Adjustment	\$ 0.00	\$	\$ 0.00
5. Liquidated Damages	\$ 0.00	\$	\$ 0.00
FAA FLIGHT CHECK			
1. Flight Check	\$ 0.00	\$	\$ 0.00
2. Correspondence	\$ 0.00	\$	\$ 0.00
TOTALS	\$ 320,000.00	\$	\$ 320,000.00
AIP FEDERAL SHARE 95 %		\$	\$ 304,000.00
FINAL FEDERAL SHARE (Round down to Nearest Whole Dollar)		\$	\$ 304,000.00
SPONSOR SHARE 5%		\$	\$ 16,000.00

This form shows typical information required of a final project cost summary. Sponsors and Consultants may modify this form as necessary to better reflect the specific project costs.