EL DORADO

CITY COMMISSION MEETING
CITY COMMISSION ROOM
CALL TO ORDER – FEBRUARY 20, 2017
6:30 P.M.

INVOCATION

- Corey Landreth, Real Life Church

PLEDGE OF ALLEGIANCE

PERSONAL APPEARANCE

- Regan Lattey – SE Regional Winner of the "If I were Mayor" Contest
- Kurt Bookout, Utilities Director – State of Department

Agenda Item No. 1
Issue: Public Comment

This agenda item will be governed by the Public Comment Policy.

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 5 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

The Mayor opened the floor for Public Comments.

Agenda Item No. 2
Issue: Consent Agenda

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1. Consider approval of the City Commission minutes from February 6, 2017 and Special City Commission Minutes from February 1, 2017.

Commissioner ________________ moved that the Consent Agenda, as presented, be approved.

Commissioner ________________ seconded the motion.

Agenda Item No. 3

Issue: Application to rezone 2005 SW Haverhill Road from A-R Agricultural Residential District to I-1 Light Industrial District. (Case No. 17-001-REZ)

BACKGROUND

Holly Frontier is requesting a zone change from A-R Agricultural Residential District to I-1 Light Industrial District. I-1 zoning allows a mix of light manufacturing and warehousing in addition to limited retail and office uses. HollyFrontier is working with Herc Rentals to build an equipment rental facility at the corner of Haverhill Road and Kechi Road.
This property is located within the Growth Area; Butler County has been notified and recommends approval of the request. The City of El Dorado Planning Commission held a public hearing and reviewed the rezoning application at their January 26th, 2017, meeting. The Planning Commission recommended approval by a unanimous vote (6-0). A copy of the Planning Commission minutes, staff report, and map are attached.

POSSIBLE ACTIONS

1. To approve the request and accept the recommendation of the Planning Commission. This requires a motion to accept the recommendation, majority vote, and the passage of an Ordinance.
2. To return the issue to the Planning Commission for further review. Requires a statement of the reason(s) why the item is being returned. Requires only a simple majority.
3, To overrule the recommendation of the Planning Commission. This would require at least 4 City Commissioners vote to override the recommendation.

STAFF RECOMMENDATION
Approve the application.

SUGGESTED MOTION

Commissioner __________ moved to approve Case No. 17-001-REZ, requesting a rezoning of 2005 SW Haverhill Road to I-1 Light Industrial District and that Ordinance No. _____ be approved.

Commissioner __________ seconded the motion.

ROLL CALL VOTE

Position No. 1	Commissioner Chase Locke	_____
Position No. 2	Commissioner Gregg Lewis	_____
Position No. 3	Commissioner Nick Badwey	_____
Position No. 4	Commissioner Kendra Wilkinson	_____
	Mayor Vince Haines	_____

Agenda Item No. 4
Issue: Refuse Utility Rate Change

BACKGROUND

In 2013, the City Commission requested that staff present increases on a more regular basis instead of requesting a large increase over longer periods of time.

The last increase took effect on January 1, 2016. Current rates are $14.25 per month for in-city residential customers and $17.81 per month for customers residing outside the city limits. The proposed rates are $14.75 for in-city residential customers and $18.32 for those outside of the city limits. If approved the new rate will still have the city as the second lowest monthly rate for nearly a 100 mile area for cities similar in size to El Dorado. New rates would be effective January 1, 2018.

STAFF RECOMMENDATION

Approve the proposed rate increase.

SUGGESTED MOTION

Commissioner ____________________________ moved to approve Ordinance No. G-_____, an Ordinance amending the El Dorado Municipal Code, Section 8.04.060 pertaining to refuse service rates.

Commissioner _______________________ seconded the motion.

ROLL CALL VOTE

Position No. 2	Commissioner Gregg Lewis	_____
Position No. 3	Commissioner Nick Badwey	_____
Position No. 4	Commissioner Kendra Wilkinson	_____
	Mayor Vince Haines	_____
Position No. 1	Commissioner Chase Locke	_____

Agenda Item No. 5

Issue: Storm Water Utility-Rate Change

BACKGROUND

Staff has reviewed the storm water utilities revenues and expenses in order to determine what rate would be needed to maintain a level of service that would adequately maintain our current infrastructure. Numerous projects have been driven by maintenance first, but the need for additional larger ticket projects that are not able to be absorbed within normal budgeted funds have risen.

When the storm water fee was originally established in 2008 the monthly fee was set at $3.00 per ERU with a maximum $90.00 per month. In 2013 the commission reduced the fee to $2.25 per ERU with a maximum fee of $67.50 per month. Since 2013 the fund balance has steadily decreased as has the amount of O&M work completed by staff.

Staff recommends an increase in the (ERU) fee from $2.25/ month back to the original $3.00 on all properties and increase the maximum payment per year for any non-residential property from $810 to $1,080, residential $27 to $36. This would increase the anticipated revenue per year from approximately $240,000 to $322,000.

STAFF RECOMMENDATION

To increase the storm water fees.

SUGGESTED MOTIONS

Commissioner ________________ moved that Ordinance No. G-_______, an ordinance amending title 13, chapters 13.03.050 & 13.03.075 of the El Dorado Municipal Code relating to storm water service rates and charges be approved.

Commissioner _______________ seconded the motion.

ROLL CALL VOTE

Position No. 3	Commissioner Nick Badwey	_____
Position No. 4	Commissioner Kendra Wilkinson	_____
	Mayor Vince Haines	_____
Position No. 1	Commissioner Chase Locke	_____
Position No. 2	Commissioner Gregg Lewis	_____

Agenda Item No. 6

Issue: Suspension of Prairie Trails Advisory Board and Restructuring of Tree Board

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BACKGROUND

Staff are recommending changes to two of our existing advisory boards.

After discussion with the pass holders at Prairie Trails, we feel it is not necessary to continue the Prairie Trails Advisory Board and are recommending suspension of this board until a future need arises. The Tree Board has struggled to meet quorum requirements. Staff is recommending incorporating the Tree Board with the Parks and Recreation Advisory Board. This move would increase the number of board members by two, to a total of 11. This would now allow the Parks and Recreation Board to perform the functions currently performed by the Tree Board.

SUGGESTED MOTIONS

MOTION 1

Commissioner _______________ moved to suspend the Prairie Trails Advisory Board.

Commissioner _______________ seconded the motion.

MOTION 2

Commissioner _______________ moved to discontinue the Tree Board, increase the number of Parks and Recreation Board members by two, and transfer the existing Tree Board members to Parks and Recreation.

Commissioner _______________ seconded the motion.

Agenda Item No. 7
Issue: MOU – USD 490 and City of El Dorado

BACKGROUND

The El Dorado Community is hosting the 2017 Shrine Bowl, July 25th-30th. USD 490 has graciously agreed to support the event by providing transportation in the form of buses, drivers and fuel for the event, and related activities. USD 490 and the City of El Dorado wish to enter into a Memorandum of Understanding, as an "official" indication of this support.

STAFF RECOMMENDATION

Approve the MOU as presented.

SUGGESTED MOTION

Commissioner _________________ moved to approve the Acting City Manager to sign the Memorandum of Understanding with USD 490, an agreement forming a partnership between the City of El Dorado and USD 490 for the purpose of providing transportation related support for the 2017 Shrine Bowl.

Commissioner __________________ seconded the motion.

Agenda Item No. 8
Issue: New Business

This item is for open discussion by the City Commission.

The Mayor opened the floor for Commissioners' comments.

Advisory Board Updates

Mayor Vince Haines	El Dorado Inc.
	Library
	Main Street
	REAP
	Inc. Housing
Commissioner Chase Locke	Youth Commission
Commissioner Gregg Lewis	County Solid Waste
	Inc. Housing
Commissioner Nick Badwey	Prairie Trails
Commissioner Kendra Wilkinson	Airport
	Convention and Tourism Committee
	Recreation

Agenda Item No. 9

Issue: City Manager's Report

City Manager will provide updates of current community issues.

- Set a Date and Place for the City's Fireworks Show
- Quarterly Update on City Commission Priority List

Agenda Item No. 10
Issue: Executive Session

BACKGROUND

This item is for the purpose of discussing legal matters and matters related to non-elected personnel.

SUGGESTED MOTION

Commissioner __________________ moved to recess into an Executive Session for the purpose of discussing legal matters and matters pertaining to non-elected personnel, and to reconvene the regularly scheduled meeting in the City Commission room at _____ p.m.

Commissioner ___________________ seconded the motion.

Agenda Item No. 11

Issue: Settlement Authority to Acting City Manager

BACKGROUND

The City Commission anticipates taking action regarding the legal matters to be discussed in Executive Session.

SUGGESTED MOTION

Commissioner _______________ moved to authorize the Acting City Manager to settle pending litigation in Watters v. City of El Dorado.

Commissioner _______________ seconded the motion.

ADJOURNMENT

Commissioner ___________ moved to adjourn the meeting at ____ p.m.

Commissioner____________ seconded the motion.

Respectfully submitted,

Scott Rickard
Acting City Manager