EL DORADO CITY COMMISSION MEETING **March 6, 2017**

The El Dorado City Commission met in a regular session on March 6, 2017 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Attorney Ashlyn Lindskog, City Manager David Dillner Acting City Manager/City Engineer Scott Rickard, and City Clerk Tabitha Sharp.

VISITORS

NaQuela Pack	Department of Corrections	El Dorado, KS
Craig Yaryan	El Dorado Main Street	El Dorado, KS
Emily Connell	El Dorado Main Street	El Dorado, KS
Bob King	5881 NW US HWY 77	El Dorado, KS
Jean Plummer	El Dorado Main Street	El Dorado, KS
James Cook	719 Fredrick Dr	El Dorado, KS
Brad Meyer	220 E 1st Ave	El Dorado, KS
Curt Zieman	128 N Vine	El Dorado, KS
Suzi Thien	SCARF	El Dorado, KS
Darla Carter	Family Life Center	El Dorado, KS
Phil Wickwire	El Dorado Elks	El Dorado, KS
Judith Storandt	Kids Need to Eat	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the March 6, 2017 meeting to order.

INVOCATION

Major Eric Johnson, Salvation Army, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATION

Mayor Vince Haines read a proclamation declaring Severe Weather Awareness Week in El Dorado.

PERSONAL APPEARANCE

NaQuela Pack, Department of Corrections, discussed the mentor program at the prison.

Craig Yaryan, Past President El Dorado Main Street, stated that they would like to propose a banner program for downtown El Dorado.

Mr. Yaryan stated that from the sale of the banners, Main Street will be able to cover the cost of the brackets and the labor for the City of El Dorado.

Commissioner Kendra Wilkinson asked if they could be made shorter or longer.

Mr. Yaryan stated that they could be.

Commissioner Wilkinson asked what would happen if groups already have their own banners to display.

Mr. Yaryan stated that they would be able to display them.

Commissioner Lewis asked what the cost is for the City to install these banners.

Brad Meyer, Public Works Director, stated that he contacted the people who sell the brackets. He stated that they are adjustable but only so many inches to keep the banner taught. He stated that actual installation of the banner if it went up at the same time as the brackets, he anticipates 30 to 45 minutes for the installation of the brackets and the flag. This includes setting up PPE for the employee being on a state highway.

Mr. Meyer stated that the poles are also at different levels because the road is not flat so to get them even, he anticipated 17 days for two people being off their regular jobs. He stated that his estimate is about $11,000.

Commissioner Nick Badwey asked if the Sternberg people consider this a modification to the pole.

Mr. Meyer stated that the project manager gave a few suggestions on banner size and type, and said that Sternberg does not authorize the use of brackets made by another company. He stated that use of those brackets would negate the warranty on our new poles.

Mr. Yaryan stated that Emporia has the same type of poles and they have a banner program.

Scott Rickard, Acting City Manager, stated that the account manager for the City of El Dorado had not yet heard anything about this program.

Emily Connell, Main Street Director, stated that they talked to the local Westar manager and he said they would be happy to hang the banners. She went on to explain what the estimated benefits of the project was.

Mayor Vince Haines stated that he felt like he had a good idea of what the request was. He clarified that they are asking for $12,000 as a loan to pay for the brackets. He also asked if the money would come from the general fund.

Ms. Connell stated that he was correct in the request.

Acting City Manager Rickard stated that the money would likely come from the general fund.

Commissioner Lewis stated that the Haverhill Beautification Committee will be competing with this program to raise money.

Ms. Connell stated that this was not to be equated with the Haverhill Beautification Committee, she said that this is to honor veterans and also a fund raiser for Main Street. She stated that it will enhance the local events.

Commissioner Lewis stated that he likes the idea that this is for veterans, but didn't think it should happen at the same time as the Beautification Committee. He stated that he felt they should finish one before they begin another.

Jean Plummer, Main Street Board Member, stated that El Dorado is very patriotic and in her opinion, we could sell many of these banners.

Commissioner Lewis clarified if the banners would be strictly for veterans or for all events.

Ms. Plummer stated that there would be opportunities for many types of banners.

Mr. Yaryan stated that the target market is larger than just El Dorado. He stated that they have interest from people outside of town.

Robert King, 5881 NW US HWY 77, stated that you could not put a price on veterans.

Commissioner Lewis stated that the program sells differently as a Veteran banner program than as a banner program for a fund raiser.

Commissioner Chase Locke stated that this is a question of man power, not of the subject matter. He stated that this does benefit the community, but the management team needs to be formed so that we can all be on the same page before the funding is granted.

Ms. Connell stated that if we don't have the brackets, there is nothing to talk about.

Mayor Haines stated that he would like to make the request contingent on the group getting together to form an agreement with the City, understand the agreement from Westar and determine all costs. He stated that this will be a significant investment on the part of CVB and other groups if it moves forward especially with ongoing costs.

Commissioner Lewis asked if the City could manage the funds.

Acting City Manager Rickard stated that the city could.

Mr. Yaryan stated that he would get the group together within the week.

Commissioner Kendra Wilkinson moved to provide $12,000 for the purchase of brackets for the downtown banner program contingent on a group of individuals from Main Street, the City of El Dorado, and Westar agreeing on the program regulations, determining all costs and understanding what Westar is willing to contribute to the program.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

APPOINTMENT OF A CITY MANAGER

Commissioner Kendra Wilkinson moved to appoint David Dillner as City Manager of the City of El Dorado, Kansas.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha Sharp swore City Manager David Dillner in.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

Robert King, 5881 SW HWY US 77, stated that he was a member of the Prairie Trails golf course.

Scott Rickard, City Engineer, stated that we are looking to replace some advisory board members. He stated that applications were available at City Hall.

CONSENT AGENDA

Approval of the City Commission minutes from February 20, 2017.

Approval of Appropriation Ordinance No. 02-17 in the amount of $1,539,283.10.

Commissioner Chase Locke moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

DISTRIBUTION OF LIQUOR TAX AND COURT FEE PROGRAM

Tammy Schaffer, Finance Director, stated that we have received $73,449.89 in Liquor Tax Revenue; $36,724.94 was allocated to the General Fund and $36,724.95 to the Special Parks and Recreation Fund. One-third of the revenue allocated to the Special Parks and Recreation Fund, $12,241.65, is for the Liquor Tax Program. The balance as of 12/31/15 available for the liquor tax program was $19,824.07. At the City Commission meeting on 3/07/16 for the 2016 budget, the Commission allocated $11,500 to be given to Non-Profit Organizations leaving an ending balance of $8,324.07. The total available for 2017 Liquor Tax Program is $20,565.72 ($12,241.65 + $8,324.07).

Ms. Schaffer stated that during 2016 the City received $5,898.73 in Court Fee Revenue. The balance as of 12/31/15 available for the court fee program was $7,037.50. At the City Commission meeting on 3/07/16 for the 2016 budget, the Commission allocated $5,500 to be given to Non-Profit Organizations leaving an ending balance of $1,537.50. The total available for 2016 Court Fee Program is $7,436.23 (1,537.50 + 5,898.73).

Ms. Schaffer stated that in order to fully fund all requests, the full SCARF request is being funded from Liquor taxes.

City Clerk Tabitha Sharp stated that the Elks do not request an actual dollar amount, they only provide their previous year's expenses. Based on that, staff filled in the request for $2,500. She stated that members from all groups are available for questions if the Commission would like to hear from them.

Commissioner Chase Locke moved to allocate the portion of the liquor tax monies in the Special Parks & Recreation Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Staff Recommendation	Commission Allocation
SCARF	$ 2,500	$4,500	$2,500
Family Life Center	$ 11,000	$11,000	$11,000
Total	**$ 13,500**	$15,500	$15,500

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

Commissioner Kendra Wilkinson moved to allocate a portion of the court fees in the General Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Staff Recommendation	Commission Allocation
SCARF	$ 2,000	-	-
Family Life Center	$ 2,000	$2,000	$2,000
Elk's Lodge #1407	$ 2,500	$2,500	$2,500
Kids Need To Eat, Inc.	$ 2,500	$2,500	$2,500
Total	**$ 9,000**	$7,000	$7,000

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

PROJECT NO. 501 – KLINK RESURFACING OF CENTRAL (JONES TO SUMMIT)

Scott Rickard, City Engineer, stated that this project was bid last week. He stated that APAC Kansas submitted the lowest and best bid. He asked that the Commission approve the bid and allow the City Manager to sign the contract.

Mr. Rickard read the bids for the record:

Engineer's Estimate	$258,135.00
APAC-Kansas	$150,957.69
Bettis Asphalt	$211,121.94
Cornejo & Sons	$156,865.94
Flint Hills Materials	$156,283.00
Kansas Paving	$200,422.54

Mr. Rickard stated that this will be done in tandem with the West Central project from Boyer to Diagonal. He stated that it was bid in the early fall, but it is critical to have good temperatures for that project and so they waited for spring.

Commissioner Gregg Lewis moved that as APAC-Kansas, Inc. has submitted the lowest and best bid for project no. 501 of $150,957.69 and was under the Engineer's Estimate, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

PROJECT NO. 491 – RESURFACING OF GRIFFITH (LOCUST TO CENTRAL)

City Engineer Scott Rickard stated that this project was also let last Wednesday. He stated that there is a base bid which are the standard specifications for building a road in El Dorado. He stated that the first alternate bid looked at using a fly ash modified dirt base and then asphalt and alternate number two looked at a cement slurry and this asphalt.

Mr. Rickard stated that his recommendation is to award the bid to Mies Construction using Alternate Bid #2 for $497,105.65. He stated that two other contractors bid Alternate #2.

More discussion

Commissioner Lewis asked where Mies was.

Mr. Rickard stated that they were from Wichita.

	Base Bid	Alternate #1	Alternate #2
Engineer's Estimate-	$749,632.00	$694,674.00	$694,674.00
APAC-Kansas-	$529,671.60	$493,355.15	$524,693.15
Cornejo & Sons-	$540,493.46	$499,593.06	
Flint Hills Materials-	$505,675.25	$577,605.50	
Kansas Paving-	$561,189.40	$490,367.40	
Mies Construction-	$533,889.05	$479,378.65	$497,105.65
Pearson Construction-	$570,147.15	$512,841.40	
Vogts-Parga-	$621,147.12	$565,659.81	$610,782.81

Commissioner Nick Badwey moved that as Mies Construction has submitted the best bid for Project No. 491 of $497,105.65 and was under the Engineer's Estimate, the City Manager be directed to award the contract with Alternate #2 to said contractor providing that the company furnish the proper bonds.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

ADVISORY BOARD APPOINTMENTS

City Clerk Tabitha Sharp stated that these are the applications that the Commission saw over e-mail. She stated that there are two other applications for one position right now, and they will be reviewed in a work session.

Commissioner Chase Locke stated that he appreciated their willingness to volunteer.

Advisory Board	Appointee	Term
CTC	Randy Just	05/01/2017 - 05/01/2018
Library	David Worley	05/01/2017 - 05/01/2021
Airport	Randall Phillips	05/01/2017 - 05/01/2020

Commissioner Chase Locke moved to approve the Advisory Board appointments as presented.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

NEW BUSINESS

Commissioner Kendra Wilkinson asked how the Disc Golf Course was coming.

Scott Rickard, City Engineer, stated that all of the pads have been poured. He stated that committee members walked the course with him and the designer is making recommendations for plantings in the area. He stated that the baskets are expected to be delivered next week. He stated that staff have done work to burn the brush in the area.

Mr. Rickard asked that citizens be cautious around the bridges until the work to repair them has been completed.

Commissioner Gregg Lewis asked if the road that hadn't been named at the stadium would be the address for White Eagle.

Mr. Rickard stated that there does need to be a street name soon, we anticipate plans for the building coming through soon.

Commissioner Lewis recommended Eagle or Veteran Drive.

Mayor Haines agreed that Eagle Drive was a good recommendation.

Mayor Haines asked staff to place the Resolution on the next meeting agenda.

Commissioner Lewis stated that he did not make it to his previous advisory board meetings because he was out of town.

Mayor Haines stated that he would like to thank Scott Rickard for his work over the last six months as Acting City Manager, he gave a certificate of appreciation to Scott on behalf of the City of El Dorado.

All of the Commissioners thanked Scott for his work.

Commissioner Chase Locke thanked staff again for attending Youth Commission.

Commissioner Locke stated that headliners for Dam Music Fest have been announced, Lynard Skynard, Hank Williams Jr. and many other country acts. He stated that a lot of businesses are supporting the event and people should get camp sites soon if they want them because they are selling out.

Emily Connell, Main Street Director, stated that they will be hosting the second annual Historic District Forum on March 27th from 11 a.m. to 1 p.m. She invited the Commission to attend.

CITY MANAGER'S REPORT

David Dillner, City Manager, stated that he was excited to get started with the City of El Dorado and appreciates the opportunity given to him by the Commission.

Scott Rickard, City Engineer, stated that we need to schedule a work session for the review of the Strengths Development Inventory with the Commission and new City Manager.

The Commission agreed to place it on the April 12th work session.

Mr. Rickard stated that there had been some severe straight line winds during the meeting and so there are limbs down around town. He asked citizens to use care if they have to get out and about before crews are able to clean it up.

EXECUTIVE SESSION

Commissioner Nick Badwey moved to recess into an Executive Session for the purpose of discussing legal matters, and to reconvene the regularly scheduled meeting in the City Commission room at 8:25 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

Mayor Vince Haines called the meeting back to order at 8:25 p.m.

Mayor Haines stated that the discussion being held in the additional executive session is a conflict of interest and so he will not be participating.

Commissioner Nick Badwey moved to recess into an Executive Session for the purpose of discussing trade secrets, and to reconvene the regularly scheduled meeting in the City Commission room at 8:45 p.m.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

Vice Mayor Chase Locke called the meeting back to order at 8:47 p.m.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 8:47 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

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City Clerk Tabitha D. Sharp Mayor Vince Haines