

EL DORADO CITY COMMISSION MEETING

November 21, 2016

The El Dorado City Commission met in a regular session on November 21, 2016 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, Acting City Manager Scott Rickard, City Attorney Ashlyn Lyndskog, Finance Director Tammy Schaffer, and City Clerk Tabitha Sharp.

VISITORS

Julie Clements	Butler County Times Gazette	El Dorado, KS
Roger Cutsinger	712 W 14 th	El Dorado, KS
Kevin and Lori Burk	200 S Main	El Dorado, KS
Tim Young	Prairie Trails	El Dorado, KS
Jason Reiswig	Prairie Trails	El Dorado, KS
Kevin Wishart	220 E 1 st	El Dorado, KS
Jason Hughey	220 E 1 st	El Dorado, KS
Isaac Haahr	1615 Troon N	El Dorado, KS
Jay Shivers	220 E 1 st	El Dorado, KS
Curt Zieman	220 E 1 st	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the November 21, 2016 meeting to order.

INVOCATION

Commissioner Chase Locke opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

Theresa Wessel's 3rd grade class from Skelly Elementary led the Pledge of Allegiance.

SERVICE AWARDS

10 Year Service Awards

- Derick Boggs – Fire Department
- Barry Brown – Water Department
- Randy Phares – Water Department
- Travis Pierce – Police Department
- Maggie Schreiber – Police Department
- Coby Spear – Fire Department

15 Year Service Awards

- Brett Perry – Water Department

- Josh Potter – Engineering
- Scott Rickard – Engineering/Acting City Manager
- Erik Tharp – Engineering

20 Year Service Award

- Joe Haag – Fire Department

25 Year Service Awards

- Dan Jones – Police Department
- Ron McClure – Water Department

30 Year Service Award

- John Scanlon – Parks and Recreation

LIFE SAVING MEDALS

- Tim Baker, Emmitt Lechner, Brent Moore, Paul Sanders, and Syndee Scribner

PERSONAL APPEARANCE

Tammy Schaffer, Finance Director, presented the annual report for 2016 and budget schedule for 2018's budget preparation.

Mayor Vince Haines stated that there will be a new requirement as part of the State's mill levy cap.

Acting City Manager Scott Rickard stated that we will have some juggling to do regarding the valuations and when they come in. He stated that we will also have to consider police and fire departments who are exempt from the new rule.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

There were no comments.

CONSENT AGENDA

Approval of the City Commission minutes from November 7, 2016.

Approval of the suspension of the Prairie Trails CMB license in the main dining area on December 22, 2016 from 4 p.m. to midnight.

Commissioner Gregg Lewis moved to approve the consent agenda as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW URBAN/LOFT APARTMENTS AT 123 E PINE AVENUE (CASE NO. 16-005-SUP)

Jay Shivers, Planning and Zoning Coordinator, stated that this application is for urban or loft apartments that are in the downtown area and can be in the same building as a commercial business. He stated that the property owner, Mr. Burk, will be putting in two apartments. He stated that the Planning Commission has recommended approval by a unanimous vote.

Mayor Vince Haines clarified if the SUP was limited to the building.

Mr. Shivers stated that the construction is limited to the existing building.

Commissioner Kendra Wilkinson confirmed that it was just the corner.

Mr. Shivers stated that she was correct.

Commissioner Gregg Lewis confirmed that this was originally rezoned for a car lot.

Acting City Manager Scott Rickard stated that they had done that for a portion of the property.

Mr. Shivers stated that it was rezoned, the reason they are asking for a special use permit is because they would eventually like to have an office space and possibly return to the idea of automobile sales on the lot.

Commissioner Chase Locke stated that it was a great project for downtown and the Planning Commission was in support of it.

Commissioner Gregg Lewis moved to accept the recommendation of the Planning Commission to approve Case No. 16-005-SUP requesting a Special Use Permit to allow urban/loft apartments in a C-1 General Business District and that Ordinance No. G-1229 be approved.

Commissioner Chase Locke seconded the motion.

ROLL CALL VOTE

Position No. 1

Commissioner Chase Locke

Yes

Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes

FINAL PLAT OF PATTEN ADDITION (CASE NO. 16-02-PLAT)

Jay Shivers, Planning and Zoning Coordinator, stated that this plat creates seven new lots. The plat combines some existing lots and creates new ones. He stated that the Planning Commission reviewed and approved it. He stated that the City Commission is responsible for accepting the right of way and easement dedications.

Acting City Manager Scott Rickard stated that this will put some order to the redevelopment happening in that area. He stated that it will allow the property owner to keep moving forward with his development.

Mr. Shivers stated that all of the property is zoned I-1 and they do not anticipate changing that.

Commissioner Chase Locke stated that it is looking very nice.

Mayor Vince Haines stated that there will be a street request coming if these lots continue to sell.

Acting City Manager Rickard stated that there is an access easement in the middle of the plat; it will be maintained by the adjacent property owners. He stated that if lot 1 of block 1 sells, they will see an extension of El Rico Ct.

Mayor Haines asked if the property owner intends to develop this using this internal access for now.

Acting City Manager Rickard stated that they foresee lots 2, 3, and 4 being served from that ingress and egress point.

Commissioner Chase Locke moved to accept the easements and right-of-way dedications shown on the Final Plat of the Patten Addition, Case No. 16-02-PLAT.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

PRAIRIE TRAILS GOLF RATES

Acting City Manager Scott Rickard stated that this is something the advisory board had been discussing over the last year and that Jason Reiswig and Tim Young were present for questions.

Mayor Vince Haines asked if there had been any changes since the work session last Wednesday.

Jason Reiswig, Golf Course Superintendent, stated that there had not been any.

Commissioner Chase Locke asked if the changes had been made public.

Mr. Reiswig stated that only the advisory board had seen the changes..

Commissioner Locke asked him to review the changes for the public.

Mr. Reiswig stated that there is a \$200 increase for passes across the board, there will be no more five day passes, and daily passes will increase \$4.

Acting City Manager Rickard stated that it has been six years since the last rate change and there have been a lot of capital improvement projects.

Commissioner Kendra Wilkinson asked them to clarify the \$200 across the board increase.

Mr. Reiswig stated that all seven day passes from 2016 will increase \$200.

Mayor Haines stated that the 13 and under play for free, he stated that he appreciated that kids could learn to play for free. He asked if high school students still played for free.

Mr. Reiswig stated that the high school golf teams still practice for free, he stated that it was a good recruitment tool for younger golfers.

Commissioner Nick Badwey moved to accept the golf course rate increase as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

BASEBALL AND SOFTBALL TEAM FORMATION PROPOSAL

Kevin Wishart, Parks and Recreation Director, stated that staff have been working diligently to improve how baseball and softball are played in El Dorado. He stated that about six years ago, El Dorado became members of the Wichita Heights League.

Mr. Wishart stated that since that time, there has been more interest expressed in Heights League teams amongst the ten and up players. He stated that as a result, kids who aren't well known in our community are left out of the baseball and softball team formation.

Mr. Wishart stated that the recommendation of staff and the advisory board is to move forward with the Heights League for all ten and up players. He stated each team will protect seven players and draft the other five.

Mr. Wishart stated that we often struggle to find coaches. He stated that they are hoping to be able to find more coaches and volunteers to help with the more competitive league.

Commissioner Gregg Lewis stated that he has seen this with the American Legion league.

Mr. Wishart stated that they don't know if this is the solution, but believe that it is worth a try. He stated that they may come back next year with a new proposal. He stated that hopefully citizens will understand the reasoning behind it.

Commissioner Chase Locke thanked staff for providing opportunities for people to hear about the proposal. He stated that this is our best effort in trying to give equal opportunity to the kids in El Dorado.

Commissioner Lewis asked if there was a Legion team.

Mr. Wishart stated that he thought they struggled finding people willing to put the time and energy into a team just like our staff do.

Commissioner Kendra Wilkinson stated that her concern was that all kids wouldn't be able to travel. She encouraged parents to make sure that all of the kids have a ride to each game. She stated that the more involvement we have, the better this will work. She also clarified that this was only for ten years and up.

Commissioner Wilkinson stated that if kids want to participate, parents will be required to put in some of their time as well.

Mr. Wishart stated that he hopes people will make it a good experience. He stated that staff are happy to coach but our attention is often divided. He stated that staff are working on basketball team formation right now and three of the recreation staff are coaching six teams because there aren't enough coaches.

Commissioner Locke stated that there are employees in every department who volunteer their time to coach kids.

Mayor Haines commended staff and the advisory board for their effort on this proposal. He stated that he also hopes that people give it an opportunity to work.

Commissioner Chase Locke moved to accept the recommendation of the Parks and Recreation Board and staff members as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

ADVISORY BOARD APPOINTMENTS

City Clerk Tabitha Sharp stated that the appointees for Airport, CTC and Youth Commission have been provided. She stated that the sales tax committees will be on the next meeting.

Advisory Board	Appointee	Term
Airport	Aren Larsen	11/16 – 05/18
CTC	Andrea VanAuken	11/16 – 05/17
CTC	Tyler Burt	11/16 – 05/18
Youth Commission	Kaylah Jackson	11/16 – 07/17

Commissioner Kendra Wilkinson moved to approve the Advisory Board appointments as presented.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

NEW BUSINESS

Commissioner Kendra Wilkinson stated that we have already discussed the Parks and Recreation Advisory Board recommendation, Airport Board will have a quorum and be able to meet now, and CTC was postponed until December.

Commissioner Wilkinson stated that she went to the arts and craft fair at the Farmer's Market on Saturday. She asked if there was any way to heat the building.

Acting City Manager Scott Rickard stated that as they move into the 2018 budget process, they will look for funds to help with a renovation plan. He stated that staff are actively looking for grant funds to help with the process.

Acting City Manager Rickard stated that temporary heat will be difficult to obtain and still meet fire code.

Commissioner Chase Locke asked if they could use patio heaters.

Commissioner Nick Badwey stated that they couldn't use them in an enclosed building.

Commissioner Wilkinson asked if the renovations to McDonald Stadium's locker rooms would be completed before the season began.

Acting City Manager Rickard stated that the plumbers and electricians were there last week to begin planning. They have been given a deadline of February 1st.

Commissioner Badwey stated that the Saint Nicholas cookie fair is on December 3rd from 8 a.m. until they run out of cookies.

Commissioner Badwey wished the citizens a happy Thanksgiving.

Commissioner Gregg Lewis asked if they had given their names for the Sales Tax Committee yet.

City Clerk Tabitha Sharp stated that he could e-mail it or just tell her now.

Commissioner Lewis stated that Dan Davis had requested to be reappointed to the Sales Tax Committee.

Commissioner Lewis stated that there was a sign that was by North Main Park that was removed when the road was widened. He stated that staff had mentioned that they were going to be putting it back up. He asked if it was ready.

Acting City Manager Rickard stated that he thought Public Works was working on a new sign, but he would double check and put it in the report later this week.

Commissioner Lewis stated that El Dorado Inc. met and appointed board members. He stated that they also had a brief meeting with Mary Martha Good.

Commissioner Lewis wished everyone a happy Thanksgiving.

Commissioner Locke stated that Youth Commission is getting ready to wrap up for the year. He stated that his goal for next year is to have a department head come in each month to do a presentation.

Commissioner Locke stated that the Main Street festivities will be December 2nd downtown.

Commissioner Locke stated that he had a few questions regarding burning compost. He asked if we could stop burning for a few days during the holiday.

Acting City Manager Rickard stated that he would check on it. He stated that they burn to make space for limbs in case of a bad storm. He stated that the site was pretty full.

Mayor Haines stated that the library is still in need of a board member.

Mayor Haines stated that Main Street will be reviewing their 2017 work plan.

Mayor Haines stated that the housing committee is getting ready to work on grant applications for some upcoming deadlines.

CITY MANAGER'S REPORT

Acting City Manager Scott Rickard stated that he and Linda Jolly will be visiting the other taxing entities to discuss the NRP renewal. He invited the Commission to join them if they were available.

Mayor Vince Haines requested a list of the dates they would be visiting the other entities.

Acting City Manager Rickard stated that staff are still working on a model of downtown to help with the drainage downtown. He anticipates that staff will come to the Commission with a few projects, a stepped phase approach with costs associated with each step. He anticipated that we would begin with a project that can be completed from budget and future projects that will require another method of funding.

Acting City Manager Rickard stated that we were unsuccessful in the application for the artscape on the corner of Vine and Central.

Mayor Haines asked when they would look at stormwater rates again.

Acting City Manager Rickard stated that it would be after the first of the year along with water and sewer base rates. He stated that they will need to do something soon in order to make the 2018 tax rolls.

Acting City Manager Rickard stated that they did not need the scheduled executive session unless the Commission had something.

Mayor Haines stated that it was on each agenda on the chance that we needed to discuss something related to the executive search. He stated that there would be more meetings coming soon.

ADJOURNMENT

Commissioner Chase Locke moved to adjourn the meeting at 7:55 p.m.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 - 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines