

EL DORADO CITY COMMISSION MEETING

June 4, 2018

The El Dorado City Commission met in a regular session on June 4, 2018 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Matt Guthrie, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson and City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog

VISITORS

Karen Linn
John Giffin
Carolyn Dwyre
Mitch Walters

Berberich Trahan
Butler County Times Gazette
700 N Washington
Gilmore and Bell

Topeka, KS
El Dorado, KS
El Dorado, KS
Wichita, KS

CALL TO ORDER

Mayor Vince Haines called the June 4, 2018 meeting to order.

INVOCATION

Reverend Christine Gilson, Trinity Episcopal Church, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

None.

CONSENT AGENDA

Approval of the City Commission Minutes from May 7, 2018 and the Special City Commission Meeting Minutes from May 16 and 30, 2018.

Approval of delicensing Prairie Trails June 15th from 5:30 p.m. to 9:30 p.m. and June 16th from 9 a.m. to 10:30 p.m.

Approval of Advisory Board Appointments for the CTC: Jean Plummer and Gavin Shank for a term of 2018 to December 31, 2019.

Commissioner Gregg Lewis moved to approve the consent agenda as presented.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

PRESENTATION OF 2017 AUDIT

Karen Linn of Berberich Trahan and Co. P.A., presented the findings from the 2017 audit. She stated that they were able to issue unmodified opinions which means that the audit was free of financial misstatements. She stated that there was one significant finding in regards to the adjusting journal entries.

Ms. Linn thanked city staff for their work, she stated that the audit is a year-long process and staff do a lot of work to ensure that everything goes smoothly.

Mayor Vince Haines asked what a significant deficiency was.

Ms. Linn stated that internal controls are evaluated during the audit, a significant deficiency is the second level in an audit. She stated that this one was due to the number adjusting journal entries that they had to do because of the financial system.

Mayor Haines clarified that it was nothing to be alarmed of.

Ms. Linn stated that there was not. She stated that she would be much more alarmed if the deficiency was in the segregation of duties.

Commissioner Matt Guthrie clarified that they found something that should have been identified through the year, and had to make a correction.

Ms. Linn stated that he was correct.

Mayor Haines asked Ms. Linn to explain a passed adjustment.

Ms. Linn stated that it is an adjustment that is not material to the financial statements. They are small enough or have so little impact that they don't have an effect on the financial statements. The auditors accumulate them at the end to determine whether or not they become significant when added together. The City of El Dorado's did not become significant.

Mayor Haines asked when the final product would be ready.

Ms. Linn stated that she anticipated it would be ready sometime in the next week.

**PROJECTS NO. 504 AND 534, 6TH AVENUE SIDEWALKS AND MCCOLLUM ROAD
BIKE PATH BID APPROVAL**

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City Engineer Scott Rickard stated that project 504 is the construction of sidewalks on 6th Avenue from Star to Orchard and project 534 is the bike path to the north of McCollum Road. He stated that the City received two bids, one from SPS and one from another company. He stated that the other companies were reluctant because of the August 1st deadline. He stated that SPS was the lowest and best bid on both projects at \$97,912.50 and \$66,365 respectively.

Mayor Haines confirmed that both projects came in at significantly less than the Engineer's Estimate.

Mr. Rickard stated that they did. He stated that there could be some miscellaneous costs through the project.

Commissioner Matt Guthrie asked if staff discussed the fact that the other bid came in significantly lower.

Mr. Rickard stated that they did.

Commissioner Guthrie confirmed that SPS is confident in their number.

Mr. Rickard stated that if other companies would have submitted, they would have been closer to SPS's number.

Commissioner Nick Badwey moved that since SPS has submitted the lowest and best bid of \$97,912.50 for project no. 504, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

Commissioner Nick Badwey moved that since SPS has submitted the lowest and best bid of \$66,365 for project no. 534, the City Manager be directed to award the contract to said contractor providing that the company furnish the proper bonds.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

PROJECT NO. 491 – PAVING GRIFFITH

City Engineer Scott Rickard stated that the paving of Griffith has been completed. Total costs for the project were \$773,377.53, the improvement district was responsible for \$433,782.11 and city-at-large costs are \$339,595.42.

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Mayor Vince Haines confirmed that the city-at-large costs were high because of city-owned property.

Mr. Rickard stated that he was correct, we own both northern corners of Locust and Griffith, the Squires building, the millings pile lot and the Civic Center.

Commissioner Matt Guthrie asked for the costs on the city properties.

Mr. Rickard stated that he would have definite costs at the public hearing.

Commissioner Guthrie asked who initiated this project.

Mr. Rickard stated that it came up in discussion with the owner of Sunny Stop, but then due to the amount of city-owned property, the City Commission initiated it.

Commissioner Matt Guthrie moved to set the public hearing for 6:30 p.m. on June 18, 2018 to be held for the purpose of considering the proposed assessments of the cost of Project No. 491, and further direct individual mailings to each owner liable for the special assessments.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

BIKE LANE/NO PARKING ZONE ON COUNTRY CLUB ROAD

City Engineer Scott Rickard stated that staff are proposing a no parking zone on Country Club Road from 12th to Skyview. He stated that a white lane would be marked along with bike symbols and no parking signs. He stated that from Skyview to McCollum, a bike symbol along with chevrons would be marked on the pavement, and temporary parking would be allowed as it is today.

Mayor Vince Haines asked what the width of the lane would be.

Mr. Rickard stated that it would be eight feet from the curb.

Mayor Haines asked how much of the street would be left.

Mr. Rickard stated that the road is currently forty feet wide.

Commissioner Matt Guthrie asked if there would be a dividing line between vehicle lanes.

Mr. Rickard stated that the warrants for those require more vehicle traffic. He stated that staff review them annually to determine if the need has increased.

Mayor Haines asked if thirty-two feet was enough to accommodate parking on the other side of the street.

Mr. Rickard stated that it was.

Commissioner Guthrie asked if they would put a light in at that intersection.

Mr. Rickard stated that he would not, it will be governed by stop sign.

Mr. Rickard stated that in the past there was hesitation about the no parking zones in that area and so we are starting with the share the road signs. He stated that they will investigate again soon to determine if no parking signs are necessary.

Commissioner Kendra Wilkinson asked if the city planned to connect Country Club to Wildcat Way.

Mr. Rickard stated that it would need to be spurred by development, the costs to do that project would be approximately \$3 million due to the need for a bridge over the drainage area.

Mayor Haines asked what the trigger points to discuss a signal at McCollum and Main would be.

Mr. Rickard stated that staff are looking at options that would be in place of a signal, KDOT is coming down soon to discuss it. He stated that they are considering medians that would allow left turns or an acceleration lane so that traffic would not be impeded.

Commissioner Nick Badwey asked if it would be a roundabout.

Mr. Rickard stated that if the trafficway is ever considered, a roundabout has been considered. He stated that there will be another traffic study after school begins in the fall.

Commissioner Matt Guthrie moved that Resolution No. 2861 a resolution pertaining to no parking signs, be approved and instruct staff to move forward with a bike lane on the east side of Country Club Rd. from 12th Ave. to McCollum Rd.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

**ACCEPTANCE FOR CONSIDERATION OF THE SALES TAX COMMITTEE
RECOMMENDATIONS**

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Mayor Vince Haines stated that this item is to accept for consideration the recommendation of the sales tax committee. He stated that they will accept the recommendations and consider them during the budget process.

City Manager David Dillner stated that staff will put them in the budget to be approved, and so the Commission needs to discuss the projects at some point in order to change one of them.

Commissioner Nick Badwey asked if it would take three votes to discuss it again.

City Manager Dillner stated that they can bring it up at any future meeting, it will not require three votes to discuss.

Commissioner Kendra Wilkinson moved to accept for consideration the recommendations of the Excess Sales Tax Committee.

Commissioner Matt Guthrie seconded the motion.

Motion carried 5 – 0.

REPORTS

CITY COMMISSION

Commissioner Nick Badwey stated that the truck route sign is missing on south Haverhill.

Commissioner Gregg Lewis stated that this is the sign he had pointed out that had falled down.

City Manager David Dillner stated that he would check on the progress of the new sign.

Commissioner Badwey asked if staff were still mowing the Oil Museum property.

City Manager Dillner stated that they were.

Commissioner Badwey asked if that was going to stop.

City Manager Dillner stated that he needed a motion from the Commission.

Commissioner Matt Guthrie stated that he thought they were still discussing it.

City Manager Dillner stated that the discussions have stalled because the Oil Museum does not have a director.

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Commissioner Badwey stated that he does not intend to pick on the Oil Museum, but people understand that we don't have money to spray mosquitos, but we are still mowing another entity's property. He did not see how it could be justified at 16 man hours each time we go.

Commissioner Guthrie stated that we can take care of the area outside of the fence for now, but they need to do the rest.

Commissioner Badwey stated that we mow the right of way there anyways, so he was okay with that.

City Engineer Scott Rickard stated that we mow it because we mow inside of the fence.

Mayor Vince Haines stated that he would like to direct staff to go back and talk to them before stopping. He stated that he would like to talk about it and come back with another solution. He stated that he understood that we had Correctional Facility labor helping, which takes at least one employee from the city to monitor and the equipment. He asked if we still had them.

City Manager Dillner stated that we do not use them currently because we have not had time to complete the training.

Mayor Haines stated that it could be the catalyst to stop mowing and maybe go back later.

Commissioner Badwey stated that they could have that conversation about the mowing when we have inmates again, but until then we need to stop.

Commissioners Gregg Lewis and Kendra Wilkinson agreed that they should stop mowing it.

Commissioner Guthrie stated that the Parks and Recreation Board discussed the YMCA plan and there were some very strong feelings, he thought they would be in attendance at the forum.

Commissioner Guthrie asked if staff had discussed the AT&T box yet.

Mr. Rickard stated that he believed that the project was on their list.

Commissioner Guthrie asked if staff could investigate the water on Troon North.

Commissioner Guthrie asked if someone could briefly review fence regulations.

Mr. Rickard stated that a fence requires a permit. He stated that staff review regulations when the individual applies for that permit. He stated that anything behind the front of the home can be up to six feet and be made of anything. He stated that front yard fences must be 50% opaque and decorative in nature. He stated that they can be no more than four feet tall. He stated that any fence outside of these dimensions would need to have an SUP.

Commissioner Lewis asked when Marmaton is going to begin.

Mr. Rickard stated that the bid is tentatively scheduled for the last week in July. He stated that they are hoping to do it at the same time as the improvements to Rocky Road and Oil Hill.

City Manager Dillner stated that staff did patch Marmaton in a few places.

Mayor Haines stated that the Project Wichita group has finished their focus groups and are now moving towards an online survey.

CITY MANAGER

City Manager David Dillner stated that on June 10th the 60th Anniversary of the 1958 tornado will be honored by setting off the outdoor warning sirens at 5:45 p.m. He stated that there is also going to be a memorial at Graham Park hosted by the Rotary Club.

City manager Dillner stated that the sales tax task force began their work and is reviewing items to present to the City Commission.

City Manager Dillner stated that Governor Colyer submitted census tracts to the U.S. Department of Treasury, El Dorado has one opportunity zone designation, and there are some incentives in that area that will be available to investors. The designation will last for ten years.

Mayor Vince Haines stated that the tract is downtown, so it will be exciting to try and attract investors there with this new benefit.

City Manager Dillner stated that the city flag contest has been narrowed down to three options. There are three options available, at the Court's, calling city hall or filling out a form online.

Commissioner Guthrie asked what the finalists were.

City Manager Dillner stated that he couldn't describe them very well, but he would send them to the Commission.

City Manager Dillner stated that the YMCA proposal will be discussed at a public forum on June 20th at 5:30 p.m. at the Train Depot.

Mayor Haines stated that this Saturday is Symphony in the Flinthills in Rosalia.

EXECUTIVE SESSION

Executive Session was not held because the City Attorney was unable to attend.

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ADJOURNMENT

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Commissioner Nick Badwey moved to adjourn the meeting at 7:38 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines