

**BRADFORD MEMORIAL LIBRARY**  
Library Board Meeting Minutes of January 30<sup>th</sup>, 2017

Board Members Present: Mrs. Nancy Wagner, Mrs. Judy Cole, Mayor Haines, Mr. Richard King, Mrs. Nikki Lewis, Mrs. Susan Holthaus, and Mrs. Angie Deaver.

Others Present: Mrs. Marlene Rethman and Mrs. Lauren Davis

**I – CALL TO ORDER**

Mrs. Wagner called the meeting to order.

**II - PUBLIC APPEARANCE**

Lauren Davis with the El Dorado Breastfeeding Coalition asked that Bradford Memorial Library take part in the Breastfeeding Welcome Here Campaign. This would entail posting window clings with the “Breastfeeding Welcome Here” logo on it on the front door and pledging to provide a welcoming environment for breastfeeding, or breast pumping, patrons. This would also include agreeing to have the library’s name, address, phone number, and website url listed on the Kansas Breastfeeding Coalition, Inc. website as a participating establishment and to educate staff members to be able to inform the public that breastfeeding in public is already protected by Kansas state law, number 65-1,248.

Mrs. Davis left the meeting after speaking with the board.

**III – CONSENT AGENDA (December minutes, bills, and financial statements)**

Mrs. Cole made the motion to accept the December meeting minutes, bills, and financial statements as presented. The motion was seconded by Mrs. Holthaus and passed unanimously.

**IV – COMMITTEE REPORTS**

*Friends of the Library:* Mrs. Rethman said the Friends met January the 9<sup>th</sup> where they decided to have the next book sale on the Thursday, Friday, and Saturday of March 30<sup>th</sup>, 31<sup>st</sup>, and April 1<sup>st</sup>. They feel the hours worked well last time so they will keep them at 5:00-8:00 on Thursday, 9:00-5:00 on Friday, and 9:00-2:00 on Saturday.

The Friends agreed to contribute \$1,500 to the library’s Outreach Services and \$1,250 to the Children’s Services for some new specific supplies. The denim bags were purchased for Mrs. Tower to use for Outreach Services. She requested eight bags at \$49.50 a piece.

The officers for the FOL will remain the same for 2017. They are: Morgan Metcalf - president, Dr. Proctor - vice-president, Mrs. Cole - treasurer, and Connie Worley - secretary.

There will also be a bake sale again during the book sale.

**V – DIRECTOR’S REPORT**

Mrs. Jacobs was not able to attend this meeting. Please see Director’s Report handout.

**VI – OLD BUSINESS**

*Sales Tax Proposal:* A suggestion had been made to write a proposal for money to be used to purchase ChromeBook tablets. This was not ideal though as the tablets could not be purchased until 2018 and they are needed before then. Another suggestion was to write a proposal for money for landscaping. It would still be 2018 before the money could be used on that also.

The proposal needs to be written by next week. So the question today is whether to go ahead with that. It may be that all of the money has already been ear-marked elsewhere. Not applying for local sales tax

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money this year should not affect the chances of getting some of that money in the future. There should be some different people on that committee each year. It was suggested to table writing a proposal until next year. In the mean time, Mrs. Jacobs could possibly request money for the ChromeBooks from the Friends of the Library. Advertising could even be aimed at at the purchase of these at the next FOL book/bake sale.

Mrs. Cole did mention that there will be a picture and article in the newspaper noting the contribution from the FOL for the Outreach Services and then again later for the Children's Services.

Mayor Haines stated that the sales tax money that the library would be requesting could be used earlier under special circumstances, along the lines of an advance on next year's budget. It was also suggested that the money could be requested from the Friends and then paid back to them when the granted sales tax money came in later on.

Mr. King made the motion that a proposal should be written for sales tax money to pay for the ChromeBooks needed for computer classes. The motion was seconded and passed unanimously. Mrs. Wagner will get together with Mrs. Jacobs to discuss the details.

**VII – NEW BUSINESS**

*El Dorado Breastfeeding Coalition- Breastfeeding Welcome Here Program:* It was stated that the “Max Main room” may be the only place in the library, other than the restrooms, where mothers could go if they wanted a more semi-private room to use by themselves. It is already a law that a mother can breastfeed anywhere she needs to so really the board just needs to decide whether they want to promote the library as part of the “Breastfeeding Welcome Here” program.

The board does not need to include this in the library's policies because it is a current law throughout the state.

Mr. King suggested that Mrs. Jacobs could designate a specific area of the library for this use if she sees fit. Mrs. Holthaus made a motion to accept the terms presented by Mrs. Davis. The motion was seconded and passed unanimously.

**VIII - FURTHER DISCUSSION AND ADJOURNMENT**

After no further discussion, the meeting adjourned.

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Kristi Jacobs, Secretary