

The El Dorado City Commission met in a regular session on March 20, 2017 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Attorney Ashlyn Linskog, City Manager David Dillner, City Engineer Scott Rickard, and City Clerk Tabitha Sharp. Absent: Commissioner Gregg Lewis

**VISITORS**

|                 |                               |               |
|-----------------|-------------------------------|---------------|
| Jeremy Costello | Butler County Times Gazette   | El Dorado, KS |
| John Harms      | First Southern Baptist Church | El Dorado, KS |
| Kristi Jacobs   | Bradford Memorial Library     | El Dorado, KS |
| Mary Ann Smith  | 809 Audrey Dr                 | El Dorado, KS |
| Roger Cutsinger | 712 W 14 <sup>th</sup>        | El Dorado, KS |
| James Cook      | 719 Fredrick Dr               | El Dorado, KS |
| Curt Zieman     | 128 N Vine                    | El Dorado, KS |
| Les Lemon       | 1340 S Emporia                | El Dorado, KS |
| Lindsay Cooper  | 1335 S Emporia                | El Dorado, KS |
| David Stewart   | 101 S Star                    | El Dorado, KS |
| Sue Givens      | 1525 Country Club Rd          | El Dorado, KS |

**CALL TO ORDER**

Mayor Vince Haines called the March 20, 2017 meeting to order.

**INVOCATION**

Pastor John Harms, First Southern Baptist Church, opened the meeting with prayer.

**PLEDGE OF ALLEGIANCE**

The City Commission led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mayor Vince Haines opened the floor for public comment.

There were no comments.

**CONSENT AGENDA**

Approval of the City Commission minutes from March 6, 2017.

Approval of a CMB License for Butler Community College at 206 N Griffith on March 31<sup>st</sup> from 5 p.m. to 10 p.m.

Approval of the Sales Tax Committee meeting minutes from February 13 and February 27, 2017.

Commissioner Kendra Wilkinson moved to approve the consent agenda as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 4 – 0.

**SALES TAX COMMITTEE RECOMMENDATIONS**

Andy Waller, Chairperson of the Sales Tax Advisory Committee, stated that the total available for allocation is \$523,404.24. He stated that the recommendations of the committee are as follows:

- Additional Property Tax Reduction - \$288,277.49
- Library Computers - \$5,000
- Main Street Façade Grant - \$3,000
- USD 490 Fitness Trail - \$16,000 (Contingent on USD 490 funding equipment and reasonable hours for public access to the trail)
- East Shelter - \$25,000
- Graham Restroom, Basketball Court and Shelter - \$60,000; 20,000; and \$16,000
- Riverview Parking - \$30,000
- Summit Shelter - \$20,000
- Library Playground - \$40,000
- Any money saved by the City in the installation of the previous projects can be used for additional park improvements.
- The committee would like to recommend that if the Elks Lodge does not have a construction date set in one year, the \$55,000 previously allocated to them be placed back into the excess sales tax fund.
- The Committee would like the City Commission to consider the improvements that need to be made to McDonald Stadium's outfield and implement a plan to pay for them.

Josh Hall, Sales Tax Committee, requested that the City do work to the fence so that it can hold more signs for advertisements so more money could be made to support repairs to the stadium. He also asked that the Commission consider contracts with the groups that use the stadium to bring in more funds for the repair of the stadium.

Mr. Waller stated that those were the thoughts of all members on the Sales Tax Committee and they were available for questions.

Mayor Vince Haines clarified the amount for Graham Park was \$96,000.

Mr. Waller stated that he was correct. He stated that they tried to fund items that would take care of low hanging fruit items from the master plan.

Mayor Haines asked if this represented all of the projects that were taken to the committee.

Scott Rickard, City Engineer, stated that staff took a number of projects, but kept the list at the amount available from the excess sales tax.

Mayor Vince Haines opened the public hearing.

Roger Cutsinger, Elks Lodge, stated that they appreciate the allocations that they have received so far. He stated that they have tried to understand for two years how long the money would be available for them. He stated that after talking to several officials, no one has had an answer.

Mr. Cutsinger stated that fund raising has been slower than they had hoped, but funds are coming in.

Mr. Cutsinger asked how long the money previously allocated would be available.

Mayor Haines stated that he did not know the answer.

Commissioner Nick Badwey stated that he anticipates discussion at a work session, but agreed with Mayor Haines that he did not know the answer now.

Mayor Haines closed the public hearing.

Commissioner Nick Badwey moved to accept for consideration the Sales Tax Advisory Committee’s recommendations on the use of uncommitted sales tax for 2016.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

**APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW A BEAUTY SHOP AT 809 S AUDREY DR. (CASE NO. 17-002-SUP)**

Scott Rickard, City Engineer, stated that the Planning Commission held a public hearing at the February meeting for this request. They recommended approval by a 6 – 0 vote. He stated that a beauty shop is an allowed home based occupation within our zoning regulations.

Commissioner Chase Locke moved to accept the recommendation of the Planning Commission to approve Case No. 17-002-SUP requesting a Special Use Permit to allow a Beauty Shop in an R-1 Low Density Residential District and that Ordinance No. G-1241 be approved.

Commissioner Kendra Wilkinson seconded the motion.

**ROLL CALL VOTE**

|                |                               |        |
|----------------|-------------------------------|--------|
| Position No. 4 | Commissioner Kendra Wilkinson | Yes    |
|                | Mayor Vince Haines            | Yes    |
| Position No. 1 | Commissioner Chase Locke      | Yes    |
| Position No. 2 | Commissioner Gregg Lewis      | Absent |
| Position No. 3 | Commissioner Nick Badwey      | Yes    |

**APPLICATION TO REZONE 1000 E COUNTRY CLUB LANE FROM O-I OFFICE INSTITUTIONAL DISTRICT TO R-1 LOW DENSITY DISTRICT (CASE NO. 17-002-REZ)**

Scott Rickard, City Engineer, stated that the Planning Commission voted 6 – 0 at their February meeting to approve this application.

Mr. Rickard stated that this is what we consider a down-zoning to a less restrictive zoning. He stated that the use fits the neighborhood and so staff recommend approval as well.

Commissioner Kendra Wilkinson moved to approve Case No. 17-002-REZ, requesting a rezoning of 1000 E. Country Club Lane to R-1 Single Family Residential District and that Ordinance No. G-1242 be approved.

Commissioner Chase Locke seconded the motion.

**ROLL CALL VOTE**

|                |                               |        |
|----------------|-------------------------------|--------|
|                | Mayor Vince Haines            | Yes    |
| Position No. 1 | Commissioner Chase Locke      | Yes    |
| Position No. 2 | Commissioner Gregg Lewis      | Absent |
| Position No. 3 | Commissioner Nick Badwey      | Yes    |
| Position No. 4 | Commissioner Kendra Wilkinson | Yes    |

**ANNEXATION ORDINANCE – USD 490 GRANDVIEW ELEMENTARY SCHOOL SITE**

Scott Rickard, City Engineer, stated that the City received a petition from USD 490 requesting annexation of the property their future Grandview Elementary School will be located on.

Mayor Vince Haines abstained from the vote.

Commissioner Nick Badwey moved to that Ordinance No. G-1243 be approved.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

|                |                               |           |
|----------------|-------------------------------|-----------|
| Position No. 1 | Commissioner Chase Locke      | Yes       |
| Position No. 2 | Commissioner Gregg Lewis      | Absent    |
| Position No. 3 | Commissioner Nick Badwey      | Yes       |
| Position No. 4 | Commissioner Kendra Wilkinson | Yes       |
|                | Mayor Vince Haines            | Abstained |

**APPLICATION FOR A SPECIAL USE PERMIT TO ALLOW AN EDUCATIONAL INSTITUTION AT 2702 N. COUNTRY CLUB RD. (CASE NO. 17-001-SUP)**

Scott Rickard, City Engineer, stated that the Planning Commission recommended approval of this application 5 – 0. He stated that the zoning on the property is restrictive at R-1 and so the SUP will allow the construction of an educational facility.

Commissioner Kendra Wilkinson clarified the location of the new school south of Wildcat Way.

Mr. Rickard stated that she was correct.

Commissioner Chase Locke moved to accept the recommendation of the Planning Commission to approve Case No. 17-001-SUP requesting a Special Use Permit to allow an Educational Institution in an R-1 Low Density Residential District and that Ordinance No. G-1244 be approved.

Commissioner Nick Badwey seconded the motion.

ROLL CALL VOTE

|                |                               |           |
|----------------|-------------------------------|-----------|
| Position No. 2 | Commissioner Gregg Lewis      | Absent    |
| Position No. 3 | Commissioner Nick Badwey      | Yes       |
| Position No. 4 | Commissioner Kendra Wilkinson | Yes       |
|                | Mayor Vince Haines            | Abstained |
| Position No. 1 | Commissioner Chase Locke      | Yes       |

**STREET NAMING (NORTH STADIUM ENTRANCE)**

Mayor Vince Haines stated that the suggestion of the Commission at the previous meeting is already used on a plat.

Commissioner Kendra Wilkinson recommended Veterans or Legion Drive.

Mayor Vince Haines recommended Stadium Drive.

The consensus amongst the Commission was Legion Drive.

Mayor Vince Haines moved that Ordinance No. G-1245, an ordinance changing the name of a certain street in the City of El Dorado, Kansas be approved.

Commissioner Chase Locke seconded the motion.

**ROLL CALL VOTE**

|                |                               |        |
|----------------|-------------------------------|--------|
| Position No. 3 | Commissioner Nick Badwey      | Yes    |
| Position No. 4 | Commissioner Kendra Wilkinson | Yes    |
|                | Mayor Vince Haines            | Yes    |
| Position No. 1 | Commissioner Chase Locke      | Yes    |
| Position No. 2 | Commissioner Gregg Lewis      | Absent |

**NEW BUSINESS**

Commissioner Kendra Wilkinson stated that the Parks and Recreation Board welcomed two members from the Tree Board this month. She stated that Arbor Day is April 28<sup>th</sup> and the posters from the winning students are in the hall at City Hall. She stated that the disc golf course is coming along well.

Commissioner Wilkinson stated that the El Dorado Half Marathon is on April 1<sup>st</sup> and \$1 of every entry is being donated to USD 490.

Commissioner Wilkinson stated that March 30<sup>th</sup> is National Take a Walk in the Park Day. The YMCA and the City are sponsoring the Storybook Trail in North Main Park that day and it will be a great event for children to attend.

Commissioner Wilkinson stated that soccer will begin on Saturday, the City is still covering many of the coaching positions. She asked citizens to volunteer for coaching positions or it is possible we will have to begin limiting sign-ups for recreation leagues.

Mayor Vince Haines stated that El Dorado Inc. will be meeting later this week. He stated that the Chamber of Commerce annual meeting was last week, it was well attended and they have some exciting events coming this year. He stated that they also hosted a legislative forum last weekend with our representatives.

Mayor Haines stated that the Main Street annual meeting is next week and they are hosting a Historic Forum at the El Dorado Theater.

Scott Rickard, City Engineer, stated that he will also be at that meeting to discuss the downtown drainage study.

**CITY MANAGER'S REPORT**

David Dillner, City Manager, stated that the Department of Corrections will be hosting an event on April 5<sup>th</sup> around noon. He stated that if citizens see helicopters in the area, they are part of that event.

City Manager Dillner stated that on March 24<sup>th</sup>, Westar will be conducting some inspections of their lines via helicopter.

City Manager Dillner stated that we have several board openings on the following boards: BOA, BOZA, CTC, El Dorado Inc., Library, Planning Commission, Prairie Trails and Recreation. He stated that those applications could be submitted at City Hall.

City Manager Dillner stated that on April 12<sup>th</sup>, the City Commission will look at the CIP/ERP plans. He stated that they will also begin discussing marketing the Disc Golf Course.

City Manager Dillner stated that he e-mailed some suggestions for modifying the agenda based on his experience. He thought that these items would make the meetings flow a little more smoothly.

City Manager Dillner stated that the City Commission could utilize the consent agenda more often for items that are more administrative and do not require discussion. He stated that

there will be information regarding public comment and personal appearance so that citizens understand in advance what the difference between the two is. He stated that staff will encourage Commission not to take action during these items without further discussion in a work session. He stated that he would like to use work session to encourage dialogue and then regular meetings will move more quickly.

City Manager Dillner stated that Old Business will be used for items that need follow up. New Business will be used for items that have not yet been considered, he stated that these will be action items and will include budgetary impact, analysis in relation to Commission priorities and other information useful in the decision process. He stated that this will give the Commission full representation of the issue so that they can make an educated decision.

City Manager Dillner stated that Commission and City Manager reports will follow the New Business section.

Mayor Vince Haines stated that he and David had discussed this plan and it doesn't require action, it's just information on how the agenda will be changing to help meetings be more efficient.

City Manager Dillner asked if there were any additional items for the April 12<sup>th</sup> work session.

Mayor Haines stated that he thought the SDI should be put off to a later date. He asked what other items were on the meeting schedule.

City Clerk Tabitha Sharp stated that the advisory boards, CIP/ERP and disc golf course were on the agenda.

City Manager Dillner stated that the Executive Session scheduled for this meeting is not needed.

**ADJOURNMENT**

Commissioner Nick Badwey moved to adjourn the meeting at 7:15 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

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City Clerk Tabitha D. Sharp

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Mayor Vince Haines