EL DORADO CITY COMMISSION MEETING **February 20, 2017**

The El Dorado City Commission met in a regular session on February 20, 2017 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, Acting City Manager Scott Rickard, and City Clerk Tabitha Sharp. Absent: Commissioner Gregg Lewis and City Attorney Ashlyn Lyndskog.

VISITORS

James Cook	719 Fredrick Dr	El Dorado, KS
Mark & Laura Denny	28501 Harvest Rd	Glencoe, OK
Jan Ruff	915 Rim Rock Rd	El Dorado, KS
Cathy and Reagan Lattey	719 Meadow Rd	El Dorado, KS
Brad Meyer	220 E 1st	El Dorado, KS
Corey Landreth	804 S Denver	El Dorado, KS
Julie Clements	Butler County Times Gazette	El Dorado, KS

CALL TO ORDER

Regan Lattey, SE Regional Winner of the If I Were Mayor Essay Contest called the February 6, 2017 meeting to order.

INVOCATION

Corey Landreth, Real Life Church, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PERSONAL APPEARANCE

Regan Lattey, If I Were Mayor Essay SE Regional Contest Winner, read her essay.

Kurt Bookout, Public Utilities Director, presented the annual update for his department.

Mayor Vince Haines asked about the increase and decrease in leaks over the past few years.

Mr. Bookout stated that during times of drought, we see more leaks because of the shifting of land.

Acting City Manager Scott Rickard stated that we feel fortunate in the place we're in but we know there is a lot of work to do still.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

There were no comments.

CONSENT AGENDA

Approval of the City Commission minutes from February 6, 2017 and Special City Commission Minutes from February 1, 2017.

Commissioner Chase Locke moved to approve the consent agenda as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 4 – 0.

APPLICATION TO REZONE 2005 SW HAVERHILL ROAD FROM A-R AGRICULTURAL RESIDENTIAL DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT (CASE NO. 17-001-REZ)

Acting City Manager Scott Rickard stated that Holly Frontier is requesting a zoning change to light industrial from agricultural residential. He stated that the Planning Commission recommended approval of the request 6 – 0.

Commissioner Kendra Wilkinson asked for clarification on the map.

Acting City Manager Rickard stated that it was from Kechi Road to south of the creek.

Acting City Manager Rickard stated that this is in the extraterritorial zoning area and so the city strictly reviews land use and zoning.

Commissioner Chase Locke moved to approve Case No. 17-001-REZ, requesting a rezoning of 2005 SW Haverhill Road to I-1 Light Industrial District and that Ordinance No. G-1238 be approved.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

Position No. 1	Commissioner Chase Locke	Yes
Position No. 2	Commissioner Gregg Lewis	Absent
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes

REFUSE UTILITY RATE CHANGE

Brad Meyer, Public Works Director, stated that in 2013, the City Commission requested that staff come forward with requests for rate increases more often so that small increases could be made as opposed to larger ones.

Mr. Meyer stated that the residential fee covers the weekly collection of trash and recycling, spring cleanup, fall drop off, the compost site and the brush site. He stated that with this rate increase, the City of El Dorado will be the second to lowest rate in comparable sized cities who provide trash service.

Mr. Meyer stated that the refuse department will be building cash reserves over the next two years so that we can purchase two large pieces of equipment. He stated that he anticipates a replacement of trash and recycle carts in 2023.

Acting City Manager Scott Rickard stated that we are beginning work on the 2018 budget and so any rates that are approved will be effective January 1st, 2018.

Mayor Vince Haines asked if we would consider putting out a yearly report explaining what the trash fee goes to.

Mr. Meyer stated that we could add it to our yearly brochure.

Commissioner Chase Locke asked if we had considered a decal on the truck to explain that trash and recycle go into different compartments.

Mr. Meyer stated that they are considering it. He also mentioned that the truck is leaving less of a carbon footprint because it is CNG.

Mayor Haines asked how many trips it makes to the landfill each day.

Mr. Meyer stated that it makes two, just like the previous truck. He stated that it stops at the recycle center first and then goes to the landfill.

Commissioner Kendra Wilkinson moved to approve Ordinance No. G-1239, an Ordinance amending the El Dorado Municipal Code, Section 8.04.060 pertaining to refuse service rates.

Commissioner Chase Locke seconded the motion.

ROLL CALL VOTE

Position No. 2	Commissioner Gregg Lewis	Absent
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Chase Locke	Yes

STORM WATER UTILITY RATE CHANGE

Acting City Manager Scott Rickard stated that the storm water utility was created in 2008 following the Clean Water Act requiring a permit to discharge storm water into the sewers. He stated that the City saw this as an opportunity to meet the requirements of the State of Kansas and to fix some of the problem areas around town. He stated that the fees were based off an ERU or Equivalent Residential Unit which is an average of impervious area. He stated that non-residential areas are based off equivalent residential units and pay up to a maximum of $67.50 per month.

Public Works Director Brad Meyer stated that the storm water fees cover large scale planning, state and federal compliance permitting, mapping, operation and maintenance planning, operation and maintenance work and inflow and outflow testing for the Walnut River (nutrient, bacteria and sediment). He stated that the testing for Walnut River has been required for the last three years.

Mr. Meyer stated that in 2013, the City commission opted to decrease the rate. He stated that this stopped the majority of new projects being completed in this fund. The amount of money coming in was not enough to continue maintenance at previous levels. He stated that one of the large expenses was for a street sweeper, and while it depleted the fund, it was necessary for keeping streets cleaned.

Acting City Manager Rickard stated that one of the requirements of our permit through the State of Kansas is that we provide street sweeping services.

Mr. Meyer stated that it is also a CNG vehicle.

Mr. Meyer stated that cash has decreased and in order to continue to maintain the system, we need to raise the ERU back to the previous rate.

Acting City Manager Rickard stated that it will allow us to have funds available to pay bond payments for larger projects.

Mr. Meyer stated that this will allow us to continue the O&M as well as the larger projects. He stated that the city will still be among the lowest rates for comparable cities if we return to $3.

Mayor Vince Haines asked for an update on the downtown drainage project.

Acting City Manager Rickard stated that PEC is still working on the modeling. He stated that they are working on a phased approach.

Mayor Haines asked about unimproved ditches and basins in town.

Acting City Manager Rickard stated that if it is within the right of way, the city will take care of those, as well as any within drainage easements. He stated that most of them have been addressed with everything from debris removal to vegetation management. He stated that citizens have the ability to petition the city to do a project and the city will pay a portion of the cost from this fund.

Commissioner Nick Badwey moved that Ordinance No. G-1240, an ordinance amending title 13, chapters 13.03.050 & 13.03.075 of the El Dorado Municipal Code relating to storm water service rates and charges be approved.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Chase Locke	Yes
Position No. 2	Commissioner Gregg Lewis	Absent

SUSPENSION OF PRAIRIE TRAILS ADVISORY BOARD AND RESTRUCTURING OF THE TREE BOARD

Acting City Manager Scott Rickard stated that staff are requesting changes to two advisory boards. He stated that Prairie Trails has had difficulty having a quorum and the existing board members do not see a need for meetings right now. He stated that the board could be re-established if there was a need.

Acting City Manager Rickard stated that the Tree Board has also had trouble with quorum, he stated that staff are requesting that we incorporate the Tree Board into the Parks and Recreation Board. He stated that we would add the two active members into the Parks and Recreation Board.

Commissioner Kendra Wilkinson asked if we would lose the distinction of Tree City if we disband the board.

Acting City Manager Rickard stated that the reason we are incorporating it into the Parks and Recreation Board is so that we do not lose the status.

City Clerk Tabitha Sharp stated that if necessary, we would change the name of the board to include Tree so that we do not lose the designation.

Mayor Vince Haines asked what it got us other than the sign.

Acting City Manager Rickard stated that it is for recognition.

Mayor Vince Haines stated that he would like to see us table the subject until the new City Manager begins.

Commissioner Chase Locke stated that he wasn't opposed to that, he supported the combination of the Tree and Parks and Recreation Board now though.

Acting City Manager Rickard stated that staff are trying to address this prior to the advisory board appointment schedule.

Commissioner Wilkinson stated that the two members on the Tree Board really want to participate, so she would support doing that now and leave the other to the new City Manager.

Commissioner Locke stated that he didn't want the two individuals who are passionate about this to lose interest.

Ms. Sharp stated that the Tree Board has several activities coming up in April that they would need to address in March.

Mayor Haines asked if they would be a sub-committee.

Acting City Manager Rickard stated that they have several activities that the Board participates in.

Commissioner Nick Badwey moved to table the Prairie Trails Advisory Board Discussion.

Commissioner Chase Locke seconded the motion.

Motion carried 4 – 0.

Commissioner Nick Badwey moved to discontinue the Tree Board, increase the number of Parks and Recreation Board members by two, and transfer the existing Tree Board members to Parks and Recreation.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

MOU – USD 490 AND CITY OF EL DORADO

Acting City Manager Scott Rickard stated that staff are requesting approval of an MOU with USD 490. He stated that they have graciously offered to provide transportation to the students during the Shrine Bowl.

Commissioner Chase Locke moved to approve the Acting City Manager to sign the Memorandum of Understanding with USD 490, an agreement forming a partnership between the City of El Dorado and USD 490 for the purpose of providing transportation related support for the 2017 Shrine Bowl.

Commissioner Nick Badwey seconded the motion.

Motion carried 4 – 0.

NEW BUSINESS

Commissioner Kendra Wilkinson stated that the Airport Board met, Brad will be attending the next meeting to help with some questions that were raised. She stated that Parks and Recreation met Wednesday, winter sports are closing and spring sign-up has started.

Commissioner Wilkinson stated that she was asked to give a presentation on city government at Skelly Elementary. She stated that it was a good class with good questions.

Commissioner Nick Badwey stated that next Tuesday is the Trinity Episcopal Church pancake feed at 5 p.m.

Commissioner Chase Locke stated that the Youth Commission has been listening to the Department Heads come talk about their departments. He stated that he appreciates staff giving their time.

Mayor Vince Haines stated that REAP is getting ready for a work plan for 2017 and asked the County to join their group.

Mayor Haines stated that Main Street is still working on planning for the year.

Mayor Haines stated that the Chamber, Inc. and Main Street are partnering to host the reception for the new City Manager at the Civic Center from 5 – 7 p.m.

CITY MANAGER'S REPORT

Acting City Manager Scott Rickard stated that it is time to start thinking about the fireworks location and date. He asked the Commission to think about what they would like to do.

Acting City Manager Rickard stated that it was time for the quarterly update. He stated that:

- Water Sales – Discussions are continuing with various entities.
- Parks and Recreation Master Plan - The task force has had their first meeting to review the priorities and funding scenarios. The excess sales tax committee has seen requests for improvements at each park.
- Downtown Development – Still looking for a funding mechanism for the plan. Have met with some of the partners to discuss ideas.
- Roads – KDOT has released funds for the future.
- Economic Development – Staff are reviewing the MOU with El Dorado Inc.
- Land Bank – Tabled for now.
- Personnel Development and Recruitment – Continually try to invest in our employees. The salary survey was done for 2018 budget
- Connectivity – Staff are having discussions with others to see how we can increase connectivity.
- Community Image – Tabled until the new City Manager comes in.
- Housing – Continued discussions are happening with the housing committee.
- Increasing Dining Options – We have received data from the Chamber on what our market looks like, we hope to work to fill the gaps.
- Airport Development – Projects are continually included in the CIP and we continue to look at business opportunities as they come available.
- Educational Facilities – Staff are working with USD 490 on infrastructure for the new elementary schools as well as looking at the use of the old schools.

EXECUTIVE SESSION

Mayor Vince Haines stated that City Attorney Ashlyn Lindskog will be joining the meeting by phone and has requested thirty minutes.

Commissioner Chase Locke moved to recess into an Executive Session for the purpose of discussing legal matters and matters pertaining to non-elected personnel, and to reconvene the regularly scheduled meeting in the City Commission room at 8:20 p.m.

Commissioner Nick Badwey seconded the motion.

Motion carried 4 – 0.

Mayor Vince Haines called the meeting back to order at 8:21 p.m.

SETTLEMENT AUTHORITY TO ACTING CITY MANAGER

Commissioner Nick Badwey moved to authorize the Acting City Manager to settle pending litigation in Watters v. City of El Dorado.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 8:23 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

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City Clerk Tabitha D. Sharp Mayor Vince Haines