

EL DORADO CITY COMMISSION MEETING

December 15, 2025

The El Dorado City Commission met in a regular session on December 15, 2025, at 5:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Andrew Tipton, Commissioner Syndee Scribner, Commissioner Leon Leachman, Commissioner Kendra Wilkinson, and City Manager David Dillner. Absent:

VISITORS

Tabitha Sharp	Assistant City Manager	El Dorado, KS
Scott Rickard	Director of Engineering	El Dorado, KS
Jeff Murphy	Deputy Police Chief	El Dorado, KS
Emerald Ashlock	City Clerk	El Dorado, KS
Liz Blakely	Management Intern	El Dorado, KS
Father John Lanzrath	St. John Catholic Church	El Dorado, KS
Zac Sundgren		El Dorado, KS

CALL TO ORDER

Vice Mayor Syndee Scribner called the December 15, 2025, meeting to order.

INVOCATION

Father John Lanzrath, St. John Catholic Church, opened the meeting with invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

SWEARING IN OF THE NEW MEMBERS OF THE CITY COMMISSION

City Clerk Emerald Ashlock swore in Mayor Bill Young.

PROCLAMATIONS AND RECOGNITION

There were no proclamations or recognitions.

PERSONAL APPEARANCE

Mayor Bill Young opened the floor for Personal Appearances.

There were not Personal Appearances.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

CONSENT AGENDA

Approval of City Commission Meeting Minutes from December 1, 2025.

Approval of the 2026 Fee Schedule Resolution of the City of El Dorado, Kansas.

Approval of Appropriation Ordinance No. 11-25 in the amount of \$4,001,418.19.

Approval of 2026 Cereal Malt Beverage Licenses for the following locations:

On Premises CMB:

La Casita – 212 E. Central Avenue

Approval of the Financial Policies.

Commissioner Leon Leachman moved to approve the consent agenda.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5-0.

PUBLIC HEARING

CDBG 142 N MAIN STREET CLOSE OUT

Mayor Young opened the public hearing.

Stephany Marsh, Grant Administrator, gave a brief overview of the project and the closing out of the grant.

Commissioner Scribner asked if now that the grant is closed are other individuals allowed to apply for this grant.

City Engineer Scott Rickard stated that it will now be available for others to apply for.

Mayor Young closed the public hearing.

OLD BUSINESS

There was no old business.

NEW BUSINESS

**CONSIDERATION OF THE CLOSE OUT OF THE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) AT 142 N. MAIN STREET**

City Engineer Scott Rickard stated that Rehabilitation work at 142 N Main Street has been completed in accordance with the approved project scope. Closing out the grant will not create any new ongoing operational costs for the City. Staff will complete the remaining reporting and record retention requirements for CDBG, using existing administrative capacity.

Commissioner Syndee Scribner moved close out Grant No. 21-CR-001

Commissioner Andrew Tipton seconded the motion.

Motion carried 5-0.

CONSIDERATION OF A RESOLUTION ADOPTING AN ADVISORY BOARD AND COMMITTEE POLICY AND ESTABLISHING ADMINISTRATIVE PROCEDURES AND GUIDELINES FOR IMPLEMENTATION THEREOF.

City Manager David Dillner stated that Many cities rely on appointed boards and committees to provide input on key issues, enhance civic engagement, and leverage resident expertise. However, over time, these bodies can proliferate without clear mandates, oversight, or performance metrics. State law may require certain boards (e.g., planning or zoning commissions), but most others are discretionary. The absence of a standardized framework can lead to governance confusion, uneven participation, duplication of efforts, or political favoritism.

Commissioner Kendra Wilkinson moved to approve a resolution adopting an advisory board and committee and policy and establishing administrative procedures and guidelines for implementation thereof.

Commissioner Leon Leachman seconded the motion.

Motion carried 5-0.

CONSIDERATION OF APPROVAL OF AMENDMENT NO. 2 TO THE PLANNED DEVELOPMENT OVERLAY FOR THE GREENS AT PRAIRIE TRAILS, AS PRESENTED, FINDING THAT IT IS CONSISTENT WITH THE PURPOSE OF THE PLANNED DEVELOPMENT DISTRICT, MAINTAINS COMPATIBILITY WITH SURROUNDING DEVELOPMENT, AND IS IN LINE WITH THE COMPREHENSIVE PLAN.

City Engineer Scott Rickard stated that This item covers the last unimproved portion of The Greens at Prairie Trails. The 2nd Addition reconfigures part of the original subdivision as a replat of Lots 12 through 17, Block B, Lots 1 through 20, Block C, Lots 1 through 14, Block D, Reserve D, and Reserve E, all in the Northwest Quarter of Section 36, Township 25 South, Range 5 East, Butler County, Kansas. Along with the plat, the applicant is requesting Amendment No. 2 to the existing Planned Development Overlay. The amendment matches the proposed 2nd addition and clarifies the dimensional standards and lot layout that will apply to

this phase. The Planning Commission held a public hearing on November 20, 2025. They took comments from the applicant and nearby residents, discussed traffic, compatibility with the built portion of the neighborhood, reserves, and screening, and voted 6–0 to recommend approval of both Amendment No. 2 and the final plat, subject to correcting an internal street name. The Planning Commission minutes and staff memo are attached for your reference.

Commissioner Leon Leachman moved to approve Amendment No. 2 to the Planned Development overlay for the Greens at Prairie Trails, as presented, finding that it is consistent with the purpose of the Planned Development district, maintains compatibility with surrounding development, and is in line with the Comprehensive Plan.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5-0.

CONSIDERATION OF APPROVAL OF THE FINAL PLAT FOR THE GREENS AT PRAIRIE TRAILS 2ND ADDITION, INCLUDING THE DEDICATION OF THE RIGHTS OF WAY, EASEMENTS, AND RESERVES.

Commissioner Andrew Tipton moved to accept the final plat for the Greens at Prairie Trails 2nd Addition, including the dedications of rights of way, easements, and reserves.

Commissioner Leon Leachman seconded the motion.

Motion carried 5-0.

CONSIDERATION OF APPROVAL AUTHORIZING STAFF TO PROCEED WITH DEMOTION OF 610 Q. 10TH AVENUE IN ACCORDANCE WITH RESOLUTION NO. 3022.

City Engineer Scott Rickard stated that on September 15th the Commission adopted the Resolution of Findings directing repair or removal of 610 W 10th Ave within 90 days. If an owner fails to comply, the City is authorized to raze and remove the structure and assess costs back to the property as a special assessment.

Commissioner Syndee Scribner moved to authorize staff to proceed with demolition of 610 W 10th Ave. in accordance with Resolution No. 3022.

Commissioner Andrew Tipton seconded the motion.

Motion carried 5-0.

CONSIDERATION OF A RESOLUTION ADOPTING THE 2026 STATE LEGISLATIVE AGENDA FOR THE CITY OF EL DORADO, KANSAS.

City Manager David Dillner stated that The League of Kansas Municipalities (LKM) adopts an annual "Statement of Municipal Policy" that outlines general legislative priorities for municipalities throughout Kansas. The City, as a member of LKM, receives the support and assistance of the League in advocating for various municipal issues that arise during the legislative session. A State Legislative Agenda establishes the City Commission's priorities for the upcoming session. The agenda establishes the local issues that the City plans to advocate for during the session. These issues will likely be more specific to El Dorado than the general "Statement of Municipal Policy" the League prepares. The agenda serves as the City Commission's policy for legislative issues and provides clear direction to the City Manager and staff for advocacy efforts. The City recently contracted with Gencur Svaty Public Affairs to assist with legislative advocacy efforts. The State Legislative Agenda allows management to communicate the City's priorities for more effective advocacy. The document also provides transparency to the public and communicates the City's legislative priorities to a wider audience.

Commissioner Kendra Wilkinson moved to approve the resolution adopting the 2026 state legislative agenda for the City of El Dorado, Kansas.

Commissioner Leon Leachman seconded that motion.

Mayor Bill Young stated that the Commission had a Special Session this afternoon and our lobbyist presented a lot of great information.

Motion carried 5-0.

DISCUSSION ITEMS

COMMISSION TRAINING: CONFLICT OF INTEREST

City Manager David Dillner presented an overview of the Kansas laws concerning conflicts of interest pertaining to the City Commission.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Commissioner Syndee Scribner wished everyone a Merry Christmas.

Commissioner Andrew Tipton encouraged everyone to apply to be on a board or a committee.

Mayor Young wished everyone a Merry Christmas.

CITY MANAGER REPORT

City Manager David Dillner stated that with the holidays coming up there will be a few days that operational hours will be changed. City Hall will be closed on December 25th, December 26th and

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January 1st to allow the employees to spend the holidays with their families. He stated that trash pick up on those Thursday's will be on Wednesday.

City Manager Dillner stated that the City is having their annual employee Christmas party from 11:00 am – 2:00 pm and asked that the Commission join.

City Manager Dillner asked the Commission if they would like to discuss Mr. Owen's Central Avenue parking situation request tonight or if they would like to wait until the next until the next work session.

The Commission stated that they would like to discuss it at an upcoming meeting.

Mayor Young asked if we were doing the unlimited holiday trash pickup.

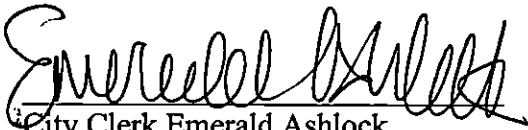
City Manager Dillner stated that with the exception to appliance citizens are allowed to put their extra trash next to their trash cans on the curb for pick up the week after Christmas.

ADJOURNMENT

Commissioner Syndee Scribner moved to adjourn the meeting at 6:34 p.m.

Commissioner Leon Leachman seconded the motion.

Motion carried 5 – 0.


City Clerk Emerald Ashlock


Mayor Bill Young