



EL DORADO

THE FINE ART OF LIVING WELL

City of El Dorado, KS
220 E. First Avenue
El Dorado, KS 67402
Phone: (316) 321-9100
Fax: (316) 321-6282
www.eldoks.com

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Work Session Meeting Agenda
DATE: October 31, 2017

A Work Session is scheduled for November 1, 2017 at 4:00 pm in the Commission Chambers at City Hall, 220 E. First Avenue. The following items will be presented:

I. Items to be Placed on the Consent Agenda

- a. Minutes from the October 16, 2017 City Commission Meeting and the October 4, 2017 Special City Commission Meeting
- b. Appropriation Ordinance No. 10-17

II. Items to be Placed on the Regular Agenda

- a. Bad Debt

III. Items for Presentation and Discussion

- a. Curbside Recycling
- b. NRP Renewal
- c. Land Sales and Acquisitions
- d. Advisory Boards
- e. Bad Debt
- f. EFABC

IV. Reports

- a. City Commission Reports
- b. City Manager's Report

2017 Commission Priorities

Water Sales • Parks & Recreation Master Plan • Housing • Roads • Drainage Plan • Community Image

TO: City Commission
FROM: Brad Meyer, Public Works Director
SUBJ: Curbside Recycling
DATE: October 31, 2017

Background:

Staff was notified early last week that the current amount paid by the City to dispose of recyclable materials was going to drastically increase on November 1, 2018. Due to the significant effect on the budget, staff are looking for direction from the City Commission.

Policy Issue:

N/A

Alternatives:

We can choose to continue the program at a significant cost in hopes that the price will decrease in the near future.

Fiscal Impact:

The increase is more than double the amount we are currently paying. This would require an increase in current Refuse rates to cover the cost.

Trade-offs:

As stated before, keeping the recycling program will come at a significant cost to our residents. Getting rid of the program will increase landfill fees as well as the amount of refuse sent to the landfill.

Staff Recommendation:

N/A

Commission Actions:

Consider the information presented and provide direction to staff.

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Neighborhood Revitalization Program
DATE: October 31, 2017

Background:

The Neighborhood Revitalization Program provision for new homes on undeveloped lots is due to expire 12/31/16. This is the only portion of the program that is set to expire, the other components remain intact until 12/31/19. Staff would like to gage the Commission's interest in either letting this provision expire or renewing it for another year. In order to renew this portion, all taxing entities within the city limits wishing to participate must sign resolutions and interlocal agreements stating their intent to continue the program.

Policy Issue:

The City Commission has requested staff bring this forward each year for a discussion on whether to renew the program for new homes.

Alternatives:

We can choose to discontinue the new home portion of the NRP.

Fiscal Impact:

The NRP for new homes allows those who build new homes to be eligible for a tax rebate of up to \$250,000 of the appraised value for five years.

Trade-offs:

Not renewing the program carries with it the possibility of a decrease in the construction of new homes.

Staff Recommendation:

N/A

Commission Actions:

Consider the information presented and provide direction to staff.

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Land Sales and Acquisitions
DATE: October 31, 2017

Background:

Staff came to the City Commission with a proposal for City-Owned properties earlier in the year, it was decided at that time that there would not be an official policy for the sale of property. We have received several inquiries regarding city-owned property recently and so the City Commission requested a review of the process.

Policy Issue:

Staff are proposing that small residential properties be advertised through our website and sold on a first come-first served basis using the policy presented earlier this year. Larger purchases or acquisitions will go through the Commission before a decision is made.

Alternatives:

Staff can bring each item to the Commission for review, or the Commission can leave the decisions to staff. Commission could also require that all lots be placed up for bid.

Fiscal Impact:

The sale of these smaller residential lots will not only put these lots back on the tax rolls, but can result in the construction of new homes which will increase the tax base.

Trade-offs:

Bidding the lots would possibly bring in a lesser price and therefore

Staff Recommendation:

Sell smaller residential lots on the city's website and bring all other purchases or sales to the Commission for review.

Commission Actions:

Consider the information presented and provide direction to staff.

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Advisory Boards
DATE: October 31, 2017

Background:

Staff have requested a discussion regarding the existing Advisory Boards.

There are also two applications included for the CTC Board.

Policy Issue:

The City Commission appoints all individuals who serve on advisory boards.

Alternatives:

N/A

Fiscal Impact:

N/A

Trade-offs:

N/A

Staff Recommendation:

N/A

Commission Actions:

NEW APPLICANT

CITY OF EL DORADO
INTEREST FORM FOR SERVING
ON A CITY ADVISORY BOARD OR COMMITTEE

Name Tamara Morgan Date 09-20-17
 Address 3100 W. El Dorado Ave
 Telephone 316-322-7275 (Home) 316-306-3086 (Work) Occupation GM

Following is a list of current City Advisory Boards, Committees, and Task Forces. Please use a separate sheet for each one for which you would like to be considered. Some groups meet on set schedules and others meet as needed. Additional sheets may be picked up at City Hall. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the City Manager's Office (321-9100).

☐ Airport Advisory Board	☐ Planning Commission
☐ Board of Appeals/Code Review	☐ Recreation Advisory Comm.
☐ Board of Zoning Appeals	☐ Recycling/Solid Waste Advisory Comm.
☒ Convention & Tourism Committee	☐ Sales Tax Advisory Committee
☐ El Dorado Inc.	☐ Sales Tax Review Task Force
☐ Joint Corrections Advisory Board	☐ Stormwater Utility Advisory Committee
☐ Library Board	☐ Tree Board
☐ Prairie Trails Advisory Board	

Please state why you are interested in serving on this board, committee, or task force and indicate what expertise and/or capabilities you would bring to this board, committee, or task force (please use additional pages as needed).

I believe the Holiday Inn Express is an integral part of the convention & tourism in El Dorado and that we would offer many ideas that would benefit the committee.

What other boards (city, county, school, hospital, etc.) are you currently serving on? What other boards (city, county, school, hospital, etc.) have you served on?

I served on the CVB in Andover.

When an opening on a board, committee, or task force occurs, the Mayor will review the interest forms on file. If your form is selected, you will be contacted to confirm that you are still interested in serving on this board, committee, or task force before an appointment is made. If you wish additional information, please contact the City Manager's Office at 321-9100.

Please return this application to: City Manager's Office, City Hall, 220 E First Ave., El Dorado,
Kansas 67042

THANK YOU FOR YOUR INTEREST IN SERVING THE CITY OF EL DORADO!

NEW APPLICANT

CITY OF EL DORADO
INTEREST FORM FOR SERVING
ON A CITY ADVISORY BOARD OR COMMITTEE

Name: Seth M Turner Date: 09/21/2017

Address: 618 NE Bluestem RD, El Dorado KS 67042

E-mail Address: seth.turner@ks.gov

Telephone: 316-772-2062 Occupation: State Park Manager

Please circle your preferred method of contact: E-mail Phone

Following is a list of current City Advisory Boards, Committees, and Task Forces. Please use a separate sheet for each one for which you would like to be considered. Some groups meet on set schedules and others meet as needed. Additional sheets may be picked up at City Hall. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the City Manager's Office (321-9100).

☐ Airport Advisory Board	☐ Library Board
☐ Board of Appeals/Code Review	☐ Planning Commission
☐ Board of Zoning Appeals	☐ Parks and Recreation Advisory Comm.
☒ Convention & Tourism Committee	☐ Prairie Trails Advisory Board
☐ El Dorado Inc.	☐ Sales Tax Advisory Committee
☐ Joint Corrections Advisory Board	☐ Sales Tax Review Task Force

Please state why you are interested in serving on this board, committee, or task force and indicate what expertise and/or capabilities you would bring to this board, committee, or task force (please use additional pages as needed).

I feel that it is important to have a representative from the State Park on this board. The State Park is one of the largest tourism attractions available in Butler County and for the City of El Dorado and it is important that the State Park and the City of El Dorado coordinate efforts to bring events to the park.

What other boards (city, county, school, hospital, etc.) are you currently serving on? What other boards (city, county, school, hospital, etc.) have you served on?

- Public Wholesale Water District #8 - United Way of El Dorado
- Bluestem Jr/Sr High Booster Club

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**Please return this application to: City Manager's Office, c/o
City Hall, 220 E First Ave., El Dorado, Kansas 67042
THANK YOU FOR YOUR INTEREST IN SERVING THE CITY OF EL DORADO!**

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Bad Debt
DATE: October 31, 2017

Background:

Staff are requesting that all debt sent for collection include a cost for the collection fees assessed by Kansas Setoff and our collection agency. Charges up to 25% would be added to the bills sent to collections to cover the costs associated with using an outside agency.

Policy Issue:

In order to include this cost on our collections, the City Commission must pass an Ordinance.

Alternatives:

The City can continue to absorb the costs of collecting bad debt.

Fiscal Impact:

Each year, the City sends approximately \$70,000 in debt from Municipal Court, Utility Billing and Miscellaneous Billing to various collection agencies. If those agencies were to collect all of that debt, the City would have to absorb approximately \$17,500 in fees. Adding the collection fee to the bill will offset that cost and allow the City to recoup the majority of debt.

Trade-offs:

N/A

Staff Recommendation:

Allow staff to proceed with the ordinance.

Commission Actions:

Consider the information presented and provide direction to staff.

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: EFABC
DATE: October 31, 2017

Background:

The City Commission requested a discussion of the EFABC and the City's responsibilities pertaining to the stadium.

Policy Issue:

N/A

Alternatives:

N/A

Fiscal Impact:

N/A

Trade-offs:

N/A

Staff Recommendation:

N/A

Commission Actions:

Consider the information presented and provide direction to staff.