

**Parks and Recreation Advisory Board  
October 17, 2018  
Minutes**

Members Present:

Brett Remsberg  
Loren Anthony  
Tyson Nielsen  
Russ McCaig  
Betty Kirkpatrick

Members Absent:

Brandi Lane  
Steve Jackson

Visitors:

Commission Representative:

Matt Guthrie

Staff Present:

Kevin Wishart                      Brian Urton                      Don Argo                      Tabitha Sharp

The meeting was called to order at 5:30 p.m.  
Russ moved to approve the amended minutes.  
Brett seconded the motion.  
Motion carried 4 – 0.

**Review of Draw Process**

- Kevin stated that we are reviewing the process of the draw and have written the policy handed out. He stated that the job of staff is to make sure everyone has an opportunity to participate, and this accomplishes that.
- Tyson asked if out of town teams have been able to participate in the past at the discretion of the Department.
- Kevin stated that it has been the practice in the past until Circle left and joined Heights League.
- Russ and Tyson stated that this policy is about as good as it gets.
- Russ stated that it is the least amount of complaining he has heard in many years.
- Kevin stated that as people bring up things, we have made adjustments as we think they are warranted.
- Betty moved to approve the policy.
- Russ seconded the motion.
- Motion carried 5 – 0.

**Facility Scheduling Policy Review**

- Kevin stated that in the past teams operating under the Recreation program get first priority, second is for local teams in other leagues and final is for out of town teams. He stated that staff are requesting that for special events, we are asking a facility use agreement be done and deposit paid so that we can get things set for them. He stated that we will also ask for at least one week notice that an event will not be happening. He stated that this will also help us avoid last minute issues with requests that we don't have staff or resources for.

- Tyson asked what the deposit policy was.
- Kevin stated that if it is a week prior, they get 100% back, if less they get nothing. He stated that typically ball fields don't have this problem, this policy is primarily geared at the activity center.
- Brett asked if there was an online calendar that coaches could use.
- Kevin stated that there wasn't currently because it is a moving target.
- Loren asked to clarify the charge.
- Kevin stated that it is \$135 per gym, per day. He stated that 50% of the revenue will go to USD 490 because they provide the custodians.
- Loren asked if it was the same for ball fields.
- Kevin stated that we are restructuring fees for ball fields and they will be brought to the advisory board in a month or two.
- Betty stated that this is how the Senior Center does it and it works well.
- Kevin stated that the deposit applies to the final bill if no damage is done.
- Tyson asked if they have to pay an additional fee for officials.
- Kevin stated that they provide their own officials. Our only expense is typically the part time office helpers.
- Loren asked if locker rooms come with the gyms.
- Kevin stated that the city doesn't have locker rooms, but we can usually get one for the officials. The fee only includes bleacher setup, scoreboards and a staff member in the office.
- Tyson moved to accept the proposal.
- Brett seconded it.
- Motion carried 5 – 0.

### **New Business**

- Loren thanked the staff for assistance during the soccer shoot out. He stated that there were 22 participants and five winners. Two of them went on to Parsons and one of those, Alex Black, won the district and then the State in Atchison.
- Tyson asked if El Dorado could make a recommendation for an end of the season tournament for Heights League.
- Kevin stated that we can, the board meets monthly. He stated that the tournament was brought up at the last meeting, but voted down by the board.
- Tyson stated that many of the coaches were interested.
- Kevin stated that their recommendation was to let each district host their own. He stated that we could extend invitations to any team. He stated that the board's concern was that adding the tournament dynamic at the end of the season when fuses were short, it could be a bad situation.
- Russ asked how many games were in Heights League.
- Brian said ten to twelve depending on age. He stated that last year, a group of teams contacted each other and played extra games on their own. He stated that previous conversations also included concerns about fees for a tournament.
- Loren asked if there could be an open invitational tournament and have fees for only those teams that wanted to participate.

- Russ stated that when he had a team in Heights, they just took their teams and put them in a fall tournament.
- Brett thanked Brian and Kevin for flag football this year. He stated that Brian coached both sides the other week.
- Russ asked where the parents were.
- Brian stated that between him and Kevin, they were coaching 7 of the 9 teams.
- Betty stated that she heard from a class reunion that didn't golf because of the prices at the golf course. She stated that she thought we should give them a break. She stated that they went to Augusta for cheaper prices.
- Russ stated that Augusta is a 9-hole course as opposed to El Dorado's 18-hole course.
- Betty thought that if for instance, they are EHS graduates, we should offer a reduction with class reunions.
- Kevin stated that we could take it to the Prairie Trails Advisory Board for consideration.
- Russ stated that he thought that people were going to approach the golf advisory board regarding some changes to the food service.
- Loren asked how the flag project was going.
- Matt stated that he is seeing it in a lot of places and products are being offered by a lot of local businesses.
- Russ stated that he knows someone that came over and played disc golf while he was here. He said the person enjoyed the course but recommended we look into welding arrows showing where the next hole would be.

#### **Director's Report**

- Kevin stated that Jeannie Ferguson wanted to come visit with the board tonight but had to reschedule to next month. She hasn't said exactly what she wants to talk about, but staff wanted to say a few things. He stated that we are very pleased with the participation.
- Don stated that they are playing Tuesdays, Wednesdays and Sundays.
- Kevin stated that we are happy to have them right now. He stated that we will struggle in the winter because of basketball practices and games to add more times or even to keep the current times. He asked if the board could think about a possible space that could be used more often.
- Betty stated that they met at St John's for a bit.
- Loren asked about the Senior Center.
- Kevin stated that it is big enough for one court.
- Brian stated that we currently offer three courts because there are so many people playing. He stated that is currently the issue. He stated that also taping the courts confuses the basketball players.
- Russ asked what the ceiling height had to be.
- Kevin stated that the senior center is 10 feet.
- Loren stated that the gym at the PAC isn't there anymore.
- Kevin stated that we lobbied for a gym there, but lost.
- Kevin stated that we are taking basketball registrations and the coaches meeting will be November 14<sup>th</sup>. He stated that they talked this morning and they are willing to take one team each. He stated that they are not comfortable taking more and being able to take care of the

facility. He stated that they will track registrations and halt registrations at the number of coaches. He stated that they will have a wait list for kids that register after they meet that number.

- Loren asked what days they play on.
- Kevin stated that it was Saturdays.
- Russ stated that they should put something out at the end of football season and tell them that next year's registration will be different.
- Tyson stated that we should put that on social media year around.
- Don stated that we did put it on the form for basketball.
- Brett asked if pre-season coach's clinics would help.
- Kevin stated that staff have discussed basketball clinics, they did a volleyball clinic. He stated that staff have also volunteered to go help new coaches with their first few games.
- Russ asked if students were helping.
- Kevin stated that we ask that coaches are 18 or older, we haven't had great luck with BCC students.
- Betty asked if we pay students to coach.
- Kevin stated that we have paid student staff members in the past.
- Kevin stated that fall sports are about to wrap up, there is a volleyball coach's meeting scheduled. They haven't scheduled one for soccer yet.
- Kevin stated that we could probably use another basketball official or two if anyone knows someone.
- Kevin stated that the regularly scheduled November meeting is the week of Thanksgiving so the next meeting will be on the 28<sup>th</sup> instead.
- Russ asked if staff have considered a WII bowling tournament.
- Kevin stated they would consider.
- Kevin stated that the Thanksgiving Turkey contest is coming up. Holiday craft party is December 19<sup>th</sup>.
- Loren asked if anyone was playing Gaga ball.
- Brian said he saw a group playing on Saturday.

Russ moved to adjourn at 6:24 p.m.

Betty seconded the motion.

Motion carried 5 – 0.

## City of El Dorado Parks and Recreation

### Facilities Priority Schedule

- First priority will be given to teams/participants in El Dorado Recreation Department programs and activities and USD #490 events and activities.
- Second priority will be given to local participants and teams participating in other programs or travel leagues. These teams may call each week to check facility availability.
- Third priority will be given to non-residents or teams with a majority of their players residing outside of the city limits of El Dorado. A nominal fee may be required to reserve space.
- Other requests must be approved by the Director of Parks and Recreation or their designee.
- Facility space may be reserved by contacting the Parks and Recreation Director, Recreation Foremen, or Parks and Recreation Administrative Assistant during normal business hours. Activity Center facility attendants are not authorized to reserve time.
- In some cases, a nominal fee may be required to reserve space. Contact staff for additional information.
- Special events will require the completion and approval of a facility use agreement and a deposit at least two weeks in advance of the requested date or dates. Failure to complete all paperwork and deposit requirements may forfeit use privileges.

## City of El Dorado Parks and Recreation

### Team Selection Process

- All Sports
  - Coaches may “protect” players from the Draw process. Protection limits for each sport are listed below.
  - Remaining registrants will be assigned a random number and placed on a “board” that will list name, and grade only.
  - Coaches will pick a number that indicates draw order; draw will be a snake format that begins with one through the number of coaches participating and then reverse order. Example: 5 team draw; 1,2,3,4,5 followed by 5,4,3,2,1 until all players are placed on a team.

- Coaches that do not have the maximum allotment of “protected” players will select first in the same order as above to reach the “protected” limit before the beginning of the snake draw.
- Teams will be capped at a number that will be determined by recreation staff based on the number of registrants and coaches.
- Registrations received after selection night will be placed in the order received up to the team maximums or placed on a waiting list until a spot opens.
- Registrants will be allowed to “play up” one grade level if they are listed by a coach as “protected”.
- Out of town teams/districts may be allowed to participate at the discretion of the Parks and Recreation Director or their designee.
- “Trading of players” is not encouraged, but may be considered if, in the opinion of recreation staff, the trade does not affect the competitive balance and has a compelling reason to be made.
- “Protection” limits by sport:
 

|                     |   |
|---------------------|---|
| ○ Baseball/Softball | 7 |
| ○ Basketball        | 5 |
| ○ Flag Football     | 4 |
| ○ Soccer            | 4 |
| ○ Volleyball        | 4 |