

EL DORADO CITY COMMISSION MEETING

December 4, 2017

The El Dorado City Commission met in a regular session on December 4, 2017 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Chase Locke, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Levi Yager	Butler County Times Gazette	El Dorado, KS
Terry Trimmell	1240 Shelden	El Dorado, KS
James Cook	719 Fredrick Dr	El Dorado, KS
Wade Graber	115 N High	El Dorado, KS
Matt Guthrie	811 W Central	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the December 4, 2017 meeting to order.

INVOCATION

Reverend Mark Somerville, Family Worship Center, opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS AND RECOGNITION

There were none.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

Levi Yager, Butler County Times Gazette, asked if anyone knew why the power had gone out earlier in the day.

City Staff were not made aware of the issue.

CONSENT AGENDA

Approval of the City Commission minutes from November 20, 2017.

Approval of Appropriation Report 11-17 in the amount of \$1,173,022.37.

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Approval of the 2017 Cereal Malt Beverage Licenses as follows:

Sunny Stop West	2575 W. Central
Sunny Stop East	301 E. Central
Pizza Hut	2423 W. Central
Pizza Hut	729 N. Main
Dillons #29	700 N. Main
Jumpstart Central	1631 W. Central
Casey's General Store #3331	2627 W. Central
Casey's General Store #1810	1310 N. Main St
Jumpstart North	701 N. Main St
Wal-Mart #186	301 S. Village Rd
Two Brothers BBQ	1701 W. Central
QuikTrip #310	2314 W. Central
Golden Asian Buffet, Inc.	2350 W. Central
Walgreen #10721	119 W. 6 th Street
City of El Dorado - Prairie Trails	1100 N. Country Club
La Casita Mexican Food & Bakery	124 S. Main St. Suite 102

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

NEW BUSINESS

PAVING COUNTRY CLUB RD (MCCOLLUM TO 29TH)

City Engineer Scott Rickard stated that bids were received for the paving of Country Club Road from McCollum to 29th. They were as follows:

Engineer's Estimate	\$685,606.50
Pearson Construction	\$512,256.00
APAC-Kansas	\$521,556.95
Cornejo Construction	\$582,602.71

Mr. Rickard stated that as Pearson Construction has submitted the lowest and best bid, he is recommending that the Commission approve their contract.

Commissioner Chase Locke moved that since Pearson Construction has submitted the lowest and best bid of \$512,256.00 for project no. 513, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner Gregg Lewis seconded the motion.

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Motion carried 5 – 0.

EXTENSION OF CITY LIMITS

City Engineer Scott Rickard stated that because we are improving Country Club Road from McCollum to 29th, it is necessary for the City to annex the road right of way.

Commissioner Chase Locke moved that Ordinance No. G-1268 adding to and extending the city limits of the City of El Dorado, Kansas, by adding to and enlarging and extending the city limits to include certain territory herein described.

Commissioner Gregg Lewis seconded the motion.

Roll Call Vote

	Mayor Vince Haines	Yes
Position No. 1	Commissioner Chase Locke	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes

BOUNDARY RESOLUTION

City Engineer Scott Rickard stated that in any year that the City annexes land, the Commission must pass a resolution redefining the city boundaries. The city annexed right of way on Towanda and Country Club and the site for the new Grandview School.

Commissioner Nick Badwey moved that Resolution No. 2856, a resolution redefining the boundary limits of the city of El Dorado, Kansas, be adopted.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

END OF YEAR WRITE OFFS

City Clerk Tabitha Sharp stated that each year the city must remove accounts deemed uncollectible from the City's accounts receivable records, and a list delineating each amount should be filed in the City Clerk's office. She stated that the deferred fines to be removed total \$59,372.70, \$5,389.50 of which is state fees that are not considered a loss of revenue to the City because they are passed on to the State of Kansas. She stated that this amount was a few thousand less than the previous year.

Ms. Sharp stated that \$29,430.03 in miscellaneous billing must be removed as uncollectible. She stated that this amount was about \$15,000 more than the previous year.

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Ms. Sharp stated that this is a GAAP procedure, and that the City does not forget the debt, it is just moved for accounting purposes. City staff still attempt to use all available methods to collect the debt.

Commissioner Kendra Wilkinson asked if we knew why the miscellaneous billing had increased.

City Manager David Dillner stated that the City had to write off a billing that was for the college's portion of McDonald Stadium's turf project. He stated that the previous City Manager and College President had an agreement that the college would pay \$50,000 over the course of ten years, but there was not a written agreement and therefore the billing cannot be enforced.

Commissioner Kendra Wilkinson moved to deem uncollectible the deferred fines accounts in the amount of \$59,372.70 for 2017, and miscellaneous billing accounts in the amount of \$29,430.03 owed to the City of El Dorado, to remove same from the accounts receivable records of the City, and that a list delineating each account be filed in the City Clerk's office.

Commissioner Chase Locke seconded the motion.

Motion carried 5 – 0.

BUDGET AMENDMENT

City Manager David Dillner stated that staff had requested the purchase of a refuse truck due to a catastrophic failure. He stated that repairs would have cost more than the value of the truck which was scheduled to be replaced in 2018. Because the expenditure was not budgeted in 2017, the budget must be amended to reflect the total expenses for the year.

Commissioner Gregg Lewis moved to approve the amendments to the 2017 Operating Budget in the Refuse Fund as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

SALE OF CITY OWNED PROPERTY

City Manager David Dillner stated that the City of El Dorado was approached by the property owners that reside at 1509 SW Hwy 77. They have an interest in purchasing 2.5 acres from the City of El Dorado which has been used to mine topsoil since the completion of the WWTP project. He stated that if sold, the City would remove embanked topsoil on the property and the owner would convert the property into a pond feature adjacent to their home. There is no need for the City to retain ownership nor could the property be used for any other purpose other than extending the boundary of the residence at 1509 SW Hwy 77. The price of the lot is \$11,363.00, based on a recent appraisal by Dave Sundgren.

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Commissioner Nick Badwey asked how we will access the barn on the back of the property.

City Engineer Scott Rickard stated that the property line will be drawn down the middle of the access road.

Commissioner Nick Badwey moved to authorize the City Manager to sign the agreement allowing the purchase of city owned property at 1509 SW HWY 77, given all appropriate terms and conditions are met.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

MEETING CANCELLATION

City Clerk Tabitha Sharp stated that historically the City has cancelled the second meeting in December if all business is completed at the first meeting. She stated that staff do not anticipate any business that will need to be handled at a regular meeting until January.

Commissioner Chase Locke moved that the second City Commission meeting in December, Monday, December 18, 2017 be canceled.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

REPORTS

CITY COMMISSION

Commissioner Kendra Wilkinson stated that the CTC has voted to disband Oktoberfest. She also stated that they had discussed an upcoming track championship that will take place at BG Stadium in May.

Commissioner Nick Badwey wished everyone a Merry Christmas and a Happy New Year.

Commissioner Chase Locke stated that Jim Gardner has resigned as the Youth Commission Advisor. He stated that he hoped the Youth Commission would continue to be an active group.

Commissioner Gregg Lewis stated that the decorations look nice around town.

CITY MANAGER

City Manager David Dillner stated that staff have received quite a few of the recycle surveys back from citizens, he reminded them that the surveys are due December 15th.

City Manager Dillner stated that the City has received the CAFR and PAFR awards for the 2016 financials.

City Manager Dillner encouraged citizens to keep their homes and cars locked and to remove valuables from vehicles. The Police Department has reported an increase in burglaries.

ADJOURNMENT

Commissioner Chase Locke moved to adjourn the meeting at 7:13 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines