EL DORADO

CITY COMMISSION MEETING
CITY COMMISSION ROOM
CALL TO ORDER – NOVEMBER 21, 2016
6:30 P.M.

INVOCATION

- Stan Seymour, First Christian Church

PLEDGE OF ALLEGIANCE

- Theresa Wessel's 3rd Grade from Skelly Elementary

SERVICE AWARDS

10 Year Service Awards
- Derick Boggs – Fire Department
- Barry Brown – Water Department
- Randy Phares – Water Department
- Travis Pierce – Police Department
- Maggie Schreiber – Police Department
- Coby Spear – Fire Department

15 Year Service Awards
- Brett Perry – Water Department
- Josh Potter – Engineering
- Scott Rickard – Engineering/Acting City Manager
- Erik Tharp – Engineering

20 Year Service Award
- Joe Haag – Fire Department

25 Year Service Awards
- Dan Jones – Police Department
- Ron McClure – Water Department

30 Year Service Award
- John Scanlon – Parks and Recreation

Life Saving Medals

- Tim Baker, Emmitt Lechner, Brent Moore, Paul Sanders, and Syndee Scribner

PERSONAL APPEARANCE

- Tammy Schaffer, Finance Director, Finance/Billing Department

Agenda Item No. 1
Issue: Public Comment

This agenda item will be governed by the Public Comment Policy.

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 5 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

The Mayor opened the floor for Public Comments.

Agenda Item No. 2
Issue: Consent Agenda

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1. Consider approval of the City Commission minutes from November 7, 2016.
2. Suspension of Prairie Trails CMB license on December 22, 2016 from 4 p.m. to midnight.

Commissioner ________________ moved that the Consent Agenda, as presented, be approved.

Commissioner ________________ seconded the motion.

Agenda Item No. 3

Issue: Application for a Special Use Permit to allow Urban/Loft Apartments at 123 E. Pine Avenue. (Case No. 16-005-SUP)

BACKGROUND

Kevin Burk is requesting a Special Use Permit to allow urban/loft apartments at 123 E. Pine Avenue. The property is currently zoned C-1 General Business District. The property has an existing two-story building. Mr. Burk plans to remodel the building to create new residential units. The proposed use is consistent with the area and conforms to the Comprehensive Plan.

The Planning Commission held a public hearing and reviewed the Special Use Permit application at their October 27, 2016, meeting. The Planning Commission recommended approval by a 7-0 vote. A copy of the Planning Commission minutes, staff report, and map are attached.

POSSIBLE ACTIONS

1. To approve the recommendation of the Planning Commission. This requires a motion to accept the recommendation, majority vote, and the passage of an Ordinance.
2. To return the issue to the Planning Commission for further review. Requires a statement of the reason(s) why the item is being returned. Requires a majority vote.
3. To overrule the recommendation of the Planning Commission. This requires at least 4 City Commissioners vote to override the recommendation.

STAFF RECOMMENDATION

Approve the Special Use Permit

SUGGESTED MOTIONS

Commissioner ________________ moved to accept the recommendation of the Planning Commission to approve Case No. 16-005-SUP requesting a Special Use Permit to allow urban/loft apartments in a C-1 General Business District and that Ordinance No. ______ be approved.

Commissioner ______________________ seconded the motion.

ROLL CALL VOTE

Position No. 1	Commissioner Chase Locke	____
Position No. 2	Commissioner Gregg Lewis	____
Position No. 3	Commissioner Nick Badwey	____
Position No. 4	Commissioner Kendra Wilkinson	____
	Mayor Vince Haines	____

Agenda Item No. 4

Issue: Final Plat of Patten Addition (Case No. 16-02-PLAT)

BACKGROUND

The Final Plat of Patten Addition re-plats portions of the Perkins First Addition and subdivides the property into seven lots, three of which are currently developed. The property is zoned I-1 Light Industrial District.

The Planning Commission approved the final plat at their October 27, 2016, meeting by a 7-0 vote. A copy of the plat is attached.

POSSIBLE ACTIONS

1. To accept the easements and right-of-way dedications shown on the Final Plat of Patten Addition as approved by the Planning Commission.
2. To return the issue to the Planning Commission for further review.

STAFF RECOMMENDATION

Accept the easements and right-of-way dedications

SUGGESTED MOTIONS

Plat Motion

Commissioner ____________________ moved to accept the easements and right-of-way dedications shown on the Final Plat of the Patten Addition, Case No. 16-02-PLAT.

Commissioner ____________________ seconded the motion.

Agenda Item No. 5

Issue: Prairie Trails Golf Rates

BACKGROUND

Prairie Trails' staff and the Advisory Board have met several times over the course of the year to discuss the golf rates. Rates at Prairie Trails have remained the same over the last six years. In order to sustain the current level of service, an increase must be made. A recommendation was brought to the City Commission at the work session on November 16, 2016 to increase pass holder rates by $200 across the board, eliminate the five day pass and increase daily rates by $4.

STAFF RECOMMENDATION

Approve the proposed rate increase.

SUGGESTED MOTION

Commissioner ________________ moved to accept the golf course rate increase as presented.

Commissioner ______________ seconded the motion.

Agenda Item No. 6

Issue: Baseball and Softball Team Formation Proposal

BACKGROUND

The Parks and Recreation Board and staff have recommended a change to the current method of team formation for baseball and softball teams U10 and up. All teams in this age group will play in the Wichita Heights Jr. Baseball Softball League. Coaches will be able to protect seven players and use the existing draft system to fill their rosters to twelve. An exemption will be given to teams who participated in the League in 2016, they will be able to stay together until a player leaves the team. At that time, that player's spot will be filled via the draft process.

STAFF RECOMMENDATION

Approve the proposal.

SUGGESTED MOTION

Commissioner _______________ moved to accept the recommendation of the Parks and Recreation Board and staff members as presented.

Commissioner _____________ seconded the motion.

Agenda Item No. 7
Issue: Advisory Board Appointments

BACKGROUND

The City Commission reviewed applications for appointment to advisory boards at their work session on November 16, 2016. Those applicants are listed below for final approval.

Advisory Board	Appointee	Term
Airport	Aren Larsen	11/16 – 05/18
CTC	Andrea VanAuken	11/16 – 05/17
CTC	Tyler Burt	11/16 – 05/18
Youth Commission	Kaylah Jackson	11/16 – 07/17

STAFF RECOMMENDATION

Approve the appointments

SUGGESTED MOTION

Commissioner __________________ moved to approve the Advisory Board appointments as presented.

Commissioner ___________________ seconded the motion.

Agenda Item No. 8
Issue: New Business

This item is for open discussion by the City Commission.

The Mayor opened the floor for Commissioners' comments.

Advisory Board Updates

Mayor Vince Haines	El Dorado Inc.
	Library
	Main Street
	REAP
	Inc. Housing
Commissioner Chase Locke	Youth Commission
Commissioner Gregg Lewis	County Solid Waste
	Inc. Housing
Commissioner Nick Badwey	Prairie Trails
Commissioner Kendra Wilkinson	Airport
	Convention and Tourism Committee
	Recreation

Agenda Item No. 9
Issue: City Manager's Report

City Manager will provide updates of current community issues.

Agenda Item No. 10

Issue: Executive Session

BACKGROUND

This item is for the purpose of discussing legal matters and matters related to non-elected personnel.

SUGGESTED MOTION

Commissioner _________________ moved to recess into an Executive Session for the purpose of discussing legal matters and matters pertaining to non-elected personnel, and to reconvene the regularly scheduled meeting in the City Commission room at _____ p.m.

Commissioner __________________ seconded the motion.

ADJOURNMENT

Commissioner __________ moved to adjourn the meeting at ____ p.m.

Commissioner___________ seconded the motion.

Respectfully submitted,

Scott Rickard
Acting City Manager