



EL DORADO

THE FINE ART OF LIVING WELL

City of El Dorado, KS
220 E. First Avenue
El Dorado, KS 67402
Phone: (316) 321-9100
Fax: (316) 321-6282
www.eldoks.com

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Work Session Meeting Agenda
DATE: June 26, 2017

A Work Session is scheduled for June 28, 2017 at 4:00 pm in the Commission Chambers at City Hall, 220 E. First Avenue. The following items will be presented:

I. Items to be Placed on the Consent Agenda

- a. Minutes from the June 19, 2017 Regular Meeting and June 14 and 28, 2017 Special City Commission Meetings

II. Items to be Placed on the Regular Agenda

- a. CID for Red Coach Inn
- b. Standard Traffic Ordinance 2016 Amendment

III. Items for Presentation and Discussion

- a. Township Village Road Improvements
- b. 2018 Proposed Budget

IV. Reports

- a. City Commission Reports
- b. City Manager's Report

2017 Commission Priorities

Water Sales • Parks & Recreation Master Plan • Housing • Roads • Drainage Plan • Community Image

TO: City Commission
FROM: Engineering Department
SUBJ: Street Improvements Township Village
DATE: June 28th, 2017

Background:

Staff is requesting the City Commission hold a discussion regarding a plan to move forward with the paving of the remaining streets in the Township Village area. The area was annexed into the City in 2001, with the annexation the City agreed to pursue the paving of the streets. To date Village Rd., School Rd., 3rd Ave., 4th Ave., and a Portion of 5th Ave. have been improved. Improvements still need to be made to Simpson Rd., Hunton Rd., Marmaton Rd., and Norris St.

Policy Issue:

The City Commission needs to address the annexation plan of the Township Village area, and consider initiating the projects which would then give the property owners the ability to protest the projects if they wish.

Alternatives:

Reach out to the property owners and seek individuals willing to carry a petition.

Fiscal Impact:

The total cost of the remaining projects are estimated at \$2,973,995.86. Of which the costs assessed to the improvement districts would be \$2,568,911.80 and city-at-large costs would be \$405,084.06. The total cost of the project will be bonded, therefore allowing the improvement district to pay off the debt over a twenty year period. The city-at-large portion of the bond will be paid off through the mill levy.

Trade-offs:

The decision of a governing body to provide public improvements often requires nearby property owners to equally be assessed a portion of the improvements. In such instances, this requires balancing community benefits with potentially negative impacts on the assessed property owners.

Staff Recommendation:

N/A

Commission Action:

Provide staff with direction on how to proceed with this project.

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: 2018 Proposed Budget Discussion
DATE: June 9, 2017

Background:

The City Commission has met with staff at three work sessions to discuss the 2018 Proposed Budget. At the work session on June 14th, the City Commission asked staff to prepare a proposal that includes a recommendation for additional cuts to services plus a 2.8 mill levy increase. They also requested a complete list of cuts from this budget process.

Policy Issue:

The City's ability to increase the mill levy is limited by the tax lid passed by the State of Kansas in July of 2015. The exemptions to this law include: construction of new structures, improvements, remodeling or renovation of existing structures, or improvements on real property, exclusive of ordinary maintenance or repair; increased personal property valuation; real property located within added jurisdictional territory; real property that has changed in use; certain bond and interest payments; certain special assessments; court judgments or legal actions as well as costs related to those; expenditures mandated by federal or state law after July 1, 2015; expenses related to disasters declared by at state or federal official; expenditures used exclusively for increased law enforcement, fire protection or emergency medical services (not the construction or remodeling of buildings); principal and interest on state infrastructure loans, bonds, temporary notes; expiration of property tax abatements; expiration of tax increment financing districts, rural housing incentive districts, neighborhood revitalization areas, or other property tax rebate or redirection programs; and certain increases associated with the loss of property valuation occurring as a result of legislative action, judicial action or BOTA rulings.

The City's current debt policy requires that the general fund carry 15% of operating expenses in the fund balance, proprietary funds are required to carry 3 months of operating expenses and 1 year of debt.

Alternatives:

If the City Commission sees fit, they may request additions or subtractions to the proposed budget.

Fiscal Impact:

The proposed budget is an effort to bring the City of El Dorado to a balanced budget and begin to build fund balances to meet debt policy.

Trade-offs:

The City Commission must weigh the needs of various elements of the community to determine an appropriate use of resources to allow the community to move forward on its most pressing challenges and opportunities.

Staff Recommendation:

The City Commission should provide staff with direction on how to proceed with balancing the 2018 budget.

Commission Actions:

Review the proposed budget.

2018 BUDGET CUTS: GENERAL FUND

Round 1 Cuts = April 3rd - 7th meeting with City Manager and Finance Director

Round 2 Cuts = City Manager directs Finance Director to make cuts

Administration 26,770

Changes is Personal Services due to error in spreadsheet to figure salaries; Vacant position not filled currently; DP Services decreased due to DP (Fund 72) decreasing expenses

Engineering (19,750)

Janitorial Services decreased due to being paid out of 01-014; Misc. cuts on round 2

Legal/Judicial (3,700)

Misc. cuts on round 2

Janitorial -

Cut PT by \$5,000, general supplies by \$5,500, and Professional Services by \$2,000 before 1st round budget cut

Police (152,686)

Misc. cuts on round 2; (3) police vehicles \$108,486

Haz-Mat (8,468)

Misc. cuts on rounds 1 and 2

Fire (351,236)

(3) firefighters; Overhead Door Replacement \$90,000; Maintenance and Repair; Misc. cuts on rounds 1 and 2

Fire Sub-Station (13,775)

Misc. cuts on rounds 1 and 2

Building/Zoning (2,502)

Misc. cuts on round 2

Building Demolition (32,000)

Cut "Building Demolition"

2018 BUDGET CUTS: GENERAL FUND

Round 1 Cuts = April 3rd - 7th meeting with City Manager and Finance Director

Round 2 Cuts = City Manager directs Finance Director to make cuts

Public Works	(45,015)
Cut 1 FT Maint. Worker 1 @ \$46,437; General Supplies \$6,000; Motor Fuel \$ Lube \$10,000; and Machinery and Equipment (Backhoe) \$90,000 before 1st round budget cuts. Lowered transfer by \$200,000; Misc. cuts on rounds 1 and 2	
Forestry	(1,250)
Misc. cuts on round 2	
Park Maintenance	(42,800)
6" Deck Mower \$14,500; Utility Maintenance Vehicle \$22,500; Misc. cuts on round 2	
Special Street Project	-
Street Lights	-
Animal Control	-
Cemetery	(71,650)
Mower \$9,000 and lowered transfer to Cemetery Fund 08 due to decreases in the Cemetery Fund	
Recreation	121,907
Reel Mower \$19,500; Transfer to PT \$40,735 due to decreases in the PT Fund; Misc. cuts from round 2	
Swimming Pool	(1,200)
Misc. cuts from round 2	
Band	(7,000)
Moved to Tourism	
Recreation Consessions	(375)
Misc. cuts from round 2	
Special Project	-
(604,730) Total Cuts from General Fund Rounds 1 and 2	

2018 BUDGET CUTS

Round 1 Cuts = April 3rd - 7th meeting with City Manager and Finance Director

Round 2 Cuts = City Manager directs Finance Director to make cuts

WATER FUND:

Administration

\$142,150 Cuts from round 1 and \$22,495 from round 2

Treatment

\$7,900 Cuts from round 1 and \$96,536 from round 2

Maintenance & Dist.

\$199,409 Cuts from round 1 (including Transfer of \$189,917 to Equipment Reserve to save for future equip.) and \$147,130 Misc. cuts from round 1

SEWER FUND:

Administration

\$51,850 Misc. cuts from round 1 and \$8,200 from round 2

Treatment

\$12,400 Misc. cuts from round 1 and \$25,350 from round 2

Maintenance & Dist.

\$64,750 Misc. cuts from round 1 and \$16,350 from round 2