

The El Dorado City Commission met in a special session on June 1, 2015 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, Finance Director Tammy Schaffer, Human Resources Director Suzie Locke, Assistant City Engineer Scott Rickard, and City Clerk Tabitha Sharp. Absent: City Manager Herb Llewellyn.

VISITORS

Corey Landreth	804 S Denver	El Dorado, KS
Cristina Janney	Butler County Times Gazette	El Dorado, KS
Brian Gartland	220 E 1 st	El Dorado, KS
James Cook	719 Fredrick Dr	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the June 1, 2015 meeting to order.

INVOCATION

Corey Landreth, Real Life Church, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comments.

There were no comments.

CONSENT AGENDA

Approval of the City Commission minutes from May 18, 2015.

Approval of Appropriation Ordinance 05-15 in the amount of \$1,313,514.79.

Commissioner Nick Badwey moved that the Consent Agenda, as presented, be approved.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

RECEIVE THE PETITION ON PROJECT NO. 473 – PAVING ALLEY

Assistant City Engineer Scott Rickard stated that the city received a petition from Walnut River Brewery to pave the alley between Cave Springs and Locust. The owners have agreed to pay 100% of the improvement costs which will be spread as a special assessment.

Commissioner Nick Badwey moved that Resolution No. 2801, a Resolution determining the advisability of the making of certain internal improvements in the City of El Dorado, Kansas; making certain findings with respect thereto; and authorizing and providing for the making of the improvements in accordance with such findings (Paving Improvements/Alley Pavement).

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

PROJECT NO. 434-2016 GEOMETRIC IMPROVEMENT CENTRAL AVE/TOPEKA ST

Assistant City Engineer Scott Rickard stated that this project would be funded 90% through the Kansas Department of Transportation. He stated that bids were received last week and the low bidder was APAC Kansas with a bid of \$309,851.51.

Mr. Rickard stated that this project will add a turning lane in the center of Central between Denver and Topeka. He stated that this project came to the City's attention due to the high volume of accidents in from of the hospital and the development of the bank.

Mr. Rickard stated that this project will eliminate the parking in front of the hospital and they have been made aware of that.

Commissioner Chase Locke moved that since APAC-Kansas presented the lowest and best bid for Project No. 434 – intersection improvements Central Avenue/Topeka Street, the City of El Dorado shall award the contract and commit funds to the State of Kansas.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

Mayor Vince Haines asked that at least two Commissioners stay to sign the paperwork as it required three signatures.

TEMPORARY NOTE APPROVAL

Mayor Vince Haines stated that this was a continuation of the actions from a previous meeting.

Tammy Schaffer, Finance Director, stated that it was the approval of the sale of the note.

Mayor Haines stated that the temporary note would cover projects:

- 295/447 – Paving Towanda Avenue \$1,265,245.14
- 421 – Paving Belmont Heights 3rd Addition, Phase 1
- 422 – Sanitary Sewer Belmont Heights 3rd Addition, Phase 1
- 436 – Paving Criss 9th
- 437 – Sanitary Sewer Criss 9th
- 443 – Paving Belmont Heights 3rd Addition, Phase II
- 444 – Sanitary Sewer Belmont Heights 3rd Addition, Phase II.

Commissioner Gregg Lewis moved to approve Resolution No. 2802, a Resolution authorizing and directing the issuance, sale and delivery of Temporary Notes, Series No. 1885, of the City of El Dorado, Kansas; providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

ADVISORY BOARD APPOINTMENTS

City Clerk Tabitha Sharp stated that these appointments were discussed at the previous work session. She stated that in addition to the appointments, they are making a change to the expiration date for Debra Hill on the library board to correct a mistake that listed 2019 as her expiration date.

Commissioner Nick Badwey read the names of the individuals being appointed.

Board	Name	Term Expiration
Zoning Appeals	Shane Krause	5/1/18
Zoning Appeals	Larry Gaston	5/1/16
Convention & Tourism	Kaye Laudner	5/1/16
Convention & Tourism	John Pyle	5/1/16
Convention & Tourism	Mike Bhatt	5/1/17
Convention & Tourism	Matt Guthrie	5/1/17
Planning Commission	David Lewis	5/1/16
Tree Board	Matt Guthrie	5/1/18

The City Commission thanked the individuals appointed for volunteering to serve.

Commissioner Chase Locke moved to change the term expiration date of Debra Hill of the Library Board to May 1, 2016 to correct a previous error which listed the date of May 1, 2019.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

Commissioner Nick Badwey moved to approve the advisory board appointments as presented.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

2016 – 2021 CIP PUBLIC HEARING

Mayor Vince Haines stated that the Capital Improvement Plan (CIP) was reviewed at the staff and Commission levels in previous meetings.

Mayor Vince Haines opened the public hearing.

There were no comments.

Mayor Haines closed the public hearing.

Tammy Schaffer, Finance Director, stated that although these items are being approved, they will come to the City Commission again for approval before completion.

Commissioner Gregg Lewis moved to approve the 2016 – 2021 Capital Improvement Plan.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

PERSONNEL POLICY CHANGE

Mayor Vince Haines stated that this policy change has been before the Commission a few times for discussion.

Human Resources Director Suzie Locke stated that staff have submitted the amended personnel policy sections. She stated that the portion regarding the use of sick leave for family members who are ill will go into effect June 1st, and the portion with a financial impact will go into effect on January 1st, 2016.

Commissioner Chase Locke stated that he is in favor of the change regarding the use of sick leave. He stated that in light of the budget discussions, he is not in favor of the remainder of the policy at this time.

Commissioner Kendra Wilkinson stated that she agreed with Commissioner Locke, she did not feel the rest should be passed until after the budget has been fully vetted.

Commissioner Locke stated that he is not opposed to seeing it again, he did not feel comfortable making the change now.

Mayor Vince Haines agreed as well. He stated that the use of sick leave was a good management tool. He also had some reservations on the payout due to the current budget situation.

Commissioner Wilkinson asked if the sick leave utilization portion could go into effect immediately.

Mayor Haines stated that it was his understanding that it would.

Commissioner Nick Badwey asked how the motion should read.

City Clerk Tabitha Sharp stated that depended on which portions of the policy change they wanted to leave out.

Commissioner Wilkinson stated that they only wanted to change the portion regarding the utilization of sick leave.

Ms. Sharp stated that the motion would approve the recommendations to change section 11.5 of the personnel policy.

Commissioner Nick Badwey moved that the recommendation of the mid-manager committee to make adjustments to section 11.5 of the personnel policy be approved and be effective immediately.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

Ms. Locke thanked the Commission for the change, she stated that it will be greatly appreciated by staff.

NEW BUSINESS

Commissioner Chase Locke asked if staff could provide a description of overnight travel for each department.

There was consensus amongst the Commission regarding the request.

Commissioner Locke asked if local business permits could be bumped to the front of the line of permits beings requested.

City Clerk Tabitha Sharp stated that in the last three days there have been 25 door to door permits processed in the last three days. She stated that there has only been one local request and that one was turned in late Friday when the Police Chief was in training and unavailable for approval. That permit was approved first this this morning. She stated that any other exceptions would be approved by the City Manager.

Assistant City Engineer Scott Rickard stated that there had only been 12 roofing permits pulled as of today. He stated that most of those were local. He cautioned residents to be aware of people going door to door and make sure that they have all of the required permits and insurance. He stated that the Attorney General's office has a list of the approved roofers in the State, and people can help with questions as well.

Mr. Rickard encouraged residents to be patient and fully vet their roofing company.

Ms. Sharp stated that there have already been a few complaints. She encouraged citizens to make sure that they have all of the required permits and that they check with their insurance agents before signing any contracts.

Ms. Sharp stated that the Attorney General's office has been very helpful, and even came down to help out with the influx of roofers last week. She encouraged citizens to call the police if they had any problems with one of the companies being too pushy.

Commissioner Gregg Lewis also reminded residents to be patient, he stated that most insurance companies allow up to a year for a claim to be processed.

Commissioner Kendra Wilkinson stated that she would like to give kudos to the recreation department for working with her granddaughter who is a brain cancer survivor and therefore has some disabilities. She stated that Kevin Wishart, the recreation director, and other staff have made adjustment to accommodate her.

Mayor Vince Haines asked if the compost site was staying open different hours or if the City would pick up limbs.

Ms. Sharp stated that she would check on the compost site and post those hours. She stated that the street sweeper is working to clean the streets, and that workers would pick up limbs if they see them. She encouraged residents to help out and take their yard waste to the compost site because City staff are also dealing with a lot of damage.

Commissioner Locke reminded residents not to blow yard waste into the streets so that the storm drains did not get backed up as well.

Commissioner Nick Badwey stated that the leaves fill up the street sweeper quickly and so it has to dump more often and doesn't get around town very quickly.

EXECUTIVE SESSION

Commissioner Nick Badwey moved to recess into Executive Session for the purpose of discussing legal matters and to reconvene the regularly scheduled meeting in the City Commission room at 7:55 p.m.

Commissioner Chase Locke seconded the motion.

Motion Carried 5 – 0.

Mayor Vince Haines called the meeting back to order at 7:55 p.m.

Commissioner Chase Locke requested to return to Executive Session for the purpose of discussing legal matters until 8:10 p.m.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

Mayor Vince Haines called the meeting back to order at 8:12 p.m.

ADJOURNMENT

Commissioner Chase Locke moved to adjourn the meeting at 8:12 p.m.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines