

EL DORADO CITY COMMISSION MEETING

March 5, 2018

The El Dorado City Commission met in a regular session on March 5, 2018 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Matt Guthrie, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, and City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog.

VISITORS

Frank Patton	1282 S High	El Dorado, KS
Sherry Hagemeister	206 E Central	El Dorado, KS
Jean Plummer	1121 Douglas Rd	El Dorado, KS
Debbie Glendening	4509 NW State Rd 196	El Dorado, KS
Jackie Clark	1898 SE Cowles Rd	El Dorado, KS
Sherry Hermreck	1912 Arlington	El Dorado, KS
Vicki Bailey	4606 NE Cole Creek Rd	El Dorado, KS
Suzi Thien	SCARF	El Dorado, KS
Darla Carter	Family Life Center	El Dorado, KS
Leon Leachman	Elks Lodge	El Dorado, KS
James Cook	719 Frederick Dr	El Dorado, KS
Curt Ziemann	128 N Vine	El Dorado, KS
Tammy Schaffer	220 E 1 st	El Dorado, KS
Kurt Bookout	220 E 1 st	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the March 5, 2018 meeting to order.

INVOCATION

Mayor Vince Haines opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATION

Mayor Vince Haines read the Severe Weather Awareness Week Proclamation.

PERSONAL APPEARANCE

Emily Connell with El Dorado Main Street gave an update on the year's activities.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

There were none.

CONSENT AGENDA

Approval of the City Commission Minutes from February 19, 2018.

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

NEW BUSINESS

SALES TAX ALLOCATION TO THE ELKS LODGE

City Manager David Dillner stated that the Commission was approached by the Elks Lodge to re-allocate the excess sales tax funding of \$55,000 to the renovation of a building downtown.

Mayor Vince Haines stated that he would abstain from the conversation because his firm has had some initial discussion with the group.

Commissioner Matt Guthrie confirmed that the money was available.

City Manager Dillner stated that it was from the 2015 and 2016 collections.

Commissioner Guthrie stated that he was happy to see them looking at a building downtown instead of on Haverhill.

Commissioner Nick Badwey stated that he was also happy to see them move back to their building downtown.

Commissioner Nick Badwey moved that the fund allocated to the Elks Lodge be provided to them for repairs on the conditions that the building be purchased within the next six months and that the Elks Lodge bid all contractor work and select local contractors if possible, and a contract be negotiated by the City Manager for the distribution of those funds once those conditions have been met.

Commissioner Matt Guthrie seconded the motion.

Motion carried 4 – 0 (Mayor abstained).

USD 490 FACILITIES LEASE AGREEMENT

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City Manager David Dillner stated that the lease agreement presented is for the use of McDonald Stadium and the East Park Softball diamonds. He stated that the lease payment would be for \$1,000, all scheduling would be done through the City and the contract provides for the condition of the facilities. The school district has reviewed and signed the agreement.

Commissioner Matt Guthrie asked if there was a mechanism in place that separates the two entities that are utilizing the facility.

City Manager Dillner stated that there was not at this time. He stated that we will provide them guidance that has them contact staff if they arrive to a facility that is not prepared.

Commissioner Kendra Wilkinson asked what number five meant.

City Manager Dillner stated that the word may should be stricken.

Commissioner Gregg Lewis moved to direct the Mayor to sign the Lease Agreement with USD 490 regarding the use of McDonald Stadium and East Park Softball Complex.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

LIQUOR TAX MONEY DISTRIBUTION

Finance Director Tammy Schaffer stated that the City collected \$80,347.86 in Liquor Tax revenue in 2017. That amount is split in half and given to the General and Special Parks and Recreation Funds. One third of the revenue allocated to the Special Parks and Recreation Fund is distributed to organizations that assist children who are victims of domestic violence. The portion available for allocation is \$16,228.54. Staff's recommendation can be seen in the chart.

Commissioner Matt Guthrie moved to allocate the portion of the liquor tax monies in the Special Parks & Recreation Fund in the following manner and to authorize the City Manager to execute the appropriate documents and contracts with the following recipients and that these funds are disbursed consistent with Kansas statutes:

Requesting Organization	Requested Amount	Staff Recommendation	Commission Allocation
SCARF	\$ 4,500	\$4,500	\$4,500
Family Life Center	\$ 13,000	\$11,728.54	\$11,728.54
Total	\$ 17,500	\$16,228.54	\$16,228.54

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

PAVING OIL HILL RD/ROCKY RD

City Engineer Scott Rickard stated that a petition was submitted by the property owners adjacent to Oil Hill/Rocky Road. He stated that if the petition is accepted, staff will move forward with the project. The total cost of the project is \$734,405.76. The costs assessed to the improvement district will be \$505,562.94 and city-at-large costs will be \$228,842.82. The total cost of the project will be bonded, therefore allowing the improvement district to pay off the debt over a twenty year period.

Commissioner Matt Guthrie asked if it was going under the turnpike.

Mr. Rickard stated that it was stopping just short of the right of way.

Commissioner Guthrie asked if Grizzly Development has discussed what they plan to do with their tract.

Mr. Rickard stated that they have been discussing what could be done with that property. We were unable to reach them for a signature on the petition prior to the meeting, but did meet with them a month ago to discuss this road project.

Mayor Vince Haines stated that he would be abstaining from the vote because of his firm's involvement in the project.

Commissioner Matt Guthrie moved that Resolution No. 2857 a resolution determining the advisability of the making of certain internal improvements in the City of El Dorado, Kansas; making certain findings with respect thereto; and authorizing and providing for the making of the improvements in accordance with such findings (paving improvements/Oil Hill Road/Rocky Road).

Commissioner Gregg Lewis seconded the motion.

Motion carried 4 – 0 (Mayor Haines abstained).

NO PARKING SIGNS – NORTH RESIDENCE

City Engineer Scott Rickard stated that at the last work session, staff discussed with the Commission the possibility of removing the no parking signs on North Residence in the 100 block. He stated that this will update the Ordinance that discusses parking.

Commissioner Nick Badwey moved that Resolution No. 2858 a resolution approving the removal of traffic control devices on the east side of the 100 block of North Residence and the amendment Ordinance No. G-1171 be approved.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

CROSS CONNECTION FEE INCREASE

Public Utilities Director Kurt Bookout stated that the current ordinance provides for a \$10 late fee per month if residents or businesses do not have their back flow devices tested. He stated that the proposed ordinance will increase that fee and provide a stricter policy for maintaining these devices.

Commissioner Gregg Lewis moved that Ordinance No. G-1273, an Ordinance amending Chapter 13 of the Municipal Code pertaining to Cross Connections.

Commissioner Matt Guthrie seconded the motion.

Roll Call Vote

Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes

FATS, OILS AND GREASES ORDINANCE

Kurt Bookout, Public Utilities Director, stated that this ordinance has been minimal in the past. He stated that staff have responded to a number of sewer issues caused by the discharge of fats, oils and greases into the sewer system. The Municipal Code does not currently address this issue, staff have provided an Ordinance modeled after the City of Wichita's.

Mayor Haines asked about the penalties for violation of this ordinance.

City Manager David Dillner stated that in the event that someone is cited for this, this gives the Municipal Court Judge the ability to increase the fine for repeat offenders.

Commissioner Gregg Lewis moved that Ordinance No. G-1274, an Ordinance amending Chapter 13 of the Municipal Code, pertaining to the Grease Interceptor Requirements for the Sanitary Sewer System.

Commissioner Nick Badwey seconded the motion.

Roll Call Vote

Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes

MUNICIPAL COURT FEES

City Clerk Tabitha Sharp stated that in the past, \$5.50 of court fees collected were distributed to organizations in El Dorado who did things for children. She stated that staff have requested that the money be re-allocated back to the court and police departments for needed training and equipment. She stated that it is approximately \$6,500 per year.

Commissioner Matt Guthrie moved to approve Ordinance No. G-1275, an Ordinance amending Title 2 of the El Dorado Municipal Code relating to the Municipal Court.

Commissioner Nick Badwey seconded the motion.

Roll Call Vote

Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes

REPORTS

CITY COMMISSION

Commissioner Kendra Wilkinson stated that the Presbyterian Church will be offering an active shooter presentation and discussion to the public.

Commissioner Nick Badwey stated that he received a call before the meeting asking if there was an ordinance preventing someone from mounting cameras that look into a neighbor's property.

Police Chief Curt Zieman stated that he would research it.

Commissioner Matt Guthrie stated that Parks and Recreation Advisory Board met and reviewed the winter activities. He stated that we are still taking applications for summer help.

Commissioner Guthrie asked if Main Street still needed the money for the artscape.

Emily Connell, Main Street Director, stated that they do.

Commissioner Guthrie asked about the solar power reference.

Ms. Connell stated that there is a good program with the USDA that they are looking into.

Commissioner Guthrie asked if the City is working on the wifi downtown.

Ms. Connell stated that it's something that is on their radar, some discussion has happened, but they keep it as a possibility.

Commissioner Guthrie asked if the parking enhancements were referencing angled parking.

Ms. Connell stated that they are just requesting that it be looked into and figure out the best way to make that a pedestrian friendly environment. She stated that she thought there were things that could be done in the parking lots to enhance the experience that people have from the time they get out of their car.

Ms. Connell stated that GCI has offered to assist with a sign program for downtown.

Commissioner Guthrie asked how the progress was on increasing building occupancy.

Ms. Connell stated that there is an announcement coming next week about a vacant downtown building. She stated that she believes that the parking in downtown is one of the problems filling those vacant buildings.

Mayor Vince Haines stated that the 71st Mayor's dinner was held last week. He stated that it was a nice event where we were able to see what was happening in other local cities.

CITY MANAGER

City Manager David Dillner stated that Nelson Koehn retired from the Refuse Department after almost 33 years of service last Friday. He thanked Nelson for his service.

City Manager Dillner stated that we collected \$2.4 million in sales tax in 2017, which was down from \$2.5 million from the previous year. He stated that year to date, we are down about one percent from last year.

City Manager Dillner stated that he met with the auditors briefly today, the audit is going well and there are fewer journal entries this year as opposed to last year. He stated that they anticipate reporting to the Commission in June.

City Manager Dillner stated reviewed the 4th Quarter Financial Report.

Mayor Vince Haines asked if there was an indicator for the increase in expenses for water and sewer.

Kurt Bookout, Public Utilities Director, stated that we believe some was personnel cost and the rest was a few equipment breakdowns that had to be repaired.

Commissioner Matt Guthrie asked if Prairie Trails was in the red \$400,000 last year.

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City Manager Dillner stated that they do not generate enough revenue to meet expenses and so the general fund transferred \$370,000 to cover those costs. He stated that it is like the swimming pool in that it is subsidized by the general fund, Prairie Trails is more noticeable because of the transfer.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 7:56 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines