EL DORADO
THE FINE ART OF LIVING WELL

City of El Dorado, KS
221 E. First Avenue
El Dorado, KS 67402
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www.eldoks.com

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Work Session Meeting Agenda
DATE: March 30, 2017

A Work Session is scheduled to follow the April 3, 2017 regular meeting for in the Commission Chambers at City Hall, 221 E. First Avenue. The following items will be presented:

I. Items for Presentation and Discussion

a. Commission Priorities

b. Excess Sales Tax Committee Recommendations

c. Upcoming Work Session Topics

2017 Commission Priorities
Water Sales • Parks & Recreation Master Plan • Core Area Plan • Roads • Economic Development Collaboration

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Review of Commission Priorities
DATE: March 30, 2017

Background:
The City Commission previously discussed goals in 2015. The next scheduled update to the priorities was scheduled for May, although it may be a good time to review the priorities since a new city manager has been appointed and the preparation for the 2018 budget is already underway. It is the City Manager's understanding that the City Commission receives an update on Commission Priorities quarterly.

Policy Issue:
The City Commission should review its previously established priorities to determine if any changes are necessary so as to provide direction to management during the remainder of the year and during the preparation of next year's budget.

Alternatives:
Not applicable.

Fiscal Impact:
This specific item does not have any fiscal impact, although the priorities established by the City Commission will dictate how resources are allocated for the organization through the remainder of the year. The priorities will also shape the proposed budget for the City Commission's discussion during the upcoming months.

In the aggregate, the City's budget has a structural deficit whereby budgeted expenditures exceed revenues. The City has been able to address this fiscal reality by effectively managing its expenditures below revenues. Staff has already started the process of revising the 2017 budget to get closer to a balanced budget for the year.

The City Manager desires to prepare and submit a balanced budget to the City Commission for consideration. To make this possible, the City Commission will have some difficult decisions ahead if a balanced budget is to be approved.

Implementation of the 2017 budget and preparation of a balanced budget for 2018 will require the City Commission to effectively communicate its priorities so staff has sufficient direction to facilitate the needs of the community.

Trade-offs:
The development of priorities for a governing body constitutes a discussion of the trade-offs necessary to balance the public needs and wants of the community within the context of finite resources. It is an acknowledgement that the City does not have adequate resources to fully address the needs of the community. The City Commission must weigh the needs of various elements of the community to determine an appropriate use of resources to allow the community to move forward on its most pressing challenges and opportunities.

Staff Recommendation:
The City Manager recommends reviewing the previously established City Commission priorities to determine if the priorities require any reprioritization. It would also provide an opportunity for the City Commission to discuss and articulate its goals and priorities as a body so the City Manager has adequate guidance to confidently move forward.

Commission Actions:
Review the previously established City Commission priorities to determine if any changes or reprioritization is necessary.

CITY COMMISSION PRIORITIES

High:

- Water sales to areas west of El Dorado
- Parks and Recreation Master Plan
- Core Area Plan
- Roads
- Collaboration between Economic Development entities

Medium:

- Land Bank
- Personnel Development and Recruitment
- Connectivity/Technology
- Community Image

Low:

- City-wide Housing Development
- Increasing Dining Options
- Airport Development
- Educational Facilities

Discussion Questions:

1. What, if anything, needs to be removed or added to this list?
2. Does the list need to be re-ordered in any way?

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Review of Commission Priorities
DATE: March 30, 2017

Background:

The Sales Tax Committee meets yearly to review proposals and make recommendations regarding the allocation of excess sales tax. The City Commission received the following recommendations on March 20th:

- Additional Property Tax Reduction - $288,278
- Library Computers $5,000
- Main Street Façade Grant - $3,000
- Library Playground - $40,000
- East Park Shelter - $25,000
- Riverview Parking Improvements - $30,000
- Summit Park Shelter - $20,000
- Graham Park Improvements - $96,000
- USD 490 Fitness Trail - $16,000 (contingent on USD 490 funding equipment as well as providing reasonable hours for public access to the trail).

The committee also requested that any money saved by the City in the installation of these projects be used for additional park improvements. The committee recommended that money previously allocated to the Elks Lodge be placed back in the excess sales tax fund if they have not set a construction date within one year. Finally they would like the City Commission to consider improvements on McDonald Stadium's outfield and implement a plan to pay for them.

Policy Issue:

The City Commission should review the recommendations and provide direction on incorporation into the 2018 budget process.

Alternatives:

The City Commission may request that the Sales Tax Committee reconsider their recommendations. The Commission may also provide their own recommendations for the use of the excess sales tax.

Fiscal Impact:

The sales tax collections for 2016 were $2,511,137, of that $511,137 was available for allocation. Due to previous projects that came in under budget, and additional $12,266 is available for a total of $523,403. The total amount recommended for allocation is $523,278. If the items on this list are completed as presented, maintenance on these items will be negligible and there will be a minimal budget impact.

Trade-offs:

The City Commission must consider whether or not the items approved follow the priorities of the Commission. They must also consider the items that were not approved and the effect that will have on the City.

Staff Recommendation:

Staff recommend that the excess sales tax funds be utilized to take care of easily attainable projects from the Parks and Recreation Master Plan.

Commission Actions:

Review the recommendations and provide direction for staff on the use of excess sales tax.

Discussion Questions:

1. What, if anything, needs to be removed or added to this list?
2. Is there interest within the City Commission to follow through with the additional recommendations of the committee? If so, how?

February 13, 2017 ....First Sales Tax Committee meeting

- Time of Meeting – 12:30 (Lunch Provided)
- Departments present funding requests to the Sales Tax Committee

February 13, 2017 ....Send notice of the Sales Tax Committee public hearing to The Butler County Times Gazette to receive funding requests from the public for the use of uncommitted sales tax.

February 20, 2017 ....Send notice of the Sales Tax Committee public hearing to The Butler County Times Gazette to receive funding requests from the public for the use of uncommitted sales tax.

February 27, 2017 ....Second Sales Tax Committee meeting to hold public hearing to receive funding requests

- Time of Meeting – 5:30 p.m.
- The Sales Tax Committee reviews and prepares a recommendation for the City Commission

March 6, 2017...........................City Commission holds public hearing to consider the funding recommendation from the Sales Tax Committee

- Time of Meeting – 6:30 p.m.
- Chairperson presents Sales Tax Committee Recommendations

Agenda

Sales Tax Committee Meeting

February 13, 2017

- Welcome/Thank-you
- Introductions
- What is excess sales tax and how is it used (Ordinance No. S-1323)
- Packet
  - Calendar
  - Ordinance No. S-1323
  - Sales Tax Calculation
  - Comparison of Sales Tax Receipts

Agenda Item 1: Select a Chairperson – Explain the role of a Chairperson

Agenda Item 2: Explanation of "Sales Tax 2016" Spreadsheet

Agenda Item 3: Staff's Recommendations

Agenda Item 3: Committee Discussion on Allocation of 2016 Excess Sales Tax

Agenda Item 4: Next Meeting Date February 27th

If you get any request from the public, please forward the information to Tabitha Sharp so she can forward the information on to the rest of the committee. She can be reached at 316-321-9100 and by email tsharp@eldoks.com.

2017

Sales Tax Committee

Ordinance S - 1323

- The City of El Dorado has voted in favor of a 1 percent sales tax since 1990.
- The current sales tax began October 1, 2014 and will end September 30, 2019.
- The ordinance states the following:
  - $600,000 for street rehabilitation
  - $1,350,000 for property tax reduction
  - $50,000 for economic development
- After Ordinance items are removed, the remainder is deemed excess sales tax.
- The Sales Tax Committee makes recommendations for the use of excess sales tax and submits them to the City Commission for approval.

Excess Sales Tax

- Per Ordinance, the excess sales tax can be used for additional street rehabilitation, property tax reduction, and capital expenditures.
  - Property Tax Reduction can be no more than $1,650,000
    - ($1,350,000 + 3.49 mills)
  - Capital Expenditure – an addition or structure that enhances the value of a property, a replacement or upgrade that extends the life of an asset or equipment acquisition
  - Street Rehabilitation – maintaining and rehabilitating the existing geometrical alignment of improved city streets, which includes portions of curb and gutter removal and replacement, mill and overlays, pavement surface treatments, full depth pavement replacement and pavement related storm drainage facilities.

Calendar

- February 13, 2017 – Introduction Meeting at Noon
- February 27, 2017 – Tentative Public request meeting at 5:30
- March 6, 2017 – Tentative City Commission Public Hearing
- The public meetings must be published in the paper ten days prior to the meeting.
- Due to the new publication requirements of our local paper, we need at least four days prior to the ten day period in order to have it published.

Update on 2016 Allocations (2015 Collections)

- $278,306.56 – Additional Property Tax Reduction
- $20,198.12 – Ball Field improvements (scheduled throughout the year, waiting on field flip)
- $65,000 – Disc Golf Course/Cart Paths (anticipated completion by July 15)
- $35,000 – McDonald Stadium Repairs (waiting on contractor availability)
- $77,000 – Solar lighting upgrades (work will begin this summer)
- $85,000 – Police storage building with solar upgrades (working on property acquisition)
- $30,000 - Arena Feasibility Study (RFQ opening is scheduled)
- $30,000 – Elks Building (added to the $25,000 previously allocated, work has not begun on the building)

2016 Collections

Date Received	Amount
1/30/2016	$208,923.62
2/29/2016	$232,185.95
3/30/2016	$187,480.37
4/29/2016	$206,691.56
5/30/2016	$203,799.87
6/29/2016	$194,026.14
7/28/2016	$215,047.38
8/30/2016	$209,120.88
9/30/2016	$212,183.95
10/28/2016	$217,638.50
11/29/2016	$222,534.48
12/29/2016	$201,504.84
Total	$2,511,137.54

Excess available for allocation

Sales Tax Calculation

2016 Total Sales Tax Collections	2,511,137.54
Subtract Street Rehabilitation	(600,000.00)
Subtract Property Tax Reduction	(1,350,000.00)
Subtract Economic Development	(50,000.00)
Excess Sales Tax	511,137.54
$$ Added back to Excess Sales Tax:	
Skate Park at Forrest Park	4,045.52
Library Display Cases	3,000.00
Senior Center Storage Cabinets	5,000.00
Left Over from 2015 Sales Tax Allocations	221.18
	12,266.70
Total Excess Sales Tax Available for 2018	523,404.24
Recommended:	
Excess Sales Tax	523,404.24
Additional Property Tax Reduction (3.49 Mills X 82,601) (2016 Assessed Valuation for 2017 Budget)	(288,277.49)
Remaining Excess Sales Tax Available for Allocation	**235,126.75**

COMPARISON OF SALES TAX RECEIPTS

Year RECEIVED	AMOUNT
1990	$1,226,907.14
1991	1,256,814.12
1992	1,230,827.26
1993	1,391,570.83
1994	1,398,849.07
1995	1,459,955.93
1996	1,433,332.59
1997	1,516,168.70
1998	1,656,900.75
1999	1,628,282.57
2000	1,804,889.55
2001	1,734,909.39
TOTAL	**$17,739,407.90**

Year RECEIVED	AMOUNT
2002	$1,705,703.49
2003	1,742,374.68
2004	1,932,140.28
2005	2,055,862.80
TOTAL	**$7,436,081.25**

DATE RECEIVED	AMOUNT
01/30/06	$185,741.63
02/24/06	$206,135.72
03/30/06	$169,948.33
04/27/06	$167,245.65
05/30/06	$184,168.05
06/29/06	$173,063.58
07/28/06	$183,529.48
08/31/06	$211,503.78
09/29/06	$184,636.23
10/30/06	$187,294.18
11/30/06	$175,279.00
12/27/06	$177,480.27
TOTAL	**$2,206,025.90**

DATE RECEIVED	AMOUNT
01/29/07	$166,452.82
02/28/07	$223,659.61
03/28/07	$154,390.73
04/30/07	$180,479.00
05/29/07	$202,413.70
06/29/07	$180,803.13
07/30/07	$184,099.53
08/29/07	$195,217.46
09/28/07	$206,604.54
10/30/07	$217,970.47
11/29/07	$186,768.65
12/27/07	$189,693.79
TOTAL	**$2,288,553.43**

DATE RECEIVED	AMOUNT
01/30/08	$196,049.49
02/27/08	$221,972.70
03/31/08	$213,422.24
04/28/08	$175,642.04
05/29/08	$207,621.60
06/26/08	$206,134.79
07/28/08	$222,673.53
08/28/08	$226,147.54
09/29/08	$242,833.29
10/30/08	$207,657.57
11/26/08	$202,227.51
12/29/08	$194,196.30
TOTAL	**$2,516,578.60**

DATE RECEIVED	AMOUNT
01/29/09	$223,935.59
02/25/09	185,972.40
03/30/09	209,633.69
04/30/09	172,629.15
05/28/09	161,282.07
06/29/09	184,491.53
07/30/09	238,882.98
08/28/09	176,606.89
09/28/09	182,096.57
10/30/09	187,848.56
11/30/09	197,324.43
12/28/09	228,550.03
TOTAL	**$2,349,253.89**

DATE RECEIVED	AMOUNT
01/28/10	$170,582.71
02/25/10	169,188.72
03/30/10	197,030.33
04/30/10	138,931.01
05/31/10	181,175.92
06/28/10	168,524.55
07/30/10	168,616.03
09/01/10	192,514.59
09/30/10	168,555.95
10/28/10	187,945.24
11/26/10	175,578.66
12/27/10	172,862.68
TOTAL	**$2,091,506.39**

DATE RECEIVED	AMOUNT
01/28/11	$172,379.53
02/28/11	$225,838.91
03/30/11	$190,787.20
04/28/11	$147,673.40
05/27/11	$190,133.64
06/29/11	$202,662.77
07/28/11	$183,536.69
08/30/11	$190,778.02
09/28/11	$191,607.54
10/27/11	$198,027.23
11/28/11	$189,842.87
12/27/11	$197,054.86
TOTAL	**$2,280,322.66**

DATE RECEIVED	AMOUNT
1/30/12	$185,779.31
2/27/12	$198,748.52
3/28/12	$172,928.64
4/30/12	$174,367.36
5/30/12	$202,855.26
6/28/12	$202,508.54
7/27/12	$203,286.16
8/30/12	$220,873.36
9/27/12	$188,135.06
10/30/12	$211,253.45
11/29/12	$201,716.17
12/26/12	$178,589.10
TOTAL	**$2,341,040.93**

DATE RECEIVED	AMOUNT
1/31/13	$197,746.66
2/25/13	$222,810.83
3/28/13	$186,428.10
4/26/13	$169,200.45
5/30/13	$209,506.45
6/25/13	$200,045.64
7/29/13	$232,003.21
8/29/13	$197,321.77
9/26/13	$181,452.78
10/30/13	$200,518.21
11/25/13	$175,109.07
12/26/13	$197,172.86
TOTAL	**$2,369,316.03**

DATE RECEIVED	AMOUNT
1/29/14	$194,557.98
2/26/14	$227,215.56
3/24/14	$191,337.40
4/28/14	$188,412.95
5/27/14	$208,474.00
6/26/14	$214,787.66
7/23/14	$214,098.26
8/28/14	$201,252.89
9/29/14	$220,315.31
10/31/14	$206,000.17
11/28/14	$216,397.10
12/30/14	$206,097.96
TOTAL	**$2,488,947.24**

DATE RECEIVED	AMOUNT
1/30/15	$207,057.44
2/27/15	$233,864.08
3/31/15	$187,542.89
4/30/15	$194,453.22
5/30/15	$206,392.22
6/29/15	$211,169.85
7/30/15	$210,482.85
8/31/15	$235,848.49
9/30/15	$242,825.62
10/29/15	$224,152.38
11/30/15	$235,321.67
12/28/15	$221,417.03
TOTAL	**$2,610,527.74**

DATE RECEIVED	AMOUNT
1/30/16	$208,923.62
2/29/16	$232,185.95
3/30/16	$187,480.37
4/29/16	$206,691.56
5/30/16	$203,799.87
6/29/16	$194,026.14
7/28/16	$215,047.38
8/30/16	$209,120.88
9/30/16	$212,183.95
10/28/16	$217,638.50
11/29/16	$222,534.48
12/29/16	$201,504.84
TOTAL	**$2,511,137.54**

DATE RECEIVED	AMOUNT
1/30/17	$200,078.71
TOTAL	**$200,078.71**

DATE RECEIVED	AMOUNT
TOTAL	**$0.00**

Sales Tax Calculation

2016 Total Sales Tax Collections	2,511,137.54
Subtract Street Rehabilitation	(600,000.00)
Subtract Property Tax Reduction	(1,350,000.00)
Subtract Economic Development	(50,000.00)
Excess Sales Tax	511,137.54
$$ Added back to Excess Sales Tax:	
Skate Park at Forrest Park	4,045.52
Library Display Cases	3,000.00
Senior Center Storage Cabinets	5,000.00
Left Over from 2015 Sales Tax Allocations	221.18
	12,266.70
Total Excess Sales Tax Available for 2018	523,404.24
Recommended:	
Excess Sales Tax	523,404.24
Additional Property Tax Reduction (3.49 Mills X 82,601)	(288,277.49)
(2016 Assessed Valuation for 2017 Budget)	
Remaining Excess Sales Tax Available for Allocation	**235,126.75**
Previous Allocations	
(2015) Elks Lodge Building	25,000.00
(2016) Elks Lodge Building	30,000.00

2017 Requests	Amount Requested	
Parks and Recreation Master Plan - Low Hanging Fruit Items	$	325,000.00
Baseball Hall of Fame - Garage	$	40,000.00
Elks Lodge - New Building	$	150,000.00
Haverhill Beautification - Landscape at BG Stadium	$	25,000.00
Library - Computer Equipment	$	5,000.00
USD 490 - Physical Fitness Trail	$	35,900.00
Main Street Façade Grant	$	3,000.00
	$	583,900.00

City of El Dorado – Sales Tax Request

In 2009, the City of El Dorado came together to create the 2030 Comprehensive Plan. This Plan serves as a policy framework that is the basis for decisions year round. The very core of the Plan is rooted in the following Vision Statement:

> *"El Dorado is a city that cherishes our heritage, community values and high quality of life. We have forged a strong sense of place in our historic downtown and worked hard to ensure that it remains the heart of our community.*
>
> *We value our abundant recreational opportunities and assets. We have committed significant resources to the development of an extensive park system and excellent recreational programs.*
>
> *We have seized opportunities to be environmentally responsible through progressive "green" initiatives such as our recycling program.*
>
> *We have funded and developed a quality public education system that prepares our children for their future endeavors."*

There is a recurring theme in the Vision Statement: quality of life. When the Plan was created in 2009, a section was dedicated to Parks and Recreation to help meet the vision of developing an extensive park system and recreational programs. This section outlined a number of goals and recommendations to improve the existing park system and recreational programs. One such goal was to create a parks, recreation, and open space master plan to determine the current and future needs of the community and identify how those needs can be met.

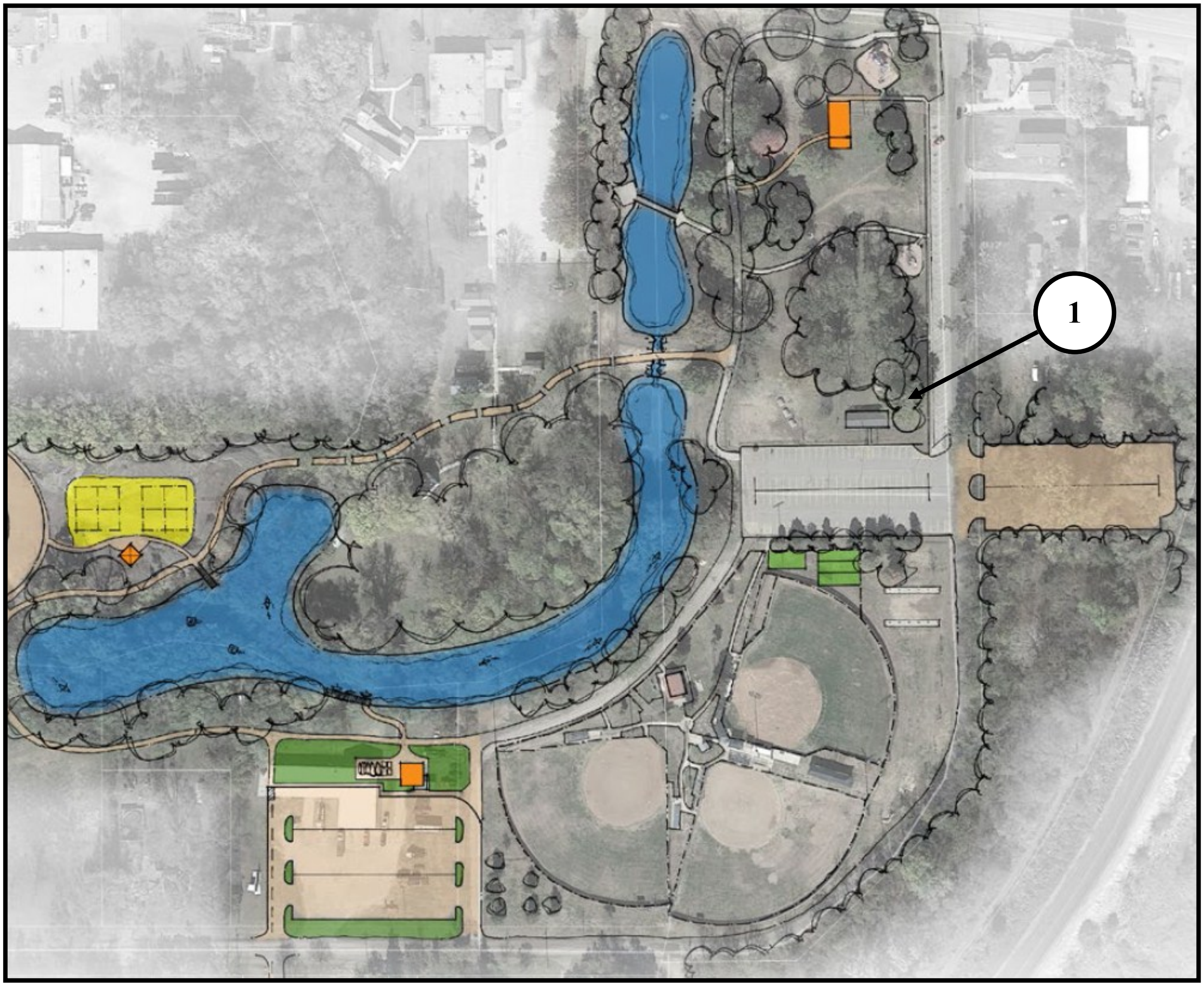
In 2016, the City adopted the Connect 2025 plan that identifies opportunities to improve the existing park system. Since adoption, staff have been working to review park layouts and gather cost estimates for various park improvements and expansions. The Parks Department typically funds new and replacement amenities through the annual budget and larger projects through the Capital Improvement Plan. However, Connect 2025 and the 2030 Comprehensive Plan have identified a desire by the public to provide more and better park amenities.

The following pages are improvement projects recommended for each park. The projects are a combination of improvements recommended by the Connect 2025 plan and equipment replacement requests due to years of use.

Sales Tax Committee - P&R Request **2/13/2017**

Park/Improvement	Cost Estimate
East Park	
Replace Current Shelter	20,000
Gordy Park	
New Shelter (Big)	20,000
Replace Playground	40,000
Graham Park	
New Basketball Courts	20,000
New Shade Structure + picnic table and grills	20,000
New Restroom Facility	60,000
Library Park	
Replace Playground	40,000
Riverview Park	
Parking Improvements	30,000
Shelter	10,000
New Park Equipment	40,000
Summit Park	
Large Shelter	20,000
Total:	$ 320,000

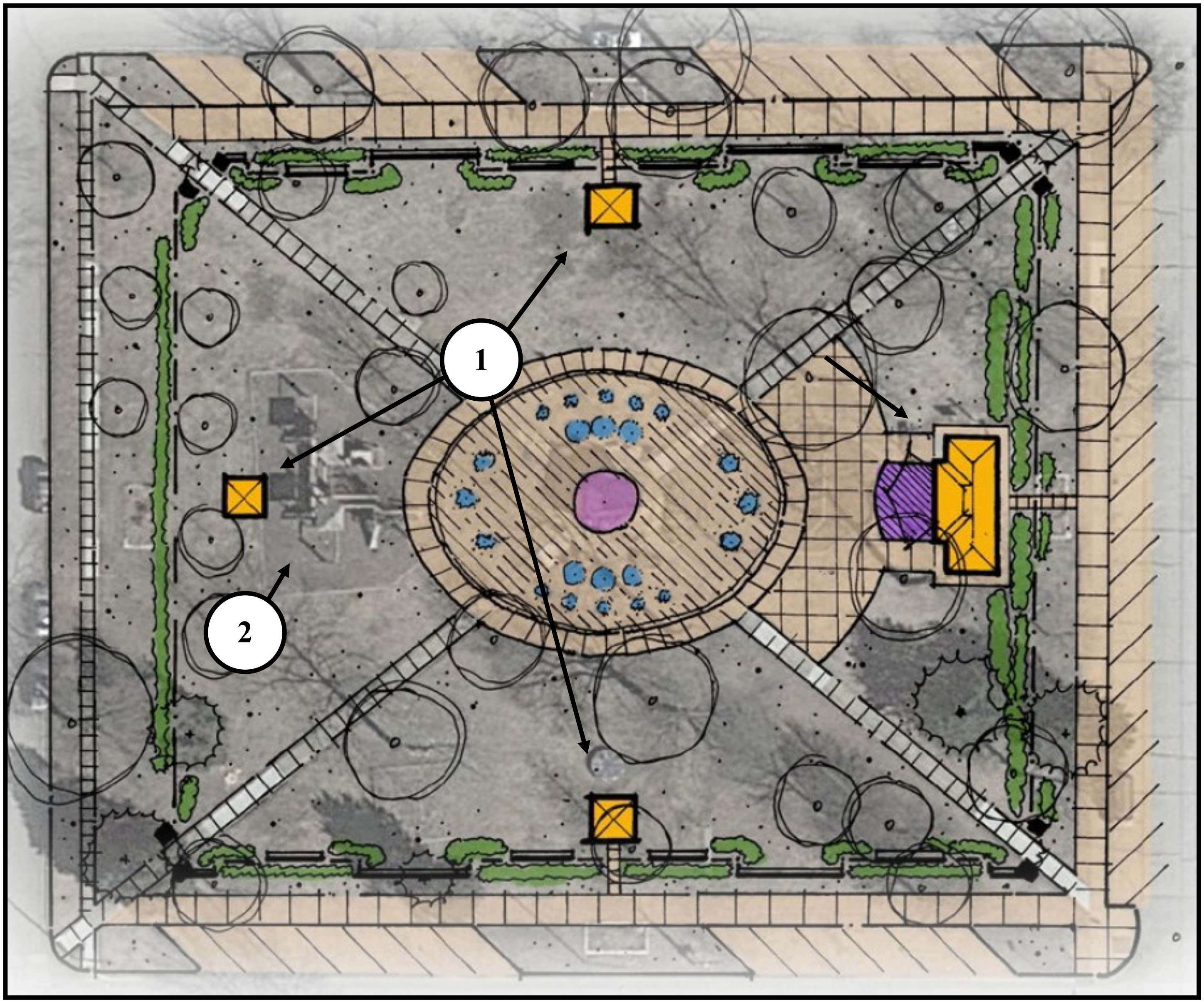
East Park Improvements



1. Replace Shelter: $25,000

Current shelter is deteriorating and in need of replacement.

Gordy Park Improvements



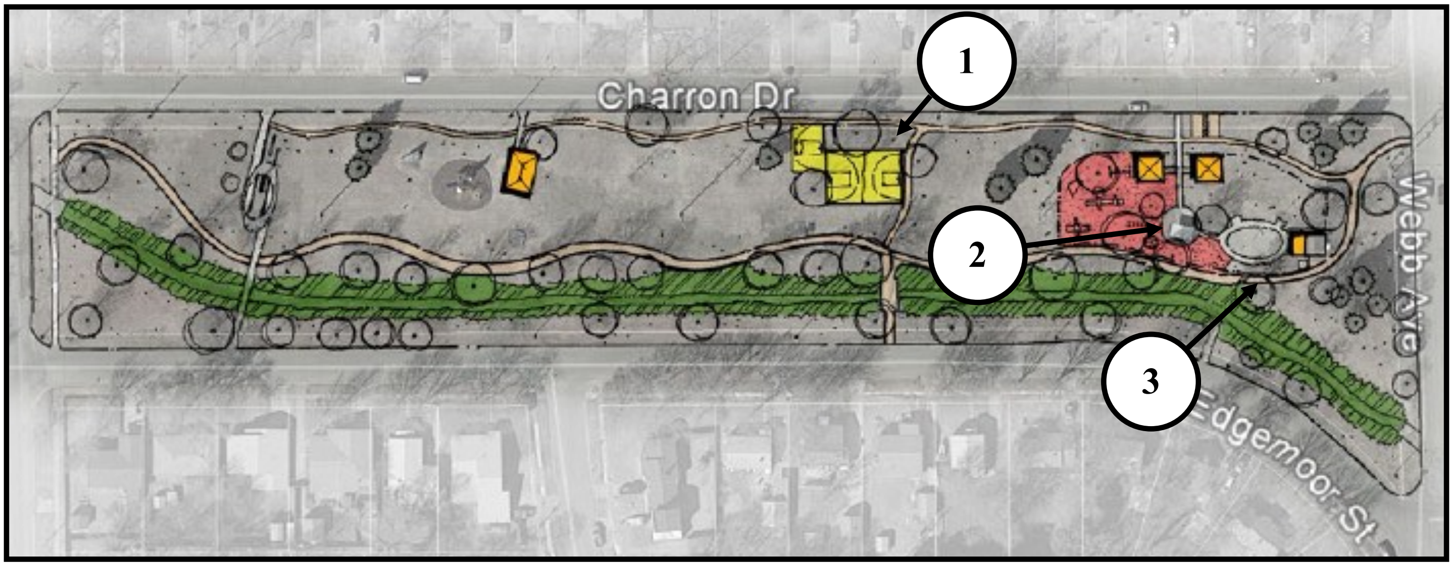
1. New Shelter: $20,000

The Plan recommends three new shelters.

2. Replace Playground: $40,000

The playground is deteriorating and in need of replacement.

Graham Park Improvements



1. New Basketball Courts: $20,000

The park currently features a single half court. This expansion will create one full court and one half court.

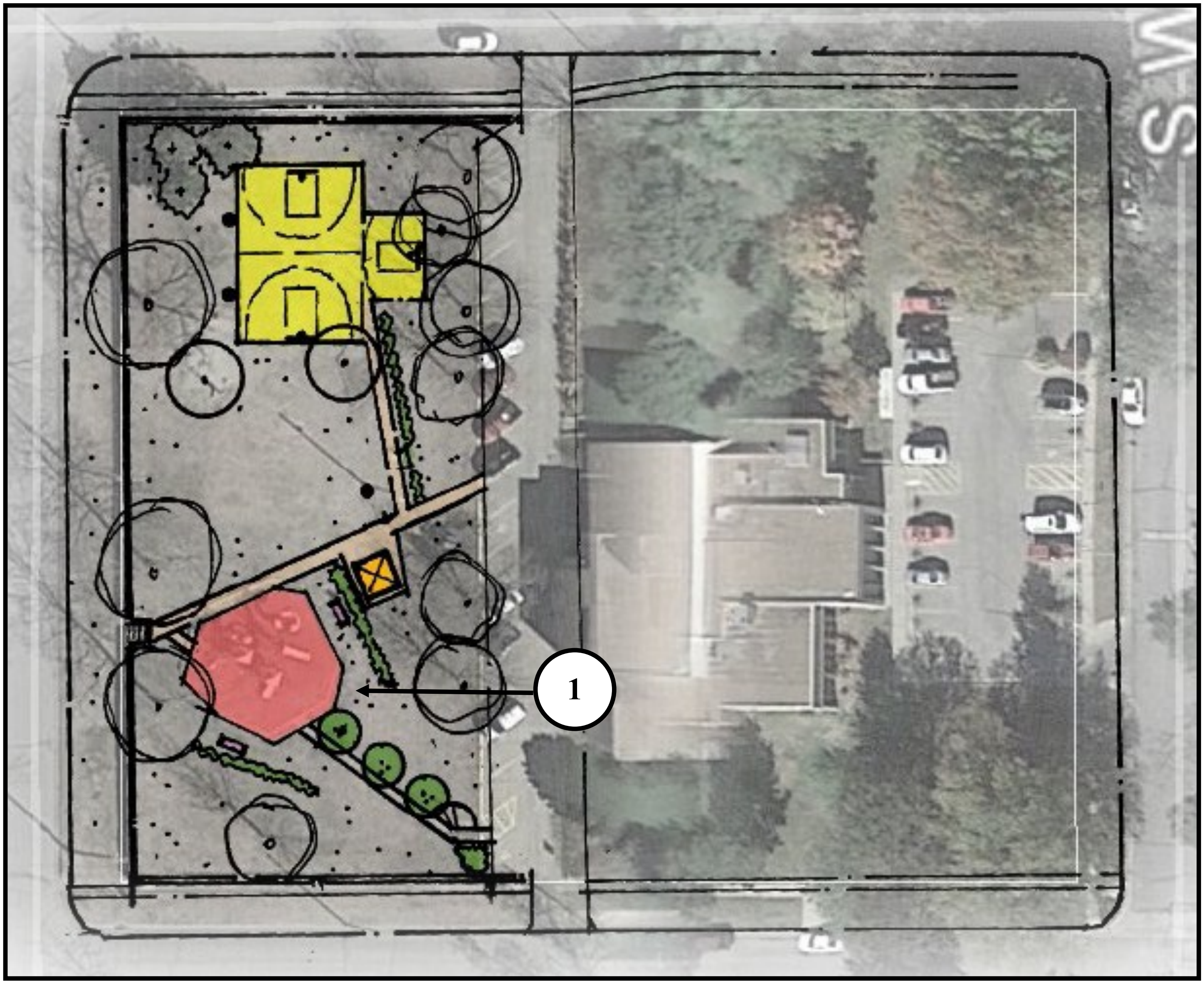
2. Replace Shade Structure: $20,000

This will replace the shade structure near the busy playground and splash pad area. This request will also include picnic tables and grills in and near the shelter.

3. **New Restroom Facility: 60,000**

There is demand for a restroom facility near the spray park. This area is typically busy and is in need of a changing and restroom area.

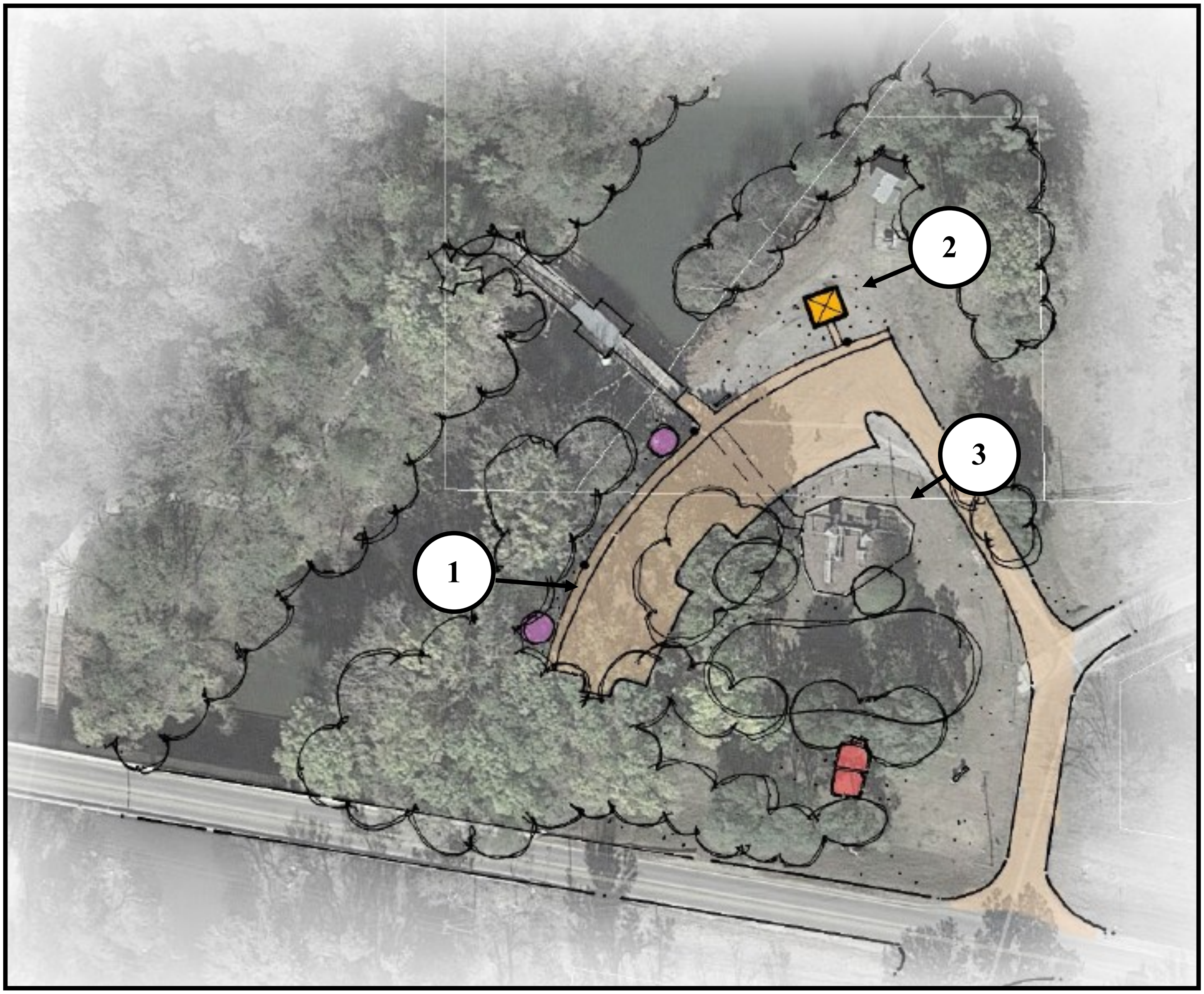
Library Park Improvements



1. Replace Playground: $40,000

The playground is deteriorating and in need of replacement.

Riverview Park Improvements



1. Pave Parking Lot: $30,000

The current parking area is undefined and in poor condition. The proposed lot will include paved trail connections and a split rail fence along the edge of the steep Walnut River bank.

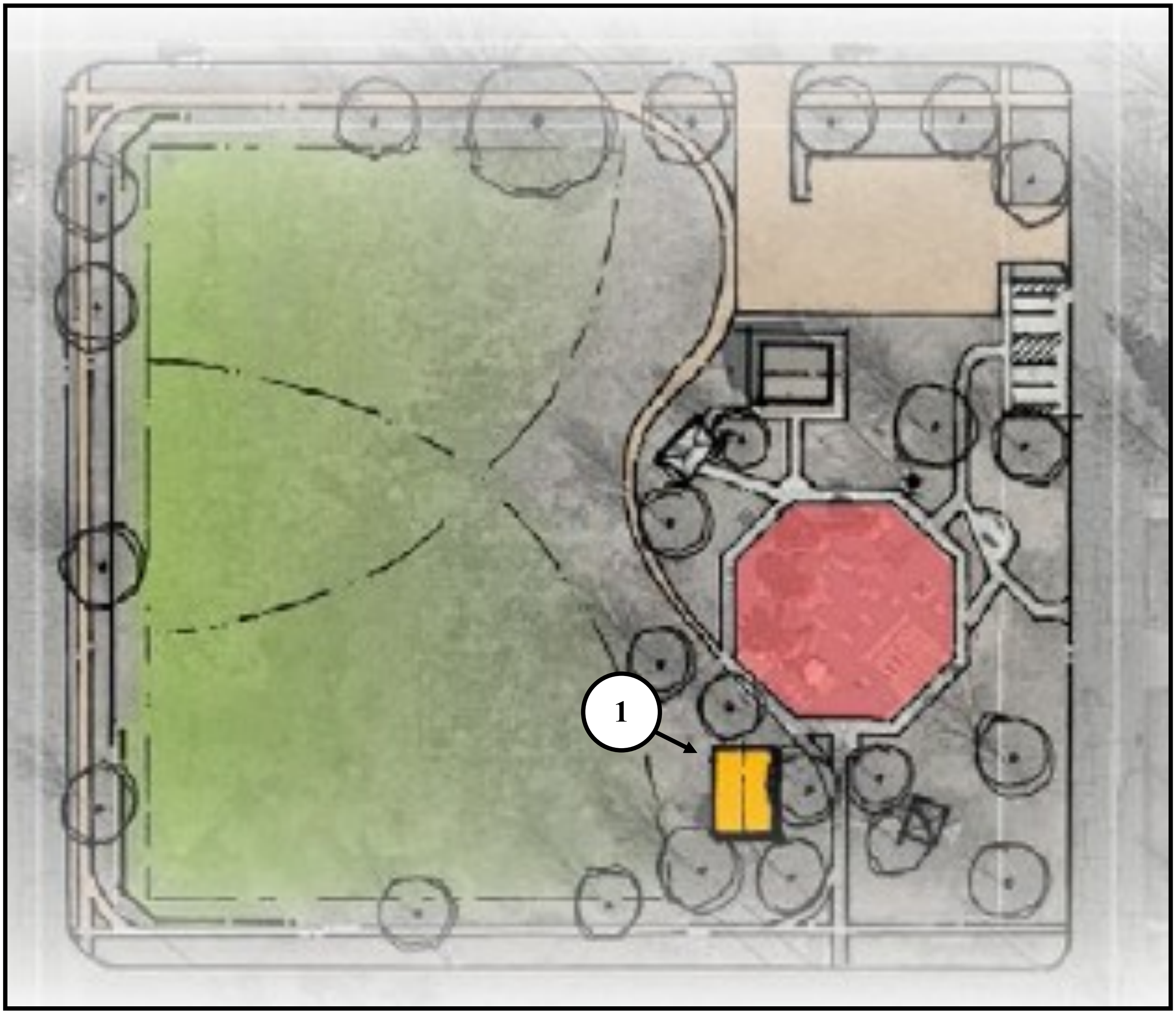
2. New Shelter: $10,000

Build new shelter near river as recommended in the Plan.

3. Replace Park Equipment: $40,000

This park has some of the oldest equipment in the City. The playground is in need of replacement.

Summit Park Improvements



1. New Shelter: $20,000

The Plan recommends a large shelter near the playground.

El Dorado Baseball Hall of Fame Est. 1998 and Museum

Sam Leben

♦♦♦

423 W. Olive ♦ El Dorado, KS 67042
Phone 316-321-2357 ♦ Fax 316-321-3701
issfn@aol.com

February 6, 2017

City of El Dorado
Sales Tax Advisory Committee
220 E. 1st
El Dorado, KS 67042

Dear Sirs,

The El Dorado Baseball Hall of Fame and Museum requests $40,000 in excess sales tax funds for the purpose of building an approximately 24' x 24' addition to our museum located at McDonald Stadium. The function of the addition would be to showcase Jim McDonald and the El Dorado Recreation Program.

We have an opportunity to have Jim McDonald's 1928 Model A donated to the Hall of Fame, but no place to put it. The car would become the centerpiece of the El Dorado Recreation room in the museum. That car was synonymous with baseball, swimming lessons or other recreation activities to every youth who grew up in El Dorado from those who were 17-18 in 1943 to those who were 8-9 in 1971.

Jim McDonald started what evolved into the El Dorado Recreation Department in the summer of 1943. At its peak in the early 1960's, more than 4,000 youth ranging from 9-18 from El Dorado and surrounding communities participated. We believe it would be valuable for current and future generations of El Doradoans as well as visitors to our city to know the story of, not only why the stadium is named McDonald Stadium, but the history of our recreation program.

The project received the approval of the Parks and Recreation Advisory Committee several years ago and has the support of the current Mayor and City Commission. The project would also include blown-in insulation for the entire structure including the restrooms. This is something that wasn't done in the initial construction and would make the restrooms useable for more months as well as more comfortable and reduce utility costs to heat and cool them without insulation.

Thank you for your consideration of this project.

Sincerely,

Sam Leben
Chairman of the Board

Elks Lodge request - Message (HTML) (Read-Only)

FILE | MESSAGE | Nuance PDF | LASERFICHE

Wed 1/25/2017 10:55 AM

Roger Cutsinger <roger@savoyco.com>

Elks Lodge request

To Tabitha Sharp

Cc lisa@jackins.com

You replied to this message on 1/25/2017 1:17 PM.

Tabitha, once again the El Dorado Elks Lodge is requesting a portion of the excess sales tax to go towards our proposed facility on Haverhill Road. We are requesting $150,000 this year. We now have a set of plans which we will gladly show to the board. We are still getting some monies donated to the building. We still have others that have committed verbally, but have not contributed yet. Please forward this on to the proper people and let me know when the board meets.

Thank You for your time,

Roger Cutsinger

Trustee

Roger Cutsinger Elks Lodge request

HAVERHILL BEAUTIFICATION PROJECT

February 2017

City of El Dorado
Sales Tax Advisory Committee

RE: HAVERHILL BEAUTIFICATION PROJECT - allocation request

Dear Sales Tax Advisory Committee Members,

A group of volunteers have worked very hard over the last two years to raise funds to complete the original vision to landscape the grounds of the state-of-the-art B.G. Products Sports Complex and the Haverhill Road streetscape.

Funds raised have allowed irrigation, grass/weed removal, dirt-work, sod and plant /tree installation on a large expanse of the B.G. Products Veterans Sports Complex grounds and streetscape.

Current Status of Phase I:

Project Cost:	$160,212.14
Donations and pledges:	111,980.00
Funds needed:	$ 48,232.14

Request for Sales Tax allocation and investment in project: $25,000.00

Justification for Sales Tax Investment:

- Sales tax receipts have and will continue to increase from the many activities at the sports complex and community college programs.
- The beautification compliments the City's plan for Parks and Recreation.
- Enhances the heavily traveled Haverhill Corridor.
- Members of our volunteer team pay sales tax and property tax to keep our community functioning and progressing.

This investment in the beautification project will enable us to complete phase I before July, 2017 when El Dorado hosts the Drums Across Kansas and the Kansas Football Shrine Bowl game.

Thank you for your positive response to this very worthwhile request.

Sincerely,
Haverhill Beautification Team Members

Dorothy Beer — Dorothy Beer
Lou Clennan — Lou Clennan
Emily Connell — Emily Connell
Sherry Clymer — Sherry Clymer
Barb Dankert — Barb Dankert
Carolyn Dwire — Carolyn Dwire
Betty Kirkpatrick — Betty Kirkpatrick
Sharon Mangels — Sharon Mangels
Janice Shaffer — Janice Shaffer

HAVERHILL BEAUTIFICATION
P.O. Box 1334
El Dorado, KS 67042

BRADFORD
MEMORIAL LIBRARY

Sales Tax Advisory Committee
City of El Dorado, KS
February 3, 2017

Dear Sales Tax Advisory Committee,

The Bradford Memorial Library strives to meet the diverse needs of our community patrons. One of the additional ways to support lifelong learning is to offer several different computer classes, all which usually fill up quickly with participants each time they are offered. Since we only have the computers in our computer lab at the present time, we have to close the computer lab to patrons during the hours the computer classes are offered. Our computer lab is a very popular avenue for community patrons to access the Internet for personal business, leisure and research. When we close the lab to nonregistered class participants it affects our other patrons. With this in mind we would like to purchase 10 Chromebooks to use in our downstairs meeting room for computer classes. Chromebooks are very affordable laptops that also have many of the Google apps to allow patrons to use the Internet, type documents, spreadsheets, retrieve or read emails, do research or other types of personal browsing. The Chromebooks hold a long battery charge which allows them to be used in a flexible environment. A charging station would secure and charge the Chromebooks when they are not in use.

The library has a strong patron usage with over 10,033 registered users, an excellent children's program and extensive computer usage. At the current time we only offer adult computer classes, but with these additional portable laptops we could start incorporating some children's classes on different Internet skills, keyboarding with Type to Learn, Coding classes and other different learning programs like MobyMax K-8 or Starfall for our youngest patrons. Some of the current adult computer classes offered to our community patrons are; Computers 101, Basic Internet, Basic Email, Facebook Basics and Overdrive/eBooks. We would like to also offer State Databases such as Mango Languages classes, Learning Express classes and research type classes.

The Bradford Library Board feels that this request would be an excellent way to utilize some of our city's sales tax revenue. Thank you for considering our request.

Sincerely,

Nancy Wagner

Nancy Wagner
Library Board President

Susan Holthaus

Susan Holthaus
Library Board Vice President

BRADFORD
MEMORIAL LIBRARY

Items to purchase:	Unit Price	Total Price
10 - Acer - 14" Chromebooks (Intel Celeron - 4GB Memory - 32GB)	299.00	2,990.00
10 - 1-Year Geek Squad Protect & Support Plus -	79.99	799.90
15 – wireless mice (VicTsing MM057 2.4G Wireless Portable Mobile Mouse Optical Mice with USB Receiver)	19.99	299.85
15 – headphones (Lightweight On-Ear Headphones – Black)	14.99	224.85
1 - Luxor / H. Wilson LOTM16 16 Chromebook Open Charging Cart	205.99	228.52
Children's Software programs (MobyMax, ITCH, etc)		456.88
	Total grant	**$ 5,000.00**




611 South Washington, El Dorado, Kansas 67042 316.321.3363 bradfordlibrary.info

EL DORADO MAIN STREET
EST. 1998

El Dorado Main Street
P.O. Box 1281
116 W Pine
El Dorado, KS 67042

February 10, 2017

Sales Tax Committee
220 East 1st Street
El Dorado, KS 67042

Dear Sales Tax Committee:

On behalf of El Dorado Main Street we respectfully request consideration from the Sales Tax Committee for financial assistance for the Façade Improvement Grant Program.

We are requesting $3,000 to offer to property owners for matching grants for façade restoration and /or improvements to Historic District downtown properties. The façade restoration(s) and / or improvement(s) will be required to follow the Historic District guidelines.

The goal of the Façade Grants is to continually support the enhancement of the Downtown Historic District, the heart of El Dorado.

Sincerely;

Craig Yaryan

Craig Yaryan
El Dorado Main Street
Design Committee Chairman

El Dorado Main Street
Façade Improvement Matching Funds Program

About: The Façade Improvement Matching Funds Program is offered by the El Dorado Main Street Organization with a portion of each yearly budget proposal be designed for this purpose. The actual amount of available funds will vary from year to year and must be approved by the Main Street Board of Directors.

Purpose: The main purpose of the Façade Improvement Matching Funds Program is to provide the building owner(s) or occupant(s) monetary aid in façade restoration of decoration that ultimately unifies, improves and enhances the El Dorado Main Street Historic District.

In the prime interest of beautification, projects are to include any or a combination of the following exterior improvements: Painting, Architectural Additions or Restorations, Window Treatments or upgrades, Awnings, and Signage, Interior improvements are the owner's responsibility and are not covered under this program.

Program Instructions:

1) The building slated for the project must fall within the El Dorado Main Street Historic District. (See the Historic District Guidelines)
2) The renovations must conform to the U.S. Department of the Interior National Park Service, Secretary of the Interior's Standards for Rehabilitation. (See the Historic District Guidelines)
3) The renovations must be submitted in drawing form, either from a design professional and/or suppliers, to El Dorado Main Street and must be approved by the El Dorado Main Street Design Committee. (Drawings are not required during the application process, but will be required prior to funds being awarded.)
4) The renovations must conform to all local, state and federal laws, rules and regulations.
5) If professional design services and/or fees for plan review, building permit, etc are required, those fees are the sole responsibility of the applicant.
6) The Grant will award 25% of the total project cost, not to exceed $2,000.
7) The businesses selected to receive these funds must be a current El Dorado Main Street Partner.

Steps:

1) Fill out the attached application and turn it into the El Dorado Main Street office.
2) The El Dorado Main Street Design Committee will review all qualifying applications and select the applicant(s) based on availability of funds that year, applicant needs and El Dorado Main Street goals.
3) All applicants will be notified.
4) El Dorado Main Street will work with the selected applicant(s) to ensure that all drawings and request are submitted according to the Standards for Rehabilitation and that all laws, rules and regulations are followed.
5) Following the renovations, the applicant(s) must provide a copy of the receipts and photo that shows the work has been completed per the Program Instructions listed above.
6) The El Dorado Main Street Façade Improvement Funds will be issued after the completion of the project.

Contact:

El Dorado Main Street
Attn: Design Committee
P.O. Box 1281
116 W Pine
El Dorado, KS 67042
(316) 321-3088
Email: director@eldoradomainstreet.org
Website: www.eldoradomainstreet.org

Tabitha Sharp
City Clerk Office
220 East 1st
67042

USD 490 Fitness Trail
Location: EMS Campus
440 E. Wildcat Way

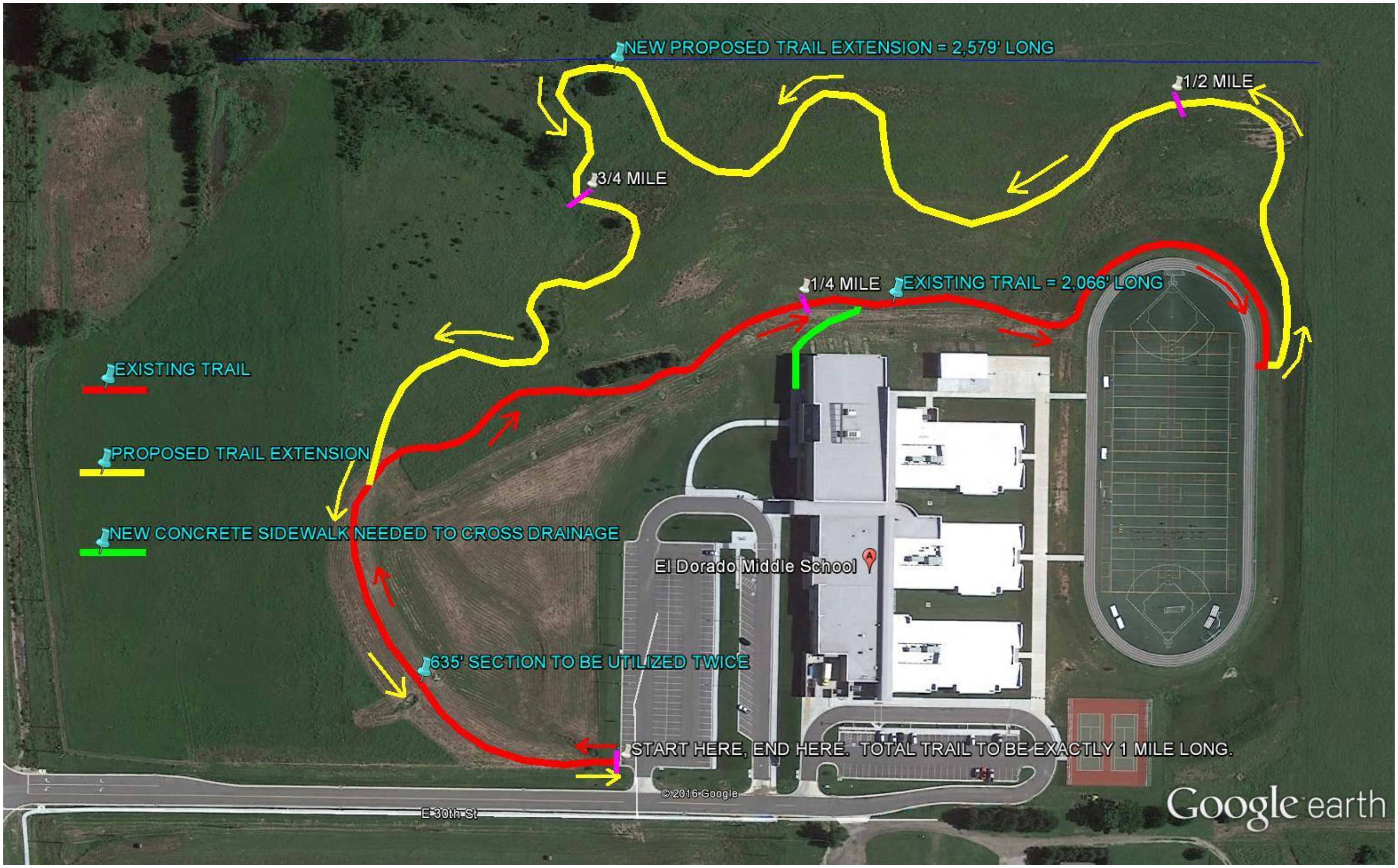
The USD 490 Fitness Trail was introduced last year (summer 2016) with grant monies—The trail was started in phases hoping to continue with the lengthening of the fitness trail and adding exercise stations—

Phase I was an approximate 2000 X 6 feet milled asphalt walking trail—This trail is used by the students daily (weather permitting) with a ten-minute walk for each age group during lunch—It is also utilized by the cross country team during its season and by the community during the evening and weekends—

The other phases would be to increase the trail to the length of one mile and put 4 concrete pads (12 X 12) along the walk path—Each of these pads would have exercise apparatus that could be used by a wide-age range of walkers—Since the trail is handicapped accessible, the first station will be a low-impact system that helps older, active adults stay fit, prevent injury and maintain an independent healthy lifestyle—The other stations will have a more physical exercising apparatus on them—

Cost:

1. Additional surfaced trail:	$16,000
2. Pads:	2,000
3. Exercise equipment: 9-Station Circuit Course Equipment (Achilles Stretch, Bar Stretch, Step-ups, Push-ups (3 levels), Bench Curl, Chin-ups (2 levels), Seated Dips, Leg Stretch (3 levels), Balance Beam)	12,900
Cost:	$30,900
Sidewalk: From gym to trail	5,000
Total Cost:	$35,900



Proposal received from Les Limon and Lindsay Cooper with USD 490.

Sales Tax Advisory Committee
February 13, 2017 12:00 p.m.
City Conference Room

Members Present	Staff Present
Andy Waller	Tabitha Sharp
Dan Davis	Scott Rickard
Wade Wilkinson	Brad Meyer
Josh Hall	Kevin Wishart
Hannah Zogleman	Jay Shivers
Steve Funk	
Gerald Watson	

City Clerk Tabitha Sharp stated that the City of El Dorado has had a 1 cent sales tax since 1990. She stated that the current sales tax began on October 1, 2014 and will sunset on September 30, 2019. Ordinance S-1323 states that $600,000 will be used for street rehabilitation, $1,350,000 will be used for property tax reduction and $50,000 will be used for economic development.

Ms. Sharp stated that after the ordinance items are removed, the remainder is deemed excess sales tax. The committee, appointed by the City Commission, makes recommendations for the use of excess sales tax and submits them to the City Commission for approval.

Ms. Sharp stated that per the ordinance, the excess sales tax can be used for additional street rehabilitation, property tax reduction and capital expenditures. The additional property tax reduction can be no more than $300,000 or 3.49 mills. A capital expenditure is referred to as an addition or structure that enhances the value of a property, a replacement or upgrade that extends the life of an asset or equipment acquisition.

Ms. Sharp stated that the calendar for the Sales Tax Committee is tentatively set for a public hearing on February 27 at 5:30 and a presentation to the City Commission on March 6. She stated that public hearings must be published in the paper ten days prior to the meeting and due to the publication requirements of our local paper, we need at least four days prior to the ten day period for something to be published.

Ms. Sharp stated that last year's committee allocated the following amounts:

- $278,306.56 – Additional Property Tax Reduction
- $20,198.12 – Ball Field improvements (scheduled throughout the year, waiting on field flip)
- $65,000 – Disc Golf Course/Cart Paths (anticipated completion by July 15)
- $35,000 – McDonald Stadium Repairs (waiting on contractor availability)
- $77,000 – Solar lighting upgrades (work will begin this summer)
- $85,000 – Police storage building with solar upgrades (working on property acquisition)
- $30,000 - Arena Feasibility Study (RFQ opening is scheduled)
- $30,000 – Elks Building (added to the $25,000 previously allocated, work has not begun on the building)

Ms. Sharp stated that in 2016, the City collected $2,511,137.54. She stated that after the ordinance items are removed, there is a total of $511,137.54. There was $12,266.70 left in the fund from previous projects completed under budget, projects that were not done at the discretion of the project leader, and monies left from previous years. She stated that gave a total of $523,404.24 for the excess fund. If the committee decides to allocate money to the additional property tax reduction, that would be $288,277.49 which would leave a total of $235,126.75 for allocation.

Scott Rickard, Acting City Manager, reviewed the City's requests. He stated that in an effort to begin work on the Parks and Recreation Master Plan, staff have reviewed the plan and chosen items deemed "low hanging fruit" that are lower in cost and easily completed. The items being submitted are as follows:

- $25,000 - Replace the current shelter at East Park
- $20,000 - Build a large shelter at Gordy Park
- $40,000 - Replace the playground equipment at Gordy Park
- $20,000 - Install new basketball courts at Graham Park
- $20,000 - Build a new shade structure with picnic tables and grills at Graham Park
- $60,000 – Build a restroom facility at Graham Park
- $40,000 - Replace the playground equipment at Library Park
- $40,000 - Replace playground equipment at Riverview Park
- $10,000 - Build a new shelter at Riverview Park
- $30,000 - Parking Improvements at Riverview Park
- $20,000 - Build a large shelter at Summit Park

Dan Davis stated that there was a request for sidewalks last year, he asked if it had been resolved.

Mr. Rickard stated that it had and staff were moving forward with the project.

Gerald Watson stated that he thought putting the excess sales tax funds towards streets would be a good idea. He stated that it would keep the city from raising property taxes on citizens who were on a restrictive budget.

Andy Waller asked what the city uses the additional 3.49 mills in property tax reduction for.

Ms. Sharp stated that it is used for the general fund which includes fire, police, engineering and public works departments.

The group had a discussion about the money that had been allocated to the Elks in the past and their current request.

Mr. Waller asked what was most important on Parks and Recreation list.

Kevin Wishart, Parks and Recreation Director, stated that shelters at East and North Main Parks and the Restroom at Graham Park were the items we receive the most calls about.

Josh Hall asked what it would cost to fix up the outfield and fence at Mac Stadium.

Wade Wilkinson asked if we could put drainage in to fix the problems.

Mr. Wishart stated that Scott is better prepared to answer these questions. He stated that he was unaware of the hole in the fence, but would check into that.

Mr. Waller asked if turf could be added for the stadium in the master plan.

Ms. Sharp stated that they could talk to the City Commission about that.

Ms. Sharp stated that a chair needed to be elected for the year.

Wade Wilkinson nominated Andy Waller for chair of the Sales Tax Committee.

Dan Davis seconded the motion.

Motion carried 7-0.

Agenda

Sales Tax Committee Meeting

February 27, 2017

Agenda Item 1: Approval of February 13, 2017 minutes

Agenda Item 2: Public Requests for excess sales tax monies

Agenda Item 3: Discussion

Sales Tax Committee Meeting
February 27, 2017

Members Present – Andy Waller, Dan Davis, Steve Funk, Wade Wilkinson and Josh Hall
Members Absent – Hannah Zogleman and Gerald Watson
Staff Present – Acting City Manager Scott Rickard, Finance Director Tammy Schaffer and City Clerk Tabitha Sharp

Steve Funk Moved to approve the minutes from February 13, 2017.
Dan Davis seconded the motion.
Motion carried 5 – 0.

Andy Waller, Chair of the Sales Tax Committee stated that they would go through each request and if individuals from that group were present, they could come forward to discuss the project.

Baseball Hall of Fame – Scott Rickard stated that the request was similar to last year's. He stated that it would be an addition to the BHOF, for storage of the car Jim McDonald drove. He stated that the proposal is for glass garage doors so that the car could be seen from the outside. The request is for $40,000.

Dan Davis stated that he thought they all agreed that the stadium is worth investing in, but the garage does not add to the functionality.

Acting City Manager Rickard recommended that the committee hear from each group and then deliberate afterwards.

Elks Lodge – Roger Cutsinger stated that they have hired an architect who has drawn up plans. He stated that they have proposed an 8,000 square foot building. He stated that they have purchased the land, done the environmental study and done work to clean up the property.

Mr. Cutsinger stated that they would like to have a new facility so that they can continue to contribute to the community. He stated that their activities have totaled approximately $157,000 this year. He stated that they have a go fund me account, are a member of the Dillons rewards group and hold a bingo tournament to help fund it.

Mr. Waller asked how much had been raised.

Mr. Cutsinger said $100,000 had been raised.

Mr. Waller asked if it included the money from the city.

Mr. Cutsinger stated that it did.

Mr. Waller asked what the total construction cost was.

Mr. Cutsinger stated it was about $450,000. He thought they could break ground if they had around $300,000.

Mr. Waller asked how much had been raised privately since last year.

Mr. Cutsinger stated that he estimated about $10,000 to $12,000, and they anticipate a fund raiser later this year.

Acting City Manager Rickard asked if there was a national foundation to help with funding.

Mr. Cutsinger said there was not, the national money is only for activities.

Mr. Waller asked what additional services would be offered in the new building.

Mr. Cutsinger stated that they would be able to host more community events such as weddings, funerals and family events.

Leon Leachman stated that they could do indoor soccer or hoop shoots.

Nancy McEachern stated that last year on kids' night out, it was rained out, and with the new building they would have an alternate location.

Josh Hall asked if Elks groups in other cities have been able to build new buildings.

Mr. Cutsinger stated that Great Bend has a new building.

Mr. Hall asked how it was funded.

Mr. Cutsinger stated that he didn't know.

Acting City Manager Rickard asked if the current membership would be able to maintain a building of this size.

Mr. Cutsinger stated that he thought they could and that if they have a larger facility they can get more members.

Phil Wickwire stated that they want to open it to other civic groups who need a place to meet and help fund it through that as well.

Haverhill Beautification – Lou Clennon introduced Carolyn Dwire, Janice Schaffer and Darla Stewart who were here to support the request. She stated that their project cost is $160,212 and they have raised about $112,000. In order to finish phase one, they need $48,212. She stated that they feel that the beautification plan will attract more events to the stadium and that it complements the parks and recreation master plan.

There were no questions from the committee.

Library – Nancy Wagner, Library Board President, stated that they are requesting computers to extend their computer lab for computer classes. She stated that they have to shut down the existing computer lab to hold classes at this time and this would enable them to have classes in the basement.

Ms. Wagner stated that these computers would allow them to have many types of computer classes for all ages.

Kristi stated that the computer lab is used by approximately 2,000 people per month during the school year and 3,500 in the summer. She stated that all of the computer classes fill quickly and waiting lists often fill additionally scheduled classes.

Steve Funk asked how this related to their budget.

Ms. Jacobs stated that the five mills is completely taken by their current budget.

USD 490 Fitness Trail – Les Limon and Lindsay Cooper from USD 490 asked to extend the fitness trail at the middle school. They showed a brief video that discussed the plan for the trail.

Mr. Limon stated that they wanted to extend the trail to a mile and then include fitness equipment.

Mr. Funk asked who paid for the first phase.

Mr. Limon stated there was a $7,500 grant and a private donation.

Mr. Funk asked if the path was asphalt.

Mr. Limon stated it was the milled asphalt.

Mr. Hall asked if they had tried to get grants for the new proposal.

Mr. Limon stated that the City was their first choice. He stated that if the yellow portion on the map was paid for by the sales tax committee then they could get donations for more.

Mr. Funk asked if this project is in the City’s master plan.

Acting City Manager Rickard stated that they had not included it.

Mr. Funk asked if the school district has said they would not fund any of it.

Mr. Limon stated that the school district is willing to implement a five-year plan to pay for their equipment.

Mr. Funk asked if PIE was approached.

Ms. Cooper stated that there are stipulations on their grants and their project did not apply.

Main Street – Emily Connell stated that Main Street is re questing a $3,000 grant to provide 25% matching funds grants to businesses in the downtown area for façade rehabilitation. She stated that they have awarded one grant.

Ms. Connell stated that there has been a lot of interest, they haven't encouraged a lot of people to use it because they want to make sure it is used well.

Mr. Funk asked how many façade grants they can fund.

Ms. Connell stated that the maximum is $2,000.

Mr. Waller asked how much is left from previous years.

Ms. Connell stated that everything has been applied for, but only one grant for $1,200 has been disbursed.

Mr. Waller stated that they would go through the items one by one and discuss their recommendations.

Baseball Hall of Fame

Mr. Hall stated that there were more dire needs in other areas.

The committee agreed.

Elks

Mr. Funk asked what the city would recommend.

Acting City Manager Rickard stated that staff are recommending that the current money be placed back into the pot and no new money be allocated. He stated that we have event space that we struggle to rent now.

Mr. Funk asked if there was a second part to the recommendation.

Acting City Manager Rickard stated that staff are recommending that the previous amounts be placed back in the excess sales tax pot.

Mr. Waller stated that $55,000 has been allotted over the last two years and not much money has been raised over the past two years. He stated that there are projects that could be done with that money now and the Elks could come back at a later date when they have raised more money.

Mr. Hall stated they could allocate it in another year.

Wade Wilkinson asked if the intention would be to grant the money back to the Elks if they came back with more funds.

Finance Director Tammy Schaffer stated that they could make a request for more in the future, but if this committee recommends placing the existing money back into excess sales tax, they cannot hold a future committee liable for the $55,000.

Acting City Manager Rickard stated that the City typically operates under the thought that we do not want to hold current tax payers' money for projects that will benefit future tax payers. The current tax payer should see the benefit.

Mr. Waller stated that you also do not know what the collections will be in future years.

Mr. Funk confirmed that they could not commit to giving it back to them in the future.

Ms. Schaffer stated that he was correct.

Mr. Wilkinson stated that each year is a different committee and a different group of people. He stated that he did not think the current committee should change a past decision. He stated that there is still $25,000 for tennis courts sitting in the fund that is not being discussed.

Mr. Funk stated that morally he agreed, but legally the committee can make the recommendation. He asked about the legal opinion that was given to the City.

Tabitha Sharp, City Clerk, stated that the city received a legal opinion regarding the issue last year. She stated that it is a very gray area, there is no law that says we cannot give the money and no law that says we can. The Commission followed the recommendation of the committee last year.

Mr. Funk stated that he does not want to give them more money, but will support keeping the previous money in the fund.

Mr. Waller stated that he had hoped to see more progress on fund raising. He stated that there has only been $10,000-$12,000 raised over the last year, so it would take the Elks 35 years to raise the money. He stated that last year's committee requested a detailed plan and fund raising and that has not been provided.

Mr. Wilkinson asked if we could set a timeline for them to have used the money.

Mr. Waller stated that it could be a recommendation.

Mr. Funk stated that the re-issue of the sales tax will need to be specific.

Ms. Sharp stated that next year's committee will have that opportunity.

Mr. Davis stated that the same Commission is in place, and so ultimately it will be up to them to continue to keep those funds. He stated that it is up to the Sales Tax Committee to make a recommendation.

Ms. Sharp stated that there have been two different Commission groups who have approved the previous recommendation.

Mr. Waller stated that there are two types of ROI's, financial and quality of life. He stated that we already have community centers that are not at full capacity, so are we getting a better return on keeping it or by giving it back.

Mr. Hall stated that he would like to recommend no funding this year and that they come forward with a better plan next year.

Mr. Waller asked if the Sales Tax Committee recommends a time frame to the Commission, can the Commission vote on it.

Acting City Manager Rickard stated that each Commission will look at it and make their own determination based on the recommendation.

Mr. Funk stated that he recommended no funding and a recommendation that they pull the money next year if the project is not further along.

Mr. Waller asked what they feel is a reasonable time frame for the building.

Mr. Cutsinger stated that they don't want to take out loans, and they are planning a major fund raiser. He stated that they needed another year to come up with a better plan.

Mr. Waller stated the committee will recommend not giving any further funds, and current funds will be put back in the excess sales tax fund if a construction date is not set by the first meeting next year.

Haverhill Beautification

Mr. Funk asked why they are asking from us and not the EFABC.

Acting City Manager Rickard stated that we are the only entity that has funds to give out.

Ms. Connell stated that they have constant conversations with the EFABC, but they felt that the project will encourage further sales tax monies.

Ms. Dwire stated that the authority is not a source of financing, they only approve disbursements.

Mr. Funk stated that he agreed, but it should be a partnership.

Mr. Hall asked who maintains it.

Acting City Manager Rickard stated that it is a rotating schedule, this year we have June, July and August.

Mr. Davis stated that there are more pressing requests.

Mr. Hall stated that he agrees with the thought that it needs to look nice but that he felt like there are more important requests.

The committee all stated that they did not want to fund the project.

Library Equipment

Mr. Davis stated that he is in favor of it, it is a good investment in the community. He stated that it’s not significant but has a good ROI.

Mr. Funk agreed.

Mr. Wilkinson stated that the $3,000 was returned from the previous project, and so the $5,000 isn’t that much more.

Mr. Hall agreed.

USD 490

Mr. Wilkinson stated he felt we should fund at least a part of it so they can finish the paths. He stated that it would be used by a lot of kids.

Mr. Hall stated it will be utilized by a lot of people. He asked if the Y would be able to help as well.

Mr. Wilkinson stated that he felt more people would use it than a shelter at Gordy Park.

Mr. Funk stated that he drives by it every day and has never seen anyone on it. He asked if we have ever given money to the school district.

Acting City Manager Rickard stated that he didn't think we had.

Mr. Funk stated that it was a great idea, but would belong to another taxing entity.

Mr. Waller stated that it is a unique project because people will not be able to use it all of the time due to the school hours.

Acting City Manager Rickard stated that the committee should keep in mind that with the addition of the new grade school, the city would be investing funds in new bike paths so that there would be routes to and from the schools. He stated that the city has had requests for fitness trails in the past, and if the middle school was more centrally located and actually part of the parks system, it would make more sense to fund the project. He stated that if they were able to get donations from more groups, maybe the city could provide some of the materials for the project.

Mr. Hall stated that if other groups would donate, he would be willing to match some of the funds.

Mr. Limon stated at one of the last wellness meetings, they discussed finishing the trail and stated that they would begin putting funds back over the next five years for the equipment.

Mr. Davis stated that he thinks about it from a public use perspective and how it impacts the greater community. He stated that extending the trail to a mile does not drastically impact the community, they can go four laps on the current trail if they want to do a mile.

Mr. Wilkinson asked where the new sidewalk will go.

Acting City Manager Rickard stated that it will go up McCollum and Country Club Road. He stated that the vast majority will be paid for by the city at large.

Mr. Waller stated that trying to promote growth on that end of town would be easier with more trails and paths. He stated that he would like to see it happen but is not sure who should fund it.

Mr. Waller asked who would maintain the trail.

Ms. Cooper stated the school would.

Mr. Hall stated that he would do the trail if the school did the equipment.

Mr. Funk confirmed that the school would pay for the equipment.

Ms. Cooper stated that if the equipment was not approved here, the school will fund the equipment.

The committee was okay with paying for the trail at $16,000.

Acting City Manager Rickard stated that we needed to add rules for public use.

Mr. Waller stated that there recommendation would be to fund the trail if the school will fund the equipment. He stated that the trail will need to be kept open at all reasonable times.

Main Street Façade Grant

The committee agreed to fund the façade grant.

Parks and Recreation Master Plan

Acting City Manager Rickard stated that he would like to see the committee fund an amount and allow staff to apply it where they are able.

Mr. Wilkinson stated that he wanted to do it per project.

Mr. Hall agreed.

Mr. Davis stated that the three items that were the highest priority for the City came up to $95,000. He stated that those items were the shelter at East, new restroom at Graham and large shelter at Summit.

Acting City Manager Rickard stated that Riverside Park needed new controlled parking including a hard surface and ADA parking.

Mr. Hall asked what shelter is at Riverview.

Kevin Wishart, Parks and Recreation Director, stated that there is not one.

Mr. Wilkinson stated that they should do the parking improvement and see what the use looks like after.

Mr. Davis stated that Gordy Park has several requests. He stated that he would be in favor of replacing the playground equipment.

Mr. Hall stated that if the Parks and Recreation Master Plan is funded, Gordy will be completely redone, so he recommended waiting.

Mr. Wilkinson pointed out that McDonald Stadium was under construction during the master plan development and so it wasn't included. He stated that something needed to be done to help the outfield problems.

Mr. Hall asked if money could be put towards the stadium in the future because it was such a large expense.

Ms. Sharp stated that the new ordinance could be written to include funding for McDonald Stadium in the future, but they cannot commit future committees to the expense without it being written in the ordinance.

Mr. Hall recommended using more advertising sales to help fund the project.

Acting City Manager Rickard stated that the infield was $350,000, he stated he thought Ramon Criss donated $75,000. He stated that Butler stated that they would donate $50,000 and the City has only seen $5,000 of that so far. He stated that the rest of the cost has been borne by the City. He stated that we have also done the locker rooms, press box and last year's committee gave money for electrical upgrades.

Mr. Waller stated that this committee can't help that project much, but they could make recommendations for the future to the Commission.

Mr. Funk stated that if next year they want to recommend that the voters put money towards McDonald Stadium, then they can, but this year existing projects need to be done such as one of the other parks.

Mr. Waller stated that he would like to know the direst needs.

Mr. Wishart stated that the gazebo at Gordy Park is significantly aged; playground equipment at Riverview, Gordy and Library are definitely used and abused;

Acting City Manager Rickard stated that since the library was recently updated, it would be nice to update the equipment to go along with their new building.

Mr. Wilkinson asked about South Summit Park.

Mr. Wishart stated that there is a small slide and swing set. Staff have been trying to decide what to do there and so they haven't replaced the slide that was damaged.

Mr. Funk asked if the shade structure at Graham was high on the list.

Mr. Wishart stated that we don't currently rent the park because there isn't a good shelter.

Mr. Hall asked about the basketball courts.

Mr. Wishart stated that there is a quarter court there now, the new court would be in the same area.

The Committee recommended funding all of the Graham Park improvements.

Steve Funk moved to make the following recommendation to the City Commission:

- Additional Property Tax Reduction - $288,277.49
- Library Computers - $5,000
- Main Street Façade Grant - $3,000
- USD 490 Fitness Trail - $16,000 (Contingent on USD 490 funding equipment and reasonable hours for public access to the trail)
- East Shelter - $25,000
- Graham Restroom, Basketball Court and Shelter - $60,000; 20,000; and $16,000
- Riverview Parking - $30,000
- Summit Shelter - $20,000
- Library Playground - $40,000

Any money saved by the City in the installation of the previous projects can be used for additional park improvements.

The committee would like to recommend that if the Elks Lodge does not have a construction date set in one year, the $55,000 previously allocated to them be placed back into the excess sales tax fund.

The Committee would like the City Commission to consider the improvements that need to be made to McDonald Stadium's outfield and implement a plan to pay for them.

Wade Wilkinson seconded the motion.

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