EL DORADO

CITY COMMISSION MEETING

CALL TO ORDER – MARCH 7, 2016

INVOCATION – Pastor Andrew Conard, First United Methodist Church

PLEDGE OF ALLEGIANCE - Ms. Carter's 3rd Grade Class at Lincoln Elementary

PROCLAMATION

- Severe Weather Awareness Week

PERSONAL APPEARANCE

- Suzi Thien, Executive Director, SCARF - Annual Report
- Emily Connell, Director, Main Street - Annual Report

1. Public Comments

This agenda item will be governed by the Public Comment Policy

The Mayor opened the floor for Public Comments

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 5 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

2. Consent Agenda

1. Consider approval of City Commission Meeting Minutes from February 15, 2016 and the Special City Commission Meeting Minutes from February

17, 2016.

2. Appropriation ordinance 2-16 in the amount of $1,775,812.23

Commissioner _____ moved that the Consent Agenda, as presented, be approved.

Commissioner _____ seconded the motion.

3. Distribution Of Liquor Taxes And Court Fees

BACKGROUND

Annually the City distributes money to Non-Profit Organizations through the collection of liquor taxes and court fees.

Allocation of Special Alcohol and Court Fee Revenues, 2013 - 2015			
Organization	2013	2014	2015
Family Life Center	5,000.00	8,000.00	10,000.00
El Dorado Elks Lodge #1407	2,000.00	2,000.00	2,000.00
SCARF	4,000.00	4,000.00	4,000.00
CASA	-	-	2,500.00
Total Distribution	11,000.00	14,000.00	18,500.00

Liquor Tax Program

During 2015 the City received $74,199.58 in Liquor Tax Revenue; $37,099.80 was allocated to the General Fund and $37,099.78 to the Special Parks and Recreation Fund. One-third of the revenue allocated to the Special Parks and Recreation Fund, $12,366.59, is for the Liquor Tax Program.
The balance as of 12/31/14 available for the liquor tax program was $20,457.48. At

the City Commission meeting on 2/16/15 for the 2015 budget, the Commission allocated $13,000 to be given to Non-Profit Organizations leaving an ending balance of $7,457.48. The total available for 2016 Liquor Tax Program is $19,824.07 ($12,366.59 + $7,457.48).
The City has received applications for this money and the applications are included for your review.

Court Fee Program

The municipal court began collecting fees for this program in December 2009. During 2015 the City received $5,359 in Court Fee Revenue.
The balance as of 12/31/14 available for the court fee program was $7,178.50. At the City Commission meeting on 2/16/15 for the 2015 budget, the Commission allocated $5,500 to be given to Non-Profit Organizations leaving an ending balance of $1,678.50. The total available for 2016 Court Fee Program is $7,037.50 (1,678.50 + 5,359).
The City has received applications for this money and the applications are included for your review.

STAFF RECOMMENDATION

Allocate the money as indicated in the staff report.

NECESSARY ACTION

Allocate the portion of the liquor tax money in the Special Parks & Recreation Fund and a portion of the court fees in the General Fund to the requesting organizations as the City Commission desires.

SUGGESTED MOTIONS

First Motion:

Commissioner _____ moved to allocate the portion of the liquor tax monies in the Special Parks & Recreation Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Commission Allocation
SCARF	$ 2,500	
Family Life Center	$ 9,000	
Total	**$ 11,500**	

Commissioner _____ seconded the motion.

Second Motion:

Commissioner _____ moved to allocate a portion of the court fees in the General Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Commission Allocation
SCARF	$ 1,500	
Family Life Center	$ 2,000	
Elk's Lodge #1407	$ 2,000	
Total	**$ 5,500**	

Commissioner _____ seconded the motion.

4. Project 491-Paving Griffith Street (Central To Locust)

BACKGROUND

At the February 15th, 2016 meeting the City Commission tabled the proposed improvement of Paving Griffith, after discussion and the public hearing took place. Staff was directed to look at alternatives to the proposed project. Staff will make a presentation to the Commission regarding alternatives.
If the Commission desires to change the scope of the original proposed project then staff would create a new project and hold a new public hearing, a motion to determine the original project is unadvisable would need to be made.

NECESSARY ACTIONS

Consider a resolution to order the improvement.

STAFF RECOMMENDATION

Staff recommends that this project be taken forward in its entirety.

SUGGESTED MOTIONS

MOTION ONE: TO APPROVE PROJECT AS ORIGINALLY PRESENTED

Commissioner _____ moved that Resolution No. _____, a resolution determining the advisability of the making of certain internal improvements for the city of El Dorado, Kansas; making certain findings with respect thereto; and authorizing and providing for the making of the improvements in accordance with such findings, subject to protest (street improvements/Griffith Street - project 491).

Commissioner _____ seconded the motion.

MOTION TWO

Commissioner _____ moved that Project No. 491 is considered unadvisable.

Commissioner _____ seconded the motion.

5. Comprehensive Plan Amendment – Connect 2025

BACKGROUND

The City of El Dorado began the Connect 2025 planning process in September of 2014. The latest version of the Connect 2025 Plan is the product of numerous meetings of the Parks Advisory Committee, survey feedback from residents, input from staff, and several community meetings.

The Planning Commission conducted a public hearing on November 19th, 2015. At the meeting, the Planning Commission voted 5-4 to recommend approval of the El Dorado 2030 Comprehensive Plan amendment. The Planning Commission minutes are attached for your review.

POSSIBLE ACTIONS

1. To approve the recommendation of the Planning Commission. This requires a motion to accept the recommendation and the passage of an Ordinance.
2. To return the issue to the Planning Commission for further review. Requires only a simple majority.
3. To overrule the recommendation of the Planning Commission. This would require that at least 4 City Commissioners vote to override the recommendation.

STAFF RECOMMENDATION

Approve the recommendation of the Planning Commission.

SUGGESTED MOTION

Commissioner _____ moved that the recommendation

Commissioner _____ moved that the recommendation of the Planning Commission to approve the City of El Dorado 2030 Comprehensive Plan amendment, replacing Section 7 Parks and Recreation with the Connect 2025 plan, be accepted and that Ordinance No. G-_____ be approved.

Commissioner _____ seconded the motion.

ROLL CALL VOTE

Position No. 4	Commissioner Kendra Wilkinson
	Mayor Vince Haines
Position No. 1	Commissioner Chase Locke
Position No. 2	Commissioner Gregg Lewis
Position No. 3	Commissioner Nick Badwey

6. Advisory Board Policy Revisions

BACKGROUND

City Commissioners reviewed advisory board policies at the February 17, 2016 Special City Commission Meeting. The policy was last updated in January 2008 and was updated to be more consistent with Kansas Open Meetings Act and to reflect best practices.

STAFF RECOMMENDATION

To approve.

SUGGESTED MOTIONS

MOTION ONE

Commissioner _____ moved to approve updates to the Standard Procedures for City Advisory Boards and Committees as presented.

Commissioner _____ seconded the motion

MOTION TWO

Commissioner _____ moved to direct advisory boards and committees to review, revise and submit their respective bylaws for approval by City Commission, no later than July 1st, 2016.

Commissioner _____ seconded the motion.

7. New Business - Discussion Items

This item is for open discussion by the City Commission.

The Mayor opened the floor for Commissioner's comments.

8. City Manager's Report

City Manager will provide updates of current community issues.

ADJOURNMENT

Commissioner _____ moved to adjourn the meeting at ____ p.m.

Commissioner_____ seconded the motion.

Respectfully submitted,

Herbert E. Llewellyn, Jr.
City Manager