EL DORADO

CITY COMMISSION MEETING
CITY COMMISSION ROOM
CALL TO ORDER – MARCH 06, 2017
6:30 P.M.

INVOCATION

- Majors Eric and Patricia Johnson, Salvation Army

PLEDGE OF ALLEGIANCE

- Ms. Lee’s 3rd Grade Class at Skelly Elementary

PROCLAMATION

- Severe Weather Awareness Week

PERSONAL APPEARANCE

- NaQuela Pack, Department of Corrections – Mentoring Program
- Emily Connell, Main Street Director – Banner Program

Agenda Item No. 1
Issue: Appointment of the City Manager

BACKGROUND

On February 6, 2017, the City Commission moved 5 – 0 to authorize the Mayor to execute the City Manager contract between the City of El Dorado and David Dillner. Mr. Dillner must be appointed by the City Commission to become responsible for the administration of the affairs of the City.

STAFF RECOMMENDATION

Approve the motion.

SUGGESTED MOTION

Commissioner ________________ moved to appoint David Dillner as City Manager of the City of El Dorado, Kansas.

Commissioner ________________ seconded the motion.

The City Clerk will administer the oath of office after the motion is approved.

Agenda Item No. 2
Issue: Public Comment

This agenda item will be governed by the Public Comment Policy.

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 5 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

The Mayor opened the floor for Public Comments.

Agenda Item No. 3
Issue: Consent Agenda

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1. Consider approval of the City Commission minutes from February 20, 2017.
2. Consider approval of Appropriation Ordinance No. 02-17 in the amount of $1,539,283.10

Commissioner ________________ moved that the Consent Agenda, as presented, be approved.

Commissioner ________________ seconded the motion.

Agenda Item No. 4

Issue: Distribution of Liquor Taxes and Court Fees

BACKGROUND

Annually the City distributes money to Non-Profit Organizations through the collection of liquor taxes and court fees.

Allocation of Special Alcohol and Court Fee Revenues, 2013 - 2015			
Organization	**2014**	**2015**	**2016**
Family Life Center	8,000.00	10,000.00	11,000.00
El Dorado Elks Lodge #1407	2,000.00	2,000.00	2,000.00
SCARF	4,000.00	4,000.00	4,000.00
CASA	-	2,500.00	-
Total Distribution	14,000.00	18,500.00	17,000.00

Liquor Tax Program

During 2016 the City received $73,449.89 in Liquor Tax Revenue; $36,724.94 was allocated to the General Fund and $36,724.95 to the Special Parks and Recreation Fund. One-third of the revenue allocated to the Special Parks and Recreation Fund, $12,241.65, is for the *Liquor Tax Program*.

The balance as of 12/31/15 available for the liquor tax program was $19,824.07. At the City Commission meeting on 3/07/16 for the 2016 budget, the Commission allocated $11,500 to be given to Non-Profit Organizations leaving an ending balance of $8,324.07. The total available for 2017 *Liquor Tax Program* is $20,565.72 ($12,241.65 + $8,324.07).

The City has received applications for this money and the applications are included for your review.

Court Fee Program

The municipal court began collecting fees for this program in December 2009. During 2016 the City received $5,898.73 in Court Fee Revenue.

The balance as of 12/31/15 available for the court fee program was $7,037.50. At the City Commission meeting on 3/07/16 for the 2016 budget, the Commission allocated $5,500 to be given to Non-Profit Organizations leaving an ending balance of $1,537.50. The total available for 2016 *Court Fee Program* is $7,436.23 (1,537.50 + 5,898.73).

The City has received applications for this money and the applications are included for your review.

STAFF RECOMMENDATION

Consider allocating money as stated in the motion.

NECESSARY ACTION

Allocate the portion of the liquor tax money in the Special Parks & Recreation Fund and a portion of the court fees in the General Fund to the requesting organizations as the City Commission desires.

SUGGESTED MOTIONS

First Motion:

Commissioner ____________________________ moved to allocate the portion of the liquor tax monies in the Special Parks & Recreation Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Staff Recommendation	Commission Allocation
SCARF	$ 2,500	$4,500	
Family Life Center	$ 11,000	$11,000	
Total	**$ 13,500**	$15,500	

Commissioner ___________________ seconded the motion.

Second Motion:

Commissioner ____________________________ moved to allocate a portion of the court fees in the General Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Staff Recommendation	Commission Allocation
SCARF	$ 2,000	-	
Family Life Center	$ 2,000	$2,000	
Elk's Lodge #1407	$ 2,500	$2,500	
Kids Need To Eat, Inc.	$ 2,500	$2,500	
Total	**$ 9,000**	$7,000	

Commissioner ___________________ seconded the motion.

Agenda Item No. 5

Issue: Project No. 501-KLINK Resurfacing Central (Jones-Summit)

BACKGROUND

Bids were received and the low bid was below the Engineer's Estimates.

NECESSARY ACTIONS

To receive the bids and award the contract.

STAFF RECOMMENDATION

To proceed with the requested improvements.

RECEIVING THE BIDS

Mayor asked that the bids be spread on the record.

Resurfacing Central (Jones to Summit)

Engineer's Estimate	$258,135.00
APAC-Kansas	$150,957.69
Bettis Asphalt	$211,121.94
Cornejo & Sons	$156,865.94
Flint Hills Materials	$156,283.00
Kansas Paving	$200,422.54

SUGGESTED MOTIONS

Awarding the Contract

Commissioner ____________________moved that as APAC-Kansas, Inc. has submitted the lowest and best bid for project no. 501 of $150,957.69 and was under the Engineer's Estimate, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner ______________seconded the motion.

Agenda Item No. 6

Issue: Project No. 491 Paving Griffith (Central-Locust)

BACKGROUND

Bids were received and the low bid was below the Engineer's Estimates.

NECESSARY ACTIONS

To receive the bids and award the contract.

STAFF RECOMMENDATION

To proceed with the requested improvements.

RECEIVING THE BIDS

Mayor asked that the bids be spread on the record.

Paving Griffith (Central to Locust)

	Base Bid	Alternate #1	Alternate #2
Engineer's Estimate-	$749,632.00	$694,674.00	$694,674.00
APAC-Kansas-	$529,671.60	$493,355.15	$524,693.15
Cornejo & Sons-	$540,493.46	$499,593.06	
Flint Hills Materials-	$505,675.25	$577,605.50	
Kansas Paving-	$561,189.40	$490,367.40	
Mies Construction-	$533,889.05	$479,378.65	$497,105.65
Pearson Construction-	$570,147.15	$512,841.40	
Vogts-Parga-	$621,147.12	$565,659.81	$610,782.81

SUGGESTED MOTIONS

Awarding the Contract

Commissioner ____________________moved that as Mies Construction has submitted the best bid for project no. 491 of $497,105.65 and was under the Engineer's Estimate, the City Manager be directed to award the contract with alternate #2 to said contractor providing that the company furnish the proper bonds.

Commissioner ______________seconded the motion.

Agenda Item No. 7
Issue: Advisory Board Appointments

BACKGROUND

The City Commission has received applications for appointment to advisory boards.

Advisory Board	Appointee	Term
CTC	Randy Just	05/01/2017 - 05/01/2018
Library	David Worley	05/01/2017 - 05/01/2021
Airport	Randall Phillips	05/01/2017 - 05/01/2020

STAFF RECOMMENDATION

Approve the appointments

SUGGESTED MOTION

Commissioner __________________ moved to approve the Advisory Board appointments as presented.

Commissioner ___________________ seconded the motion.

Agenda Item No. 8
Issue: New Business

This item is for open discussion by the City Commission.

The Mayor opened the floor for Commissioners' comments.

Advisory Board Updates

Mayor Vince Haines	El Dorado Inc.
	Library
	Main Street
	REAP
	Inc. Housing
Commissioner Chase Locke	Youth Commission
Commissioner Gregg Lewis	County Solid Waste
	Inc. Housing
Commissioner Nick Badwey	Prairie Trails
Commissioner Kendra Wilkinson	Airport
	Convention and Tourism Committee
	Recreation

Agenda Item No. 9

Issue: City Manager’s Report

City Manager will provide updates of current community issues.

Agenda Item No. 10
Issue: Executive Session

BACKGROUND

This item is for the purpose of discussing legal matters.

SUGGESTED MOTION

Commissioner __________________ moved to recess into an Executive Session for the purpose of discussing legal matters, and to reconvene the regularly scheduled meeting in the City Commission room at _____ p.m.

Commissioner ___________________ seconded the motion.

ADJOURNMENT

Commissioner __________ moved to adjourn the meeting at ____ p.m.

Commissioner___________ seconded the motion.

Respectfully submitted,

Scott Rickard
Acting City Manager