

The El Dorado City Commission met in a special session on May 2, 2016 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager Herb Llewellyn, City Attorney Jim Murfin, Assistant City Engineer Scott Rickard, and City Clerk Tabitha Sharp.

VISITORS

Julie Clements	Butler County Times Gazette	El Dorado, KS
Cindy VanPay	361 Jones	El Dorado, KS
Marlene Avery	219 Hillcrest	El Dorado, KS
Anita Seivley	1940 Lakeland	El Dorado, KS
James Cook	719 Fredrick Dr	El Dorado, KS
John Taylor	515 N West	Leon, KS
Curt Ziemann	128 N Vine	El Dorado, KS
Kurt Bookout	220 E 1 st	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the May 2, 2016 meeting to order.

INVOCATION

Commissioner Chase Locke opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

Mrs. Hearn’s 3rd Grade Class from Oil Hill Elementary led the Pledge of Allegiance.

PROCLAMATIONS

Phil Wickwire, El Dorado Elks Lodge, stated that he would like to thank the City of El Dorado citizens, Commission and staff for their assistance with Kids Safe Night Out.

Mayor Vince Haines proclaimed May 2 – 6, 2016, Elks Lodge National Youth Week.

Mayor Vince Haines read the proclamation for the American Legion’s Poppy Month.

PERSONAL APPEARANCE

Marlene Avery, President of the Municipal Band, provided the annual update. She stated that they are celebrating their 94th year in El Dorado and provided a list of all upcoming concerts. She thanked the Commission for their continued support and invited them to attend.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

There were no comments.

CONSENT AGENDA

Approval of the City Commission minutes from April 18, 2016, and the Special City Commission minutes from April 13 and April 16, 2016.

Approval of the delicensing of the Prairie Trails main dining area on May 3, 2016.

City Clerk Tabitha Sharp stated that by specifying the main dining area at Prairie Trails, it will allow us to serve CMB in the bar area.

Mayor Vince Haines asked what it meant to delicense the premises.

Ms. Sharp stated that Prairie Trails currently holds a cereal malt beverage license. She stated that a company is having an event catered and would like to have liquor served. The ABC allows businesses to delicense and bring in a company to serve for a day.

Commissioner Gregg Lewis moved that the Consent Agenda, as presented, be approved.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

ADVISORY BOARD APPOINTMENTS

Mayor Vince Haines stated that the City Commission discussed these appointments at a previous work session. He asked if there were any additions or changes.

Commissioner Nick Badwey asked if he could appoint the applicant he had received.

City Clerk Tabitha Sharp stated that typically the Commission reviews each application in a work session, and the next work session would be on Tuesday the 10th. She stated that the Commission can choose to appoint anyone without discussing them in a work session.

Mayor Haines stated that he was okay with waiting because there was some questions regarding the Planning Commission.

Ms. Sharp stated that they have an application for the Board of Zoning Appeals and for the Parks and Recreation Board.

The appointees are as follows:

Board/Committee	Name	Term Expiration
Airport Advisory	Bob Doile	5/1/19
Airport Advisory	Harold Cooper	5/1/19
Airport Advisory	Lance Lechtenberg	5/1/19
Board of Zoning Appeals	Jim Phillips	5/1/19
Convention & Tourism	Randy Just	5/1/18
Convention & Tourism	Natalie Donges	5/1/18
Convention & Tourism	Jean Plummer	5/1/18
Convention & Tourism	Lynzi Bayle	5/1/17
Planning	David Lewis	5/1/18

Planning	Scott Leason	5/1/19
Planning	Gerald Watson	5/1/19
Planning	Brad Long	5/1/19
Prairie Trails	Rose Wilson	5/1/19
Recreation Advisory	Miles Harvey	5/1/18
Recreation Advisory	Susie Carson	5/1/18
Tree	Steve Fellers	5/1/18

Commissioner Gregg Lewis moved to approve the advisory board appointments as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

KDHE LOAN AMENDMENT – PROJECT #392 – EL DORADO SEWER IMPROVEMENTS

Scott Rickard, Assistant City Engineer, stated that staff are requesting to revise their original loan agreement for project #392 for sewer improvements. The revision will include a 15” cure in place lining in an interceptor line along Constant Creek. He stated that there have been issues along the creek bank and this will reinforce it.

Mr. Rickard stated that they are also asking to include the pipe bursting work done on West Central from SBA to Taylor. He stated that there was an 8 inch line that couldn’t keep up with flow. He stated that they were able to replace it with 14” pipe.

Mr. Rickard stated that this would increase the total of the loan to \$1,290,877. He stated that the Kansas Department of Commerce is paying \$500,000. He stated that this is a 20 year loan with bi-annual payments, an interest rate of 1.55% and a quarter percent interest fee.

Mr. Rickard stated that if there are savings available in the future, staff will attempt to refinance this with bond monies.

Mayor Vince Haines asked if this is adding to the project on the south side of town.

Mr. Rickard stated that he was correct.

Mayor Haines asked to confirm the amount and how it would be paid for.

Mr. Rickard stated that the rates will cover the payments as forecasted and the amount of the loan increased to \$351,137.85. He stated that the work on Central was about \$240,000 and the Constant Creek lining was about \$70,000.

Commissioner Nick Badwey moved that Ordinance No. G-1216, an ordinance authorizing the execution of the second amendment to the loan agreement between El Dorado, Kansas and the State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Water Pollution Control Revolving Fund for the purpose of financing a wastewater treatment project; establishing a dedicated source of revenue for repayment of such loan; authorizing

and approving certain documents in connection therewith; and authorizing certain other actions in connection with the second amendment to the loan agreement be approved.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

	Mayor Vince Haines	Yes
Position No. 1	Commissioner Chase Locke	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes

NEW BUSINESS

Commissioner Kendra Wilkinson stated that the flower baskets are already out and looking great.

Commissioner Nick Badwey stated that the city’s flowers have inspired his wife to put in four large window boxes.

Commissioner Badwey thanked his wife for putting up with him for 34 years as of yesterday. He also asked citizens to remember longtime resident Wilma McGinnis who passed away recently.

Commissioner Gregg Lewis asked if the City of El Dorado would be required to split the stormwater and sewer like Kansas City is doing.

City Manager Herb Llewellyn stated that in El Dorado, the two are separated. He stated that he felt that in the future, the federal government will ask us to do more work. He stated that the permits for stormwater and wastewater are granted to the city through the State government and we have to take samples in order to keep them.

Mr. Rickard stated that we have to take samples upstream from El Dorado.

City Manager Llewellyn stated that it seemed to him that government was laying the ground work. He stated that because of the large expense, he thought it wasn’t going to happen quickly.

Mr. Rickard stated that in Kansas the only cities regulated are the phase one communities, the larger cities. He stated that phase two cities require a permit which includes samples, notification of contractors and public education. He stated that the large cities require treatment on construction sites. He stated that maybe sooner than later it will affect construction and development costs in El Dorado.

City Manager Llewellyn stated that the utility we charge for was in response to the phase two requirements.

Mr. Rickard stated that our water is cleaner leaving town than coming in.

Commissioner Lewis stated that he could not imagine paying a \$210 per month utility bill.

Mr. Rickard stated that those communities have gotten away with fewer controls for many years, he stated that the City of El Dorado has dedicated sewer and stormwater systems.

Commissioner Lewis reminded citizens that May 3rd is the last day to register to vote and asked that they vote for the schools.

Commissioner Chase Locke stated that he is hearing a lot of great reviews about the food being offered at Prairie Trails and encouraged citizens to go out and enjoy it. He reminded citizens that the golf course is not a private club, everyone is welcome there.

Mayor Vince Haines stated that the Kansas Mayor's conference was in Junction City and he had some great classes there.

Mayor Haines stated that he recently was invited to participate in a tour with REAP and would like the permission of the City Commission to attend.

Commissioner Chase Locke moved to allow the Mayor to participate in the REAP city-to-city tour to Nashville in September.

Commissioner Gregg Lewis seconded the motion.

Motion carried 4 – 0 (Mayor Haines abstained).

Mayor Haines stated that the Mayor's Summit in Wichita meets quarterly and they have recently discussed branding our region.

Mayor Haines stated that Breg Oil and Gas hosted an event at the Kansas Oil Museum last week. He stated that they talked about the industry with partners from the area and how they fit within the larger region.

Mayor Haines stated that El Dorado Inc. had a presentation on the bond issue last week. They are working on a new CDBG grant for housing and overviews of the work that has been happening over the last few years.

Mayor Haines stated that rock fest at the Oil Museum had a great event last weekend.

Mayor Haines stated that the library has not met yet, but the book fair is this weekend.

Commissioner Badwey stated that Prairie Trails had an advisory board meeting that he was unable to attend. The board discussed the new greens were coming in well.

City Manager Llewellyn stated that they look good and will change the play on the front nine.

Commissioner Wilkinson stated that the airport advisory committee met this month and they received an update on changes that the FAA would like to make. The construction will begin in the fall of 2016. She stated that city crews have put new crack seal materials on runway 422.

Commissioner Wilkinson stated that the Parks and Recreation updated on spring activities, summer softball and baseball, and discussed the presentation from the Commission's work session. She stated that the board has requested that they be included in all of the big decisions.

Commissioner Locke reminded citizens that the Mayor's Prayer Breakfast is Thursday and tickets are still available through the Chamber of Commerce. Commissioner Wilkinson will be the featured speaker.

Commissioner Badwey reminded everyone that Sunday is Mother's Day.

CITY MANAGER'S REPORT

City Clerk Tabitha Sharp provided the quarterly Commission priority update:

- Water Sales – the Kansas Water Office has stated for some time that El Dorado has a long range water supply. We continue to have conversations with other communities trying to help with their long range planning, increase drought protection and increase our water sales.
- Parks and Recreation – The Commission continues to discuss funding, while awaiting their decision, staff continue to work with partners and within the budget to address low hanging fruit items.
- Core Area Plan – the Committee has received RFQ's from consultants, they will be meeting soon to review those, there has not yet been a funding source identified for this project.
- Roadways – reclamation is being laid in the SE quadrant of the City this summer and new truck route signage will be going up at the entrances to the city.
- Economic Development Partnerships – staff are working with partners on a Housing Assessment Tool (HAT) and on a grant through CDBG. Staff continue to discuss projects and possibilities with El Dorado Inc.
- Land Bank – staff recommend continuing to investigate State statutes as they pertain to land banks. The City has lots for sale in the Griler addition, if individuals are interested, they should contact the Engineering Department at 321-9100.
- Personnel Development and Recruitment – City wide SDI classes begin in June. Detective Murphy is attending an advanced finding words class to help him in his work with children who have been victims of violence. Troy Jellison has just completed his first year at the Executive Fire Officer Program.
- Connectivity and Technology – we continue to work with Cox Communications on connectivity solutions and continue to work to provide WIFI in open areas.
- Community Image – staff are working intensively with the Haverhill Beautification Team. We are always looking for partners to help with cleanup, especially at the entrances to the city, local groups can call and ask for Brian or Tabitha. The \$15 dump truck program continues through October 15th, citizens can call the refuse department for more information. The fire department will be burning areas around the stadium in the upcoming week to help with grass growth in that area.
- Continued Citywide Development – Commission has approved an IRB for CONFAB and will be reviewing one for OCI at the upcoming meeting. The CDBG project will be finishing up soon as Scott discussed earlier.
- Dining Options – nothing new to report.
- Airport Development – projects are being bid out as Commissioner Wilkinson discussed earlier.
- Educational Facilities – ballots will be mailed out in the next week for the bond issue and must be returned by May 24th.
- Financial Update – quarterly report has been published and is available for the public. We began the quarter with a cash balance of approximately \$8 million and ended it with a cash balance of approximately \$10 million. She stated that at the end of April, each department should have approximately 66.68% of their budget remaining, all but two departments had that amount. Sewer Administration did not because of a loan payment that is paid during the first quarter and CVB did not because of two large payments made during their first quarter.

City Manager Llewellyn stated that the Tourism payment is noticeable because their payments are almost a quarter of the budget. He stated that the percentage rates are a good place to look, but we don't spend a hundred percent of the budget.

Commissioner Gregg Lewis asked how many roofing permits there were.

City Manager Llewellyn stated that he would send the report for the first quarter.

City Manager Llewellyn stated that Butler Rural Water District 5 currently purchases water from the City of El Dorado. They have recently purchased Rural Water District 8 who currently purchases water from Wichita. Rural 5 would like to provide water to RWD 8.

City Manager Llewellyn stated that staff are developing information and will be bringing it to the Commission for consideration.

ADJOURNMENT

Commissioner Chase Locke moved to adjourn the meeting at 7:25 p.m.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 - 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines