

EL DORADO CITY COMMISSION MEETING

October 20, 2025

The El Dorado City Commission met in a regular session on October 20, 2025, at 5:30 p.m. in the Commission Room with the following present: Commissioner Kelly Tetrick, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, and City Manager David Dillner. Absent: Mayor Bill Young and Commissioner Syndee Scribner

VISITORS

Mike Holton	Police Chief	El Dorado, KS
Tabitha Sharp	Assistant City Manager	El Dorado, KS
Scott Rickard	Director of Engineering	El Dorado, KS
Elizabeth Blakely	Management Intern	El Dorado, KS
Andrew Tipton		El Dorado, KS
Mark Somerville	Family Worship Center	El Dorado, KS

CALL TO ORDER

Commissioner Kendra Wilkinson called the October 20, 2025, meeting to order.

INVOCATION

Pastor Mark Somerville, Family Worship Center, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS AND RECOGNITION

There were no Proclamations or Recognitions.

PERSONAL APPEARANCE

Commissioner Kendra Wilkinson opened the floor for Personal Appearances.

There were no Personal Appearances.

PUBLIC COMMENT

Commissioner Kendra Wilkinson opened the floor for public comments.

There were no Public Comments.

CONSENT AGENDA

City Commission Work Session Minutes from October 1, 2025, and City Commission Meeting Minutes from October 6, 2025.

Approval of Appropriation Ordinance No. 09-25 in the amount of \$1,102,991.62

Approval of a Resolution Adopting a Policy Concerning the Transfer of Deeds at Municipal Cemeteries Owned by the City of El Dorado, Kansas

Commissioner Leon Leachman moved to approve the consent agenda.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 3-0.

PUBLIC HEARING

There was no Public Hearings.

OLD BUSINESS

There was no old business.

NEW BUSINESS

CONSIDERATION OF APPROVAL OF AN ORDINANCE AUTHORIZING A SPECIAL USE PERMIT FOR A DAYCARE CENTER AND PRESCHOOL PROGRAM LOCATED AT 113 W. 4TH AVENUE.

City Engineer Scott Rickard stated that the property owner requested a Special Use Permit (SUP) to operate a daycare/preschool at 113 W 4th Ave, located in the C-2 Central Business District. The program will serve potty-trained children ages 3–5, offering half-day sessions from 9:00 a.m. to 12:00 p.m., either Monday through Thursday or Monday and Wednesday. Enrollment will be limited to a maximum of 10 children per day, with staffing provided by the owner/operator and an on-call substitute. The facility includes one restroom, a storage closet, and an open learning area with line-of-sight supervision. Planned building improvements include the installation of a secondary fire exit, new flooring, window replacement, relocation of the water heater, exterior wood repairs, a new HVAC mini-split, full roof replacement, interior and exterior painting, and a fenced outdoor play area on the east side. Under the El Dorado Zoning Regulations, a “Day Care Center” is defined as a commercial establishment licensed by the Kansas Department of Health and Environment (KDHE) providing care for more than ten unrelated children or adults for part of a 24-hour day, up to 12 hours. Daycare centers are permitted in the C-2 district only with a Special Use Permit. The Planning Commission reviewed the request at its September 25, 2025, meeting and unanimously recommended approval (6–0), with conditions to manage operational impacts and ensure compatibility with surrounding uses.

The conditions require maintaining all KDHE licenses, providing at least two striped and maintained off-street parking spaces, fencing the outdoor play area in compliance with City code, limiting enrollment to 10 children at any time, ensuring any signage complies with City regulations and requires a permit, and completing all proposed building improvements with proper permits before opening.

Commissioner Kelly Tetrick moved to approve an Ordinance Authorizing a Special Use Permit for a Daycare Center and Preschool Program Located at 113 W. 4th Avenue.

Commissioner Leon Leachman seconded the motion.

Motion carried 3-0.

DISCUSSION ITEMS

There were no Discussion Items.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Commissioner Kelly Tetrick stated that the Friends of the Library Board is hosting the Sloppy Joe dinner this Friday. He stated that there is a bunch of great activities happening at the library.

Commissioner Kendra Wilkinson stated that EFABC met last week and discussed the video board at BG Stadium and talked about the winterization of the stadium.

CITY MANAGER REPORT

City Manager David Dillner stated that the City recently contracted with Gencursvaty for Legislative Advocacy services.

City Manager Dillner stated that Scott attended the KDOT Local Consult meeting. He stated that it was an opportunity for cities to provide input on transportation projects.

EXECUTIVE SESSION

Commissioner Kelly Tetrick moved to recess into executive session pursuant to the non-elected personnel exception under K.S.A. 75-4319(b)(1) for the purposes of discussing non-elected personnel and succession plans and to reconvene the meeting at 6:00 p.m. in the City Commission Room.

Commissioner Leon Leachman seconded the motion.

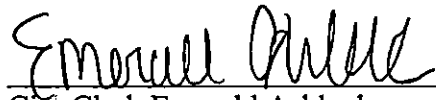
Motion carried 3-0.

ADJOURNMENT

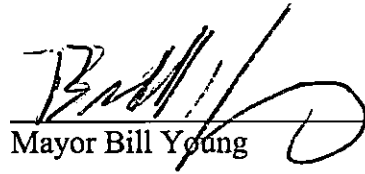
Commissioner Leon Leachman moved to adjourn the meeting at 6:06 p.m.

Commissioner Kelly Tetrick seconded the motion.

Motion carried 3 – 0.



City Clerk Emerald Ashlock



Mayor Bill Young