EL DORADO

CITY COMMISSION MEETING
CITY COMMISSION ROOM
CALL TO ORDER – SEPTEMBER 6, 2016
6:30 P.M.

INVOCATION

- Mark Somerville, Assembly of God

PLEDGE OF ALLEGIANCE

- Misty Currier's 3rd Grade Class from Skelly Elementary

PERSONAL APPEARANCE

- Jennifer West – Utility Cashier
- Brian Gartland – Art Grant

Agenda Item No. 1
Issue: Public Comment

This agenda item will be governed by the Public Comment Policy.

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 5 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

The Mayor opened the floor for Public Comments.

Agenda Item No. 2
Issue: Consent Agenda

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1. Consider approval of the City Commission minutes from August 15, 2016 and the Special City Commission minutes from August 17, 2016.
2. Consider approval of Appropriation Ordinance No. 08-16 in the amount of $2,036,662.42.
3. Consider approval of a temporary CMB license for the VFW at 211 N Main.

Commissioner ________________ moved that the Consent Agenda, as presented, be approved.

Commissioner ________________ seconded the motion.

Agenda Item No. 3

Issue: Project No. 453 – 2016 KLINK Resurfacing Central Ave (Boyer-Diagonal)

BACKGROUND

Bids were received and the low bid was below the Engineer's Estimate.

NECESSARY ACTION

To receive the bids and award the contract.

STAFF RECOMMENDATION

To proceed with the requested improvements.

RECEIVING THE BIDS

Mayor asked that the bids be spread on the record.

2016 KLINK Resurfacing Central Ave (Boyer-Diagonal)

Engineer's Estimate-	$231,945.00
APAC-Kansas-	$145,379.48
Kansas Paving-	$162,126.64
Bettis Asphalt & Const.-	$165,600.36
Cornejo & Sons-	$210,563.16

SUGGESTED MOTION

Commissioner ____________________moved that as APAC-Kansas has submitted the lowest and best bid for Project No. 453 of $145,379.48 and was under the Engineer's Estimate, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner ______________seconded the motion.

Agenda Item No. 4

Issue: Resolution Approving a Professional Services Agreement for Executive Recruitment

BACKGROUND

On August 21, 2016 the City of El Dorado opened qualifications from firms/ providers to perform executive search services for the position of City Manager. Serving the City for the past eleven years, the current City Manager is voluntarily stepping down. In anticipation, the City of El Dorado wishes to retain the services of a professional executive search firm to assist it in recruiting candidates for consideration for this position. The Scope of Work will include working with City staff to develop a candidate profile.

The selected search firm will then undertake the necessary actions to directly solicit candidates; review initial applications; present a written report on background, strengths, accomplishments, video interview and skills assessment for each recommended finalist; facilitate final interview process including suggested questions; assist the City with negotiating a contract, coordinate all correspondence, travel arrangements, and recordkeeping; and conduct detailed professional reference and background checks on recommended finalists, if requested.

Qualifications were due to the City Clerk by 5:00 P.M. CST on September 6, 2016.

The City Commission has the ability to do any of the following:

1. To approve the Resolution as presented.
2. Take no action until a provider has been identified.
3. Present staff with alternate direction.

STAFF RECOMMENDATION

Approve the Resolution in order to continue on the timeline set by the City Commission.

SUGGESTED MOTION

Commissioner __________ moved that Resolution No. _____, a Resolution directing the Mayor to award the contract to the executive search firm receiving the highest ranking as designated by the City Commission, be adopted.

Commissioner __________ seconded the motion.

Agenda Item No. 5

Issue: Sales Tax Task Force for Parks and Recreation Master Plan

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BACKGROUND

The City Commission met with the Parks and Recreation Advisory Board and city staff on August 17, 2016 to discuss the Parks and Recreation Master Plan. The City Commission directed staff to begin the process of holding an election for the purpose of passing a half cent sales tax to fund the plan. The Parks and Recreation Board has offered to serve as members of the tax force that will direct this project. Historically, these committees have included up to 20 interested citizens.

Parks and Recreation Board Members: Loren Anthony, Susie Carson, Kenny Eaton, Miles Harvey, Tony Heilman, Brandi Lane, Russ McCaig, Brett Remsberg and Bill Young.

REQUIRED ACTION

Recruit members to be appointed to the task force at the second September meeting.

Agenda Item No. 6

Issue: League of Kansas Municipalities Voting Delegate Registration

BACKGROUND

The annual business meeting of the League of Kansas Municipalities will be held in Overland Park, Kansas, on October 8-10, 2016. The City is entitled to three voting delegates and three alternate delegates. Last year's representatives were:

Vince Haines – voting delegate
Gregg Lewis – voting delegate
Kendra Wilkinson – voting delegate
Tabitha Sharp – alternate delegate
Suzie Locke – alternate delegate
Brian Gartland – alternate delegate

REQUIRED ACTION

Appoint three delegates and three alternates.

SUGGESTED MOTION

Commissioner __________________ moved to appoint ____________________, ___________________, and ________________________ to be named voting delegates at the annual business meeting of the Kansas League of Municipalities and that _____________________, ___________________, and ________________________ be named alternates.

Commissioner ___________________ seconded the motion.

Agenda Item No. 7
Issue: New Business

This item is for open discussion by the City Commission.

The Mayor opened the floor for Commissioners' comments.

Advisory Board Updates

Mayor Vince Haines	El Dorado Inc.
	Library
	Main Street
	REAP
	Inc. Housing
Commissioner Chase Locke	Youth Commission
Commissioner Gregg Lewis	County Solid Waste
	Inc. Housing
Commissioner Nick Badwey	Prairie Trails
Commissioner Kendra Wilkinson	Airport
	Convention and Tourism Committee
	Recreation

Agenda Item No. 8
Issue: City Manager's Report

City Manager will provide updates of current community issues.

Agenda Item No. 9
Issue: Executive Session

BACKGROUND

This item is for the purpose of discussing matters related to non-elected personnel.

SUGGESTED MOTION

Commissioner __________________ moved to recess into an Executive Session for the purpose of discussing the acquisition of real estate and matters pertaining to non-elected personnel, and to reconvene the regularly scheduled meeting in the City Commission room at _____ p.m.

Commissioner ___________________ seconded the motion.

ADJOURNMENT

Commissioner ___________ moved to adjourn the meeting at ____ p.m.

Commissioner____________ seconded the motion.

Respectfully submitted,

Herbert E. Llewellyn, Jr.
City Manager