

EL DORADO CITY COMMISSION MEETING

June 16, 2025

The El Dorado City Commission met in a regular session on June 16, 2025, at 5:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Kelly Tetrick, Commissioner Leon Leachman, and Commissioner Kendra Wilkinson. Absent: Commissioner Syndee Scribner and City Manager David Dillner

VISITORS

Mike Holton	Police Chief	El Dorado, KS
Tabitha Sharp	Assistant City Manager	El Dorado, KS
Scott Rickard	Director of Engineering	El Dorado, KS
John Lanzrath	St John Catholic Church	El Dorado, KS
Paige McDaniel	Interim Chamber Director	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the June 16, 2025, to order.

INVOCATION

Father John Lanzrath, St John Catholic Church, opened the meeting with invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS AND RECOGNITION

There were no Proclamations or Recognitions.

PERSONAL APPEARANCE

Mayor Bill Young opened the floor for Personal Appearances.

There were no Public Appearances.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

Paige McDaniel, Interim Executive Director of the El Dorado Chamber of Commerce, introduced herself to the Commission. She provided an update on behalf of the Chamber and stated that while there may be changes occurring within the organization, the mission of the Chamber remains the same: to help the people and support the businesses in the community.

Mayor Bill Young closed Public Comment.

CONSENT AGENDA

City Commission Meeting Minutes from May 5, 2025, City Commission Work Session Minutes from May 14, 2025, and City Commission Meeting Minutes from May 19, 2025.

Approval of Appropriation Ordinance No. 05-25 in the amount of \$2,760,727.94

Commissioner Leon Leachman moved to approve the consent agenda.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4-0.

PUBLIC HEARING

There was no Public Hearing.

OLD BUSINESS

There was no old business.

NEW BUSINESS

CONSIDERATION OF A SPECIAL USE PERMIT FOR LIMITED VEHICLE REPAIR AT 301 S MAIN STREET.

City Engineer Scott Rickard stated that David Turner has submitted a request for a Special Use Permit (SUP) to allow Limited Vehicle Repair at 301 S. Main Street. The property is located on the west side of Main Street in a C-2 Central Business District. It includes an existing one-story commercial structure historically used for auto services and fuel sales, and more recently as office space for a plumbing business. The proposed business would offer light vehicle maintenance services—such as tire and brake repairs, oil changes, and minor tune-ups—conducted entirely within the enclosed building. The structure features two garage bays and alley access. The proposed use falls within the zoning definition of “Limited Vehicle Repair” and is only allowed in the C-2 District by Special Use Permit. This case was reviewed by the Planning Commission at its May 22, 2025, meeting. After consideration, the Commission voted unanimously (6–0) to recommend approval of the SUP, subject to staff and Commission-added conditions to manage operational impacts and maintain compatibility with surrounding uses. The Planning Commission added a sixth condition requiring a designated parking and staging area and prohibiting obstruction of the sidewalk or alley. The Commission then voted 6–0 to recommend approval of the Special Use Permit (SUP) with all six conditions. These conditions are as follows: all repair activities must occur entirely within the enclosed building; there shall be no outdoor storage of parts, tools, fluids, tires, or equipment; hours of operation shall be limited

to 7:00 AM to 7:00 PM; there shall be no blocking of alley access, and no vehicles or equipment shall be staged in the alley; refuse and recycling containers must be screened from public view; and finally, a clear designated parking and staging area must be established, with sidewalk and alley obstruction strictly avoided.

Commissioner Kelly Tetrick moved to approve Case No. 25-03-SUP, a Special Use Permit for Limited Vehicle Repair at 301 S. Main Street, subject to the conditions recommended by the Planning Commission.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4-0.

**CONSIDERATION TO WAIVE BUILDING PERMIT FEES FOR PROPERTIES
AFFECTED BY THE JUNE 3RD FLOODING EVENT**

Assistant City Manager Tabitha Manager stated that in response to the recent flooding event, staff propose a temporary waiver of building permit fees for residents and property owners impacted by the disaster. This action aims to support timely recovery efforts and reduce the financial burden on those affected. Although the City Code currently provides no mechanism for waiving fees in special circumstances, staff recommend proceeding with the waivers now, and they will provide an official method of waiving fees at a future meeting.

Commissioner Leon Leachman moved to approve the temporary waiver of permit fees for properties affected by the June 2025 flood, with a formal ordinance to follow at the next regular meeting.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4-0.

DISCUSSION ITEMS

There were no Discussion Items.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Mayor Bill Young reported that the EFABC Board met and noted that finances are in good shape. The Administrators are currently in the process of updating operating agreements, contracts, and policies. The Board also voted to authorize a spending limit for the Administrators to allow for timely repairs in the event of equipment or facility issues.

Mayor Young encouraged everyone to go and support the recreation softball and baseball teams as well as the El Dorado Walnuts.

CITY MANAGER REPORT

Assistant City Manager Tabitha Sharp stated that the Public Works department began debris clean-up for the flood. She stated that if you have anything that needs to be cleaned up, please stack it nicely on the curb and separate any yard waste from appliances. She stated that residents affected by the flood who need waste cleaned up need to call the Public Works Department to ensure that they are put on the list.

Assistant City Manager Sharp stated that if you would like to help with the cleanup, you can go to the Performing Arts Center from 8-5 and meet with the volunteer organization and they will help coordinate a time and place for you to volunteer.

Assistant City Manager Sharp stated that fireworks begin on June 27th. She stated that they will be allowed June 27th through July 3rd from 10 am to 10 pm, July 4th from 8 am to midnight, and July 5th goes back to 10 am to 10 pm.

Assistant City Manager Sharp stated that June 29th is the first Farmer's Market of the season. She stated that it is the kids' activity day. She stated that there will be around 60 vendors there.

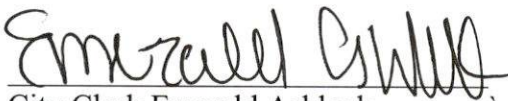
Assistant City Manager Sharp stated that today, Brian Urton was promoted to Recreation Superintendent and will begin those duties later this month.

ADJOURNMENT

Commissioner Leon Leachman moved to adjourn the meeting at 5:50 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.


City Clerk Emerald Ashlock


Mayor Bill Young